

STATE OF WEST VIRGINIA
COUNTY OF HAMPSHIRE TO WIT:

The Hampshire County Board of Education held a regular meeting, their twenty-fifth (25th) meeting of the 2019-2020 school year, on Monday, March 16, 2020, at the Offices of the Hampshire County Board of Education.

The following Board members were in attendance: Miss Debra Ann Champ, President; Mr. Ed Morgan, Vice President and Mr. Bernard Hott, Mrs. Deadre Rinker and Mrs. Bonita Wilcox, members.

President Champ called the meeting to order at 6:31 p.m.

Prayer was given by Mrs. Wilcox followed by the Pledge of Allegiance.

Superintendent Pancione recommended that Board members approve the agenda with two changes: 1) page 2 School Items 1. Remove - Harmony fundraiser – candy box sales and 2) add under the personnel section under Other: f. Permission to post for a Transportation Supervisor with a possible change to the stipend.

Mrs. Wilcox moved approval with Mrs. Rinker seconding the motion that passed unanimously.

SUPERINTENDENT'S ACHIEVEMENT AWARDS

Due to precautions regarding the Coronavirus, Superintendent Pancione will be giving these awards at the school (Augusta Elementary) at a later date.

I. APPEARANCE:

Trey Stewart, Athletic Director at Hampshire High, spoke on the significance of signing the Memorandum of Understanding regarding the stadium project at the high school. He requested that Board members sign the MOU so that plans could move forward.

II. APPROVAL OF MINUTES:

Superintendent Pancione recommended that Board members approve the March 2 and 9, 2020, Board of Education minutes.

Mrs. Rinker moved approval with Mr. Hott seconding the motion that passed unanimously.

III. INFORMATIONAL ITEM:

Board members were given the following informational item:

A copy of February's Attendance Report as submitted by Attendance Director Amy Haines.

IV. CONSENT AGENDA ITEMS:

Superintendent Pancione recommended that Board members approve the following consent agenda items:

Board members requested Items A and B be voted on together with C separate.

A. School Items:

1. The following fundraiser requests:

John J. Cornwell Elementary

St. Jude's Children's Research: school-wide yard sale **(pulled)**

Hampshire High

Pro-Start: Rada Cutlery sales **(pulled)**

DECA: "Don't Forget the Lyrics" face off and staff car wash **(pulled)**

Harmony: pancake breakfast and candy box sales **(pulled)**

2. The following trip request:

John J. Cornwell: students to DC **(pulled)**

3. Thirteen (13) requests for exception to the attendance requirement.

B. Finance Item:

Bills to be paid as submitted by the finance office.

Mr. Morgan made a motion to approve the 13 requests for exception to the attendance requirement. All other items were pulled due to precautions regarding the coronavirus. Mr. Hott seconded the motion that passed unanimously.

C. Personnel Items:

President Champ requested an executive session to discuss personnel issues. Mrs. Rinker moved approval with Mrs. Wilcox seconding the motion that passed unanimously. Executive session began at 6:43 p.m. Regular session resumed at 7:16 p.m. after Mrs. Wilcox made a motion to return to regular session with Mr. Morgan seconding the motion that passed unanimously. No decisions were made in executive session.

1. Transfer and employment of Professional Personnel:

a. Employ Ryan Kerns as a Substitute Teacher (001-37) effective March 18, 2020.

b. Employ Kelly Morris as the Long-term Substitute for Grade 2 at Capon Bridge Elementary (209-95) effective February 5, 2020.

2. Transfer and employment of Service Personnel:

a. Employ Brittany Corbin, Brenda Timbrook, Christine Ridgley, and Brittney Ayers as Substitute Cooks (001-18) effective March 18, 2020.

- b. Employ Brenda Timbrook, Crystal Dove, Kami Spring, Jackie Haines, Amber Skeen, and Heather Dugan as Substitute Aides (001-21) effective March 18, 2020.
 - c. Employ Kristal Fleming as the ½ Time Cook at Romney Elementary (206-51) effective March 18, 2020.
3. Resignation of Service Personnel:
- a. Ronnie Spiker, Custodian for the Energy Express Program at Romney Elementary, effective March 3, 2020.
4. Transfer and employment in Extracurricular Positions:
- a. Employ Andrew Kinkead as Assistant Track Coach at Hampshire High (501-20) effective for the season of the sport.
 - b. Employ Carolyn Arnold as Custodian for Energy Express at Romney Elementary (206-04) effective June 22, 2020.
 - c. Employ Robert Hott as Head Boys' Soccer Coach at Hampshire High (501-07) effective for the season of the sport.
 - d. Employ Ashley Collins as Assistant Volleyball Coach at Hampshire High (501-08) effective for the season of the sport.
5. Other:
- a. Leave of absence request from Lisa O'Connell, Itinerant Classroom Aide at Romney Middle, effective approximately March 2, 2020, through May 30, 2020. This request falls within State and Federal guidelines.
 - b. Leave of absence request from Beth Eckerson, Pre-Kindergarten Teacher at Slanesville Elementary, effective intermittently March 23, 2020. This request falls within State and Federal guidelines.
 - c. Rescinding of Memorandum of Understanding with West Virginia School for Deaf and Blind School for services of Kurt Metz, School Psychologist, effective at the end of business on March 20, 2020.
 - d. Approve the seniority drawing of the Substitute Cooks held on March 10, 2020, with the following results: 1-Brenda Timbrook, 2-Brittany Corbin, 3-Christine Ridgley, and 4-Brittney Ayers.
 - e. Approve the seniority drawing of the Substitute Aides held on March 11, 2020, with the following results: 1-Brenda Timbrook, 2-Heather Dugan, 3-Kami Spring, 4-Jackie Haines, 5-Amber Skeen, 6-Crystal Dove.
 - f. Permission to post for a Transportation Supervisor with a possible change to the stipend.
6. Volunteers:
- a. Capon Bridge Elementary: Tyler Howard, Crystal Landis, Grezalyn LaFollette, Kayla Mauzy and Kayla Sirbaugh.
 - b. Romney Elementary: Jeffrey Fagga, Marie Fields and Romilda Smith.
 - c. Augusta Elementary: Amber Atkins.
 - d. John Cornwell Elementary: Nancy Miller and Brenda Ratliff.
 - e. Springfield-Green Spring Elementary: Christopher Haines and Jessica Scarlett.
 - f. Hampshire High: Cecilia Fagga.

A discussion was held before a motion was made. Mr. Morgan stated that he had reservations about 5. d. (Employ Robert Hott as Head Boys' Soccer Coach at Hampshire High) because he had received so many letters of support regarding another candidate. Mrs. Rinker made a statement regarding 6. f. (Permission to post for a Transportation Supervisor with a possible change to the stipend). She shared that she felt the supplement was too much. Mrs. Champ reiterated those thoughts. Mr. Morgan stated that he felt the same supplement was necessary due to the amount of time put in and number of people the Transportation Supervisor oversees. Item 6. f. was voted on separately. Mr. Hott made a motion to post the Transportation Supervisor's job for 240 days with the supplement staying the same (\$24,600.00). Mr. Morgan seconded the motion that failed 2-3 (Mr. Hott voted yes, Mr. Morgan voted yes, Mrs. Wilcox voted no, Mrs. Rinker voted no and President Champ voted no). Mrs. Rinker made a motion to approve the posting of the Transportation Supervisor's job for 240 days with a supplement of \$17,500.00 with a chance for the new person to prove themselves and work up to additional supplemental monies. Mrs. Wilcox seconded the motion that passed 3-2. (President Champ voted yes, Mrs. Rinker voted yes, Mrs. Wilcox voted yes, Mr. Hott, voted no and Mr. Morgan voted no.) Mrs. Rinker asked if coaches would be paid if there was no school. Superintendent Pancione answered "no". Mrs. Rinker made a motion to approve the personnel portion of the consent agenda items. Mrs. Wilcox seconded the motion that passed 3-2. (President Champ voted yes, Mrs. Rinker voted yes, Mrs. Wilcox voted yes, Mr. Hott voted no and Mr. Morgan voted no.)

V. NON-CONSENT AGENDA ITEMS:

- A. Superintendent Pancione recommended that Board members approve the Memorandum of Understanding between Hampshire County Schools, the Bank of Romney, and Hampshire Community Improvement Committee.

Mr. Morgan moved approval with Mr. Hott seconding the motion that passed unanimously.

- B. Superintendent Pancione recommended that Board members approve the Resolution of the Board of Education of the County of Hampshire declaring its official intent to reimburse expenditures from proceeds of bonds or other obligations.

Mrs. Rinker moved approval with Mrs. Wilcox seconding the motion that passed unanimously.

VI. SPECIAL PORTION:

- A. Superintendent Pancione recommended that Board members approve the Schedule of Proposed Levy Rates for Fiscal Year ending June 30, 2021.

Mrs. Wilcox moved approval with Mr. Hott seconding the motion that passed unanimously.

The special portion adjourned until the third Tuesday in April (April 21, 2020).

VII. SUPERINTENDENT'S UPDATE:

Superintendent Pancione brought Board members up-to-date regarding procedures being taken due to the threat of the coronavirus. He stated that teachers are calling home tomorrow to get information regarding technology needs, educational needs, as well as physical needs. A meeting had been held that morning with bus drivers who were willing to deliver meals to students throughout the county at designated locations. While this pandemic is prevalent, Superintendent Pancione stated that we (school employees) are going to take care of our students while the schools are closed. President Champ stated that she had been getting calls regarding graduation. She assured everyone that graduation would take place. If not the planned date, it would be held at a later date if need be. Mr. Hott reiterated her statement.

The meeting was adjourned at 7:38 p. m.

Jeffrey Pancione, Secretary
Hampshire County Board of Education

Debra Ann Champ, President
Hampshire County Board of Education