

STATE OF WEST VIRGINIA  
COUNTY OF HAMPSHIRE TO WIT:

The Hampshire County Board of Education held a regular meeting, their twenty-third (23<sup>rd</sup>) meeting of the 2019-2020 school year, on Monday, March 2, 2020, at Romney Elementary.

The following Board members were in attendance: Miss Debra Ann Champ, President; Mr. Ed Morgan, Vice President and Mr. Bernard Hott, Mrs. Deadre Rinker and Mrs. Bonita Wilcox, members.

A special portion was scheduled for the purpose of conducting an employee hearing but this was postponed.

President Champ called the meeting to order at 6:03 p.m.

Prayer was given by Superintendent Pancione followed by the Pledge of Allegiance.

Superintendent Pancione recommended that Board members approve the agenda.

Mrs. Rinker moved approval with Mrs. Wilcox seconding the motion that passed unanimously.

EMPLOYEE HEARING at 3 P.M. (at the Central Office) Postponed

SUPERINTENDENT'S ACHIEVEMENT AWARDS AT 6 P.M. AT ROMNEY ELEMENTARY

The following students were recognized for achieving mastery in Math: Jacob Leake, Skyler Linaburg, Bryce Gunter, Dana Corbin, Jenna Combs, Wyatt Dichiera, River Fletcher, Miguel Salinas, Jacob Ritenour, Cooper Twigg, Jordan Dillsworth, Jason Crock, Bradley Watts and Wesley Haines; Mastery In English Language Arts: Hailey Denmark, Charly Ashton, Lilly Frank, Morgan Shanholtz, Ayden Wright, Gregory McCauley, Wesley Byrd, Phoebe Anderson, Cassidy Sticklely and Layla Arnold; Mastery In English Language Arts and Math: Brody Gosnell, Braxton Bourne, Greyson Snyder, Julie Boyles, Kody Phelps, Madalynn Burroughs, Caden Swick, Connor Crouse, Justin Gillette, Camren Roy, Pearce Berkel, Lainah Gayle, Kendyl Stewart, Mason Chenoweth, Jesse Harper, Sawyar Park, Justin Householder, Gavyn Pylels, Trinity Woodson, Jacob Fields, Abigail Canan, Isabella Mathias, Kensley Connell, Whitney Haines, Makayla Orndorff, Shelby Lewis, Desiree Whitacre, Tucker Twigg, Kolten King, Camden Boley, Preston Sisler, Peyton Berkel, Oliver Miller, Emily Thomas, Treyvon Morsell, Abigail Davis, Ryder Canan, Olivia Misiak, Brooklynn Mathias, Logan Woodworth, Samuel Shugars, Tylar Rinker, Ariel Gosnell, Chase Hochard, Landyn Pownall, Charlene Stanton, Jillian Thomas, Channing Wilt, Olivia Nichols and Morgan Fields.

REGULAR MEETING – 6:30 P.M.

I. APPEARANCES:

A. Kim Poland, Hampshire County employee, West Virginia Service Personnel Association Officer and Hampshire County Service Personnel Representative, addressed the use of EPIC for hiring. She requested that Board members reconsider hiring a Maintenance Director and Transportation Supervisor through EPIC.

B. James See, School Bus Operator, discussed the hiring of a Transportation Supervisor and Maintenance Director. He requested that Board members listen and respond fairly.

II. APPROVAL OF MINUTES:

Superintendent Pancione recommended that Board members approve the February 17, 2020, Board of Education minutes.

Mrs. Rinker moved approval with Mrs. Wilcox seconding the motion that passed unanimously.

III. INFORMATIONAL ITEM:

Board members were given a copy of the following informational item:

A copy of January's Attendance Report as submitted by Attendance Director Amy Haines.

IV. HIGHLIGHT:

The following students placed 1<sup>st</sup> at their Social Studies Fair and were recognized: Levi Richman, West Virginia White Water Sports; Shawn Bennett, Black Beard: Thief or Strategist? and Justin Frazer, Breaking Barriers: The Life of Chuck Yeager. These students will advance to regionals.

V. CONSENT AGENDA ITEMS:

Superintendent Pancione recommended that an executive session be held to discuss the resignation of the transportation supervisor and a possible replacement.

Mr. Morgan moved approval with Mrs. Rinker seconding the motion that passed unanimously. Executive session began at 6:35 p.m. Regular session resumed at 8:22 p.m. after Mrs. Wilcox made a motion to return to open session with Mr. Morgan seconding the motion that passed unanimously.

Superintendent Pancione recommended that Board members approve Item A (school items).

A. School Items:

1. The following fundraiser requests:
  - Capon Bridge Elementary:
    - PTO: Spring dance
  - Romney Elementary:
    - School Staff: Mom Prom
  - Slanesville Elementary:

Gaga Tournament  
Capon Bridge Middle:  
PTO: Little Caesars Pizza  
Hampshire High:  
Girls' Soccer: WVU football game concessions, car wash  
Boys' and Girls' Soccer: 4<sup>th</sup> annual 4 v 4 soccer tournament

2. The following trip requests:  
Harmony to Charleston and Williamsburg  
CTE students to Charleston

Mr. Morgan moved approval with Mrs. Rinker seconding the motion that passed unanimously.

Superintendent Pancione recommended that Board members approve Item B (finance items).

B. Finance Items:

1. Bills to be paid as submitted by the finance office.
2. Budget revisions.

Mrs. Wilcox moved approval with Mr. Morgan seconding the motion that passed 4-1. Mrs. Rinker voted no (due to the Cintas bill).

Superintendent Pancione recommended that Board members approve Item C (personnel items).

C. Personnel Items:

1. Transfer and employment of Professional Personnel:
  - a. Employ Mary Basinger on a Professional Teaching Certificate endorsed for Mathematics as Mathematics Teacher at Romney Middle (402-48) effective March 4, 2020.
  - b. Employ Shania Isenberg on a Professional Teaching Certificate endorsed for Music as Music/Band Teacher at Romney Middle School (401-94) effective for the 2020-2021 school year.
2. Resignation and Retirement of Professional Personnel:
  - a. Resignation of Whitney Umstot, Young Writer's Coordinator, effective February 18, 2020.
  - b. Retirement of Rowanne Shockey, Mathematics Teacher at Hampshire High School, effective June 30, 2020.
  - c. Resignation of Georgia Whitacre, Long-term Substitute for Special Education at Romney Elementary, effective February 28, 2020.
  - d. Resignation of Becky Funkhouser, Substitute Teacher, effective February 27, 2020.

3. Transfer and employment of Service Personnel:
  - a. Transfer Kelley Hiatt, ½ time Cook at Romney Elementary, as Cook II at Hampshire High (501-49) effective March 4, 2020.
  - b. Employ Ronald Spiker as Custodian II at Hampshire High (501-50) effective March 4, 2020.
4. Resignation and Retirement of Service Personnel:
  - a. Retirement of Stephanie Kalvitis, School Bus Operator, effective June 30, 2020.
  - b. Retirement of Robert Lewis, Custodian at Hampshire High, effective June 30, 2020.
  - c. Retirement of David Miller, Itinerant Classroom Aide/Transportation Aide at Hampshire High, effective June 30, 2020.
  - d. Retirement of Robert Haines, Maintenance for Hampshire County Schools, effective June 30, 2020.
5. Transfer and employment in Extracurricular Positions:
  - a. Employ Joseph DiDiana as Head Boys' Track Coach at Capon Bridge Middle (401-33) effective for the season of the sport.
  - b. Employ Nancy Heavner as a Homebound Teacher (001-35) effective March 4, 2020.
  - c. Employ Cindy Shriver as Tennis Coach at Hampshire High (501-69) effective for the season of the sport.
  - d. Employ Sharon Ayers as the Cook for Energy Express at Augusta Elementary (201-01) effective June 22, 2020, to approximately July 31, 2020 (excluding July 4) with one prep day.
  - e. Employ Sherri Mullin as the Custodian for Energy Express at Augusta Elementary (201-02) effective June 22, 2020, to approximately July 31, 2020 (excluding July 4).
  - f. Employ Debra Belt as the Cook for Energy Express at Romney Elementary (206-03) effective June 22, 2020, to approximately July 31, 2020 (excluding July 4) with one prep day.
  - g. Employ Ronald Spiker as the Custodian for Energy Express at Romney Elementary (206-04) effective June 22, 2020, to approximately July 31, 2020 (excluding July 4).
  - h. Employ Paula Eschenfelder as the Cook for Summer Sports Program at Hampshire High (501-05) effective August 3, 2020 to approximately August 14, 2020 with one day prep.
6. Other:
  - a. Approve Mary Matthews to complete observations in Hampshire County Schools as part of the requirements to become a substitute teacher.
  - b. Permission to post the Transportation Supervisor position with a possible change to the stipend. **This was tabled.**
  - c. Approve leave of absence for Carol Conneway, Cook/Custodian at Capon Bridge Elementary, effective approximately March 16, 2020, through April 27, 2020. This request falls within State and Federal guidelines.
7. Volunteers:
  - a. Capon Bridge Elementary: Ashley Leeper.
  - b. Romney Elementary: James Berg, III; Deny Fields, Anna Lear and Jeremy Thomas.

- c. Augusta Elementary: Amy Funk.
- d. Romney Middle School: Charlene Meadows and Carol Schott.
- e. John Cornwell Elementary: Keith Crabill, Tabitha Hock and Tina Waugh.
- f. Springfield-Green Spring Elementary: Greg Gonzales.

Mrs. Rinker made a motion to approve the consent agenda personnel items with a difference to 6. B. regarding the permission to post the Transportation Supervisor position with a change to the stipend to 20% of a 240 day base salary effective May 1, 2020. Mrs. Wilcox seconded the motion. Mrs. Rinker and Mrs. Wilcox voted yes. President Champ and Mr. Hott voted no. Mr. Morgan amended the motion to change the 20% to 60%. Mr. Hott and Mrs. Wilcox voted yes. President Champ and Mr. Morgan voted no. Mr. Morgan amended his 20% to 60% to go forth with the job as is. The amended motion died due to lack of a second. Mrs. Rinker made a motion to approve all personnel items with the exception 6.B. Mr. Morgan seconded the motion that passed unanimously. Item 6.B. was tabled.

VI. NON-CONSENT AGENDA ITEMS:

- A. Superintendent Pancione was to recommend that Board members uphold his decision regarding Employee #1920-02 but this was postponed.
- B. Superintendent Pancione recommended that Board members approve the Memorandum of Understanding between Hampshire County Schools, the Bank of Romney, and Hampshire Community Improvement Committee.

This was tabled to give Board members a chance to look over the memorandum of understanding.

- C. Superintendent Pancione recommended that Board members approve the annual audits be performed by CPAs for the fiscal years ending June 30, 2020, June 30, 2021, and June 30, 2022.

Mrs. Rinker moved approval with Mrs. Wilcox seconding the motion that passed unanimously. Mr. Morgan amended the motion to include Deadre Rinker as the Board Representative with Mrs. Wilcox seconding the amended motion that passed unanimously.

- D. Superintendent Pancione recommended that Board members approve the third reading and subsequent adoption of Policy 4141.01 – Professional Qualifications as defined by the Hampshire County Board of Education.

Mrs. Rinker moved approval with Mr. Morgan seconding the motion that passed unanimously.

The meeting was adjourned at 8:49 p. m.

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Jeffrey Pancione, Secretary  
Hampshire County Board of Education

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Debra Ann Champ, President  
Hampshire County Board of Education