

STATE OF WEST VIRGINIA
COUNTY OF HAMPSHIRE TO WIT:

The Hampshire County Board of Education held a special meeting, their twenty-seventh (27th) meeting of the 2019-2020 school year on Monday, March 30, 2020, at the Offices of the Hampshire County Board of Education.

The following Board members were in attendance: Miss Debra Ann Champ, President; Mr. Ed Morgan, Vice President and Mr. Bernard Hott, Mrs. Deadre Rinker and Mrs. Bonita Wilcox, members.

PURPOSE: A special meeting was held for the purpose of approving e-rate for the county, discussing and possibly voting on Reduction in Forces and Transfers and holding an employee hearing. Some regular business was also addressed. **(The employee hearing was postponed at the request of the employee.)**

Please note: Attendance was restricted due to CDC guidelines regarding the coronavirus. The meeting was live streamed.

President Champ called the meeting to order at 4:30 p.m.

Prayer was given by Mr. Hott followed by the Pledge of Allegiance.

Superintendent Pancione recommended that Board members approve the agenda.

Mrs. Wilcox moved approval with Mr. Hott seconding the motion that passed unanimously.

I. APPEARANCE(S):

There were no appearances.

II. APPROVAL OF MINUTES:

Superintendent Pancione recommended that Board members approve the March 13 and 16, 2020, Board of Education minutes.

Mr. Morgan moved approval with Mrs. Rinker seconding the motion that passed unanimously.

III. PRESENTATION:

Stadium committee member, Tim Nichols, gave an update regarding the contract for the field and turf project at Hampshire High. He requested a June 1, 2020 start date. (This discussion and vote were held later in the meeting.)

IV. CONSENT AGENDA ITEMS:

Superintendent Pancione recommended that Board members approve the following

consent agenda items:

A. Finance Items:

1. Bills to be paid
2. Transfer between funds
3. Treasurer's report
4. Budget revisions

B. Personnel Items:

1. Resignation and Retirement of Professional Personnel:
 - a. Retirement of Susan Gano, Speech Pathologist at Capon Bridge Elementary, effective June 30, 2020.
2. Transfer and employment of Service Personnel:
 - a. Employ Jeanne Holliday and Calvin Davis as a Substitute School Bus Operators (001-25) effective April 1, 2020.
3. Other:
 - a. Leave of absence request from Rebecca Ferguson, Teacher at Augusta Elementary, on an intermittent basis effective March 23, 2020. This request falls within State and Federal guidelines.
 - b. Leave of absence request from Heather Feeney, Grade 3 Teacher at Augusta Elementary, effective approximately May 30, 2020. This request falls within State and Federal guidelines.
 - c. Leave of absence request from Cara Diehl, Special Education Teacher at Springfield-Green Spring Elementary and John Cornwell Elementary, effective March 1, 2020, through June 1 2020. This request falls within State and Federal guidelines.
4. Volunteer:
 - a. Capon Bridge Elementary: Laura Smith

Mrs. Wilcox moved approval with Mr. Morgan seconding the motion that passed unanimously.

V. NON-CONSENT AGENDA ITEMS:

- A. Superintendent Pancione recommended that Board members approve the following outside agencies to use Hampshire County School Buses for transportation throughout the summer: Camp Tall timbers, Redland United Methodist Church, Hope Christian Church, Community Involvement for Kids, Capon Bridge Girl Scouts, Capon Bridge Founder's Day and Hampshire County 4-H camp.

Mr. Morgan moved approval with Mr. Hott seconding the motion. Mrs. Rinker requested an amendment to include “pending all protocols are in place – if our school system is not allowed to utilize county buses then these groups won’t be allowed either”. Mr. Morgan amended his motion to include this statement with Mr. Hott seconding the amended motion that passed unanimously.

- B. Superintendent Pancione recommended that Board members award the bid for the Wide Area Network (WAN) contract for fiscal year ending June 30, 2021 with an option to renew for up to two years to Frontier Communications.

Mrs. Rinker moved approval with Mr. Hott seconding the motion that passed unanimously.

- C. Superintendent Pancione recommended that Board members award the bid for kitchen plumbing repairs at Capon Bridge Middle to Carl Belt, Inc. in the amount of \$50,400.00.

Mr. Morgan questioned why this process had taken so long. Let’s get it done ASAP and have Carl Belt, Inc. get started now. Mrs. Wilcox moved approval. Mr. Morgan amended the motion to include “approve the cost to Carl Belt, Inc. and contact them now to start now”. Mr. Hott seconded the amended motion that passed unanimously.

- D. Superintendent Pancione recommended that Board members approve the deed of easement agreement with Central Hampshire Public Service District.

Mrs. Rinker moved approval with Mr. Morgan seconding the motion that passed unanimously.

At this point, Terrie Saville, Personnel Director, presented the RIF’s and Transfer List to Board members.

Transfers: Professional and Service – 2020-2021

Professional Transfer List 2020-2021

Place the following staff on the transfer list to realign duties/schedules:

Augusta Elementary: Christina Brode, Counselor

Capon Bridge Elementary/Slanesville Elementary: Angela Foster, Reading Specialist

John J. Cornwell Elementary: Sara Harris-Dailey, Reading Specialist and Linda Nixon, Interim Principal (half time)

Romney Elementary: Melissa Santana, Counselor

Springfield-Green Spring Elementary: Sharon Leivestad, Pre-School Special Needs and Linda Nixon, Interim Principal (half time)

Capon Bridge Middle: Jamie Nemith, Counselor

Romney Middle: Tyra Voit, Counselor

County: Desiree Fritsch, Amy Funk, Melanie Meck and Victoria Ford, Academic Coaches

Professional Transfer List 2020-2021

Subsequent Assignment:

The present positions of these employees were no longer necessary. However, the employees are more senior than other employees in both the school and the county.

18A-4-7a(q):

If a grade level needs to be reduced, the reduction is made on the basis of seniority with the least senior classroom teacher in that grade level displacing the least senior classroom teacher in the school without that position being posted.

School	Employee/Present Position	Subsequent Assignment
Slanesville Elementary:	Margaret Page – Gr. 5	Grade $\frac{3}{4}$
	Miranda Keplinger – Gr. 2/3	Grade 2
John J. Cornwell Elementary	Suzette Bowen – Gr. 1	Grade 5
Romney Elementary	Alyssa Landis – Gr. 5	Grade 3

Service Transfer List 2020-2021

Place the following staff on the transfer list due to reduction in force or make changes to schedule:

Augusta Elementary: Kimberly Mullins, Aide/LPN

Capon Bridge Elementary: Sherrie Miller and Nancy Lee, ECCAT/Kindergarten Aides and Teresa Derflinger, Cook – half time

Springfield-Green Spring Elementary: Bonnie Schaeffer, ECCAT/Pre-Kindergarten Aide

Romney Elementary: Ashlyn Haines, ECCAT/Kindergarten Aide

Termination of Continuing Contracts – Service Personnel

Kimberly Campbell – Itinerant Classroom Aide/Special Education

Danielle Popp – Itinerant Classroom Aide/Special Education

HAMPSHIRE COUNTY SCHOOLS			
CONTRACT RENEWALS			
2020-2021			
RENEWAL OF A FIRST YEAR CONTRACT-SERVICE			
Shana Donovan		Ronald Spiker	
Teresa Derflinger			
RENEWAL OF A FIRST YEAR CONTRACT-PROFESSIONAL			
Mary Basinger			
SECOND YEAR CONTRACT-SERVICE			
John Anderson		Peggy Stafford	
Leah Shawen		Dennis Marple	
Mary Sue Lawson		Todd Wolfe	
SECOND YEAR CONTRACT-PROFESSIONAL			
Sadie Alkire		Kristian Haines	
Michael Anderson		Amanda Heisey	
Tiffani Anderson		Robert Hix	
Vanessa Clontz		Sarah Janowitz	
Bailey Coleman		Jamie Keister	
Nicole Connell		John Lockhart	
Kristie Cost		Blair Pike	
Joshua Crawford		Daniel Rule	
Melissa Didiana		Victoria Sciarabba	
Daniel Dorsch		Denise Shaffer	
Meredith Dougherty		Kari Swick	
Brooke Edwards		Amanda Whitacre	
Michael Everson		Charlotte Woleslagle	
Rebecca Ferguson		Erin Wyr	
Angela Foster			
THIRD YEAR CONTRACT-SERVICE			
Ashlyn Haines		Cindy Parker	
Richard Kesner		Melanie Poling	
William Linaburg		Jackie Whitacre	
Jeanne Milleson			
THIRD YEAR CONTRACT-PROFESSIONAL			
Jody Barnes		Alyssa Landis	
Evangeline Blizzard		Trevor Largent	
Brandon Clark		Phillip LeMasters	
Meaghan Stehle		Nicole Nealis	
		James Nemith	
Haley Greathouse		Colby Nichols	
Nancy Heavner		Melissa Santana	
Megan Helman		Carmen Shane	
Jarod Judy		Kelly Sions	
Andrew Kinkead		Paige Tighe	

<u>PERMANENT CONTRACT-SERVICE</u>			
James Allen Fields		Paul Gilbert	
Timothy Funkhouser		Randy Matthews	
<u>PERMANENT CONTRACT-PROFESSIONAL</u>			
Daniel Alkire		Mark Meadows	
Jessica Amtower		Robert Miller	
Amy Crites		Linda Nixon	
Karen Davis		Jessica Poland	
Jessica Evans		Gordon Malhoyt	
Maria Hampton		Sarah Thompson	
Ann Huffman		Amanda Thorne	
Cody Jefferys		Whitney Umstot	
Benjamin Keplinger		Hannah Weaver	
Silvia Luna		Kari Williams	

Following Mrs. Saville's presentation, Mr. Morgan requested and made a motion to go into executive session for complete understanding of the listing. Mrs. Rinker seconded the motion that passed unanimously. Executive session began at 5:23 pm. Regular session resumed at 5:33 p.m. after Mrs. Rinker made a motion to return to regular session with Mr. Morgan seconded the motion that passed unanimously.

- E. Superintendent Pancione recommended that Board members approve the RIF's and transfers list as presented.

Mrs. Wilcox moved approval with Mrs. Rinker seconding the motion that passed unanimously.

- F. Superintendent Pancione recommended that Board members discuss and possibly make a decision regarding a start date for a construction beginning date of the stadium project. Mrs. Wilcox suggested that the soccer field be utilized for graduation. President Champ asked why this request was on the agenda again? "We (Board) said after graduation, no matter when that might be." Mr. Morgan made a motion to approve the construction date of June 1, 2020 with Mrs. Wilcox seconding the motion that passed 3-2 (Miss Champ and Mrs. Rinker voted no.)

VI. Employee #2 – Disciplinary Hearing

(This was cancelled at the request of the employee.)

The meeting was adjourned at 6:06 p. m.

Jeffrey Pancione, Secretary
Hampshire County Board of Education

Debra Ann Champ, President
Hampshire County Board of Education