

STATE OF WEST VIRGINIA  
COUNTY OF HAMPSHIRE TO WIT:

The Hampshire County Board of Education held a regular meeting, their thirty-sixth (36<sup>th</sup>) meeting of the 2019-2020 school year, on Monday, June 15, 2020, at the Offices of the Hampshire County Board of Education.

The following Board members were in attendance: Miss Debra Ann Champ, President; Mr. Ed Morgan, Vice President and Mr. Bernard Hott, Mrs. Deadre Rinker and Mrs. Bonita Wilcox, members.

PURPOSE: This meeting was scheduled early for the purpose of conducting the Superintendent's evaluation. A regular meeting followed at 6:30 p.m.

President Champ called the meeting to order at 3:13 p.m.

Prayer was given by Mr. Hott followed by the Pledge of Allegiance.

Superintendent Pancione recommended that Board members approve the agenda.

Mr. Morgan moved approval with a change in the sequence - to move Item VII. D to the beginning of the meeting. Mrs. Wilcox seconded the motion that passed unanimously.

3:15 p.m.

NON-CONSENT AGENDA ITEM:

D. Superintendent Pancione recommended that Board members discuss and take possible action regarding a threatened or possible litigation.

Mrs. Wilcox made a motion to move into executive session to discuss Item VII. D (action regarding a threatened or possible litigation) with Mr. Morgan seconding the motion that passed unanimously. Executive session began at 3:16 p.m. Board members returned to the room at 4:26 p.m. at which time Mr. Morgan made a motion to return to regular session with Mrs. Rinker seconding the motion that passed unanimously.

Mr. Morgan made a motion to approve the resolution of the employee and issues that were associated with the possible litigation as discussed in executive session. Mrs. Rinker seconded the motion that passed unanimously.

I. SUPERINTENDENT'S EVALUATION:

Mrs. Wilcox made a motion to move into executive session for the purpose of completing the Superintendent's evaluation. Mrs. Rinker seconded the motion that passed unanimously. Executive session began at 4:28 p.m. Board members returned at 6:30 p.m. whereupon Mrs. Rinker made a motion to return to regular session with Mrs. Wilcox seconding the motion that passed unanimously.

6:30 p.m.

II. APPEARANCE(S):

There were no appearances.

III. HIGHLIGHTS:

A. Mulledy Jane Cook, Gavin Hall and Conner Wolford, were recognized for their outstanding knowledge of West Virginia. All three were Golden Horseshoe winners and were presented a certificate and horseshoe pin.

B. LuAnn Walker, Hampshire County's Teacher of the Year, was not in attendance and will be recognized at the next Board of Education meeting.

C. Charles "Bucky" Wilson, Hampshire County's Service Person of the Year, was recognized and received a plaque from the school system and a \$400.00 check from The Bank of Romney. Mr. Dean Young, President of The Bank of Romney, presented the check to Mr. Wilson. Amy Haines, Child Nutrition Director, praised Mr. Wilson for his expertise and dedication.

IV. PRESENTATION:

Brenda Omps, Principal at Augusta Elementary, discussed the usage of a therapy dog at her school. She was accompanied by Phyneas (the puppy). She requested that Board members support her endeavor in this effort.

V. APPROVAL OF MINUTES:

Superintendent Pancione recommended that Board members approve the June 1, 2020, Board of Education minutes.

Mrs. Wilcox moved approval with Mr. Hott seconding the motion that passed unanimously.

Board members moved on to non-consent agenda items as this point. This decision was made because a winner in the Golden Horseshoe contest had not arrived yet and they didn't want to move into executive session to discuss consent agenda items until after the recognition.

VII. NON-CONSENT AGENDA ITEMS:

A. Superintendent Pancione recommended that Board members discuss and possibly approve the MOU with the Development Authority since the bond levy had passed.

The MOU was reviewed and accepted; however, since the MOU was not complete at this time, final approval will not be given until the agreement is complete. This recommendation was tabled until the next meeting.

B. Superintendent Pancione recommended that Board members contract with Richard E. Williams, licensed dietitian, to prepare menus for children with special dietary needs as prescribed by a licensed physician, at \$30.00 per hour for up to a maximum of five (5) hours per month for the 2020-2021 school year.

Mrs. Rinker moved approval with Mrs. Wilcox seconding the motion that passed unanimously.

The student arrived and was recognized; therefore, Mrs. Rinker made a motion to move into executive session to discuss consent agenda items with Mr. Hott seconding the motion that passed unanimously. Executive session began at 6:56 p.m.

Board members returned from executive session at 8:19 p.m. whereupon Mrs. Wilcox made a motion to return to regular session with Mrs. Rinker seconding the motion that passed unanimously.

Mrs. Rinker requested that all finance items, with the exception of bills to be paid, be pulled from the consent agenda because Board members were only given the information right before the Board meeting. Mrs. Hott, Finance Director, stated that approval of the remainder of the items had to be approved at this meeting due to time constraints at the state level. Questions regarding budget revisions, treasurer's report, transfer between funds and earmark/designation of general fund carryover for fiscal year 2020 were discussed and answered.

#### VI. CONSENT AGENDA ITEMS:

Superintendent Pancione recommended that Board members approve the following consent agenda items:

##### A. Finance Items:

1. Bills to be paid as submitted by the finance office.
2. Budget revisions
3. Treasurer's Report
4. Transfer between funds
5. Earmark/designation of general fund carryover for fiscal year 2020
6. Substitute Pay Scale

##### B. Personnel Items:

1. Transfer and employment of Professional Personnel:
  - a. Transfer Pamela Slocum, Principal at Slanesville Elementary, to Director of Human Resources and Communication (001-07) effective July 1, 2020

- b. Employ Louise Skonier on a Professional Teaching Certificate endorsed for Multi-Categorical as the Special Education Teacher at Slanesville Elementary (207-05) effective for the 2020-2021 school year
  - c. Employ Emilee Embrey on a Permit for Itinerant School Counselor (elementary) for Hampshire County Schools (001-17) effective for the 2020-2021 school year
  - d. Transfer Cheryl Buck, Grade 3 Teacher, to Grade 2 Teacher at Augusta Elementary (201-23) effective for the 2020-2021 school year
  - e. Employ Tara Lupton on a Professional Teacher Certificate endorsed for Multi-Subjects as the Grade 3 Teacher at Romney Elementary (206-32) effective for the 2020-2021 school year
  - f. Transfer Brandon Clark, Grade 4 Teacher at Springfield-Green Spring Elementary, to Grade 5 Teacher at Springfield-Green Spring Elementary (208-34) effective for the 2020-2021 school year
2. Resignation and Retirement of Professional Personnel:
- a. Resignation of Kelli Nestor, Grade 5 Teacher at Springfield-Green Spring Elementary, effective June 30, 2020
  - b. Resignation of Andrew Kinkead, Assistant Track Coach at Hampshire High, effective June 3, 2020
  - c. Retirement of Cara Diehl, Special Education Teacher at Springfield-Green Spring Elementary and John Cornwell Elementary, effective June 30, 2020
  - d. Resignation of Sarah VanMeter, Assistant Volleyball Coach at Romney Middle School, effective June 5, 2020
  - e. Resignation of Joshua Jetton, Assistant Football Coach for Hampshire High School, effective June 5, 2020
  - f. Resignation of Jeffrey Peacemaker, Assistant Football Coach at Capon Bridge Middle, effective June 9, 2020
3. Transfer and employment of Service Personnel:
- a. Transfer Steve Hott, General Maintenance/Electrician, to Coordinator of Services (Maintenance) (001-01) effective July 1, 2020
  - b. Employ April Hedrick as Itinerant Classroom Aide/Transportation Aide with bus run at Hampshire High (501-26) effective for the 2020-2021 school year
  - c. Transfer Nancy Montgomery, Itinerant Classroom Aide/Transportation Aide at Augusta Elementary, to Itinerant Classroom Aide/Transportation Aide/ECCAT/Pre-Kindergarten at Springfield-Green Spring Elementary (208-27) effective for the 2020-2021 school year
4. Resignation and Retirement of Service Personnel:
- a. Retirement of Wanda Hott, School Bus Operator for Route RM2, effective June 30, 2020
5. Transfer and Employment of Extracurricular Personnel:
- a. Employ Tyler Lambert as the Assistant Football Coach at Romney Middle School (402-10) effective for the season of the sport

- b. Employ Daniel Dorsch as the Extended Year Teacher for Hampshire County Schools (001-14) effective for the 2020-2021 school year

6. Other

- a. Rescind posting S21-001-12 Maintenance/Locksmith/Carpenter and repost as Maintenance/Carpenter
- b. Rescind posting S21-401-31 Itinerant Classroom Aide/Transportation Aide at Capon Bridge Middle School due to lack of need
- c. Permission to post for Technology Specialist to replace the Technology Integration Specialist position for the 2020-2021 school year
- d. Contract with David Simanski to train the new Special Education Director for \$50.00 per hour for a maximum of 40 hours
- e. Contract with Randy Henderson, Licensed School Counselor, to work with at-risk students for a maximum of 28 hours per month to be paid by Special Education funds at \$70/hour
- f. Contract with Randy Henderson, Licensed School Counselor, to work with at-risk students for a maximum of 28 hours per month to be paid by School Improvement Grant at Capon Bridge Middle School at \$70/hour

7. Approval of:

- a. Professional Substitute Employee List
- b. Service Substitute Employee List
- c. Hampshire County Supplemental Salary Schedule (with one change - add \$17,500.00 as a supplement for Steve Hott, Coordinator of Maintenance)
- d. Coaching Schedule and Salary Schedule for 2020-2021

8. Volunteers

- a. Hampshire High: Mark Hanlin

Mr. Hott moved approval with Mrs. Wilcox seconding the motion that passed unanimously.

VII. NON-CONSENT AGENDA ITEMS: (Continued)

C. Superintendent Pancione recommended that Board members approve BrickStreet as the worker's compensation carrier effective July 1, 2020 through June 30, 2021.

Mrs. Rinker moved approval with Mr. Hott seconding the motion that passed unanimously.

D. Superintendent Pancione recommended that Board members discuss and take possible action regarding a threatened or possible litigation. (Since this was discussed and voted on at the beginning of the meeting, President Champ reiterated to the public and Facebook participants that the matter had been resolved and that upcoming hearings scheduled for June 16, 17 and 18 had been cancelled. However, Mrs. Rinker made a motion to agree with the settlement. Mr. Morgan seconded the motion that passed unanimously.

VIII. SUPERINTENDENT'S UPDATE AND OTHER:

Superintendent Pancione thanked the public for passing the bond levy, shared remaining open work orders and upkeep of the buildings.

Miss Champ and Mrs. Rinker also thanked voters for passing the bond levy and discussed future work orders and maintenance at the schools. Mr. Morgan stated that he would like to begin the process of liquidating assets such as the land near Capon Bridge and surplus items.

All Board members recognized and thanked outgoing Board member, Bonita Wilcox, for her service.

New Board member, Matthew Trimble, was sworn in by Notary Public Shirley O'Dell.

The meeting was adjourned at 8:46 p. m.

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Jeffrey Pancione, Secretary  
Hampshire County Board of Education

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Debra Ann Champ, President  
Hampshire County Board of Education