

STATE OF WEST VIRGINIA
COUNTY OF HAMPSHIRE TO WIT:

The Hampshire County Board of Education held a special meeting, their fourth (4th) meeting of the 2020-2021 school year, on Tuesday, July 28, 2020 at the Offices of the Hampshire County Board of Education.

The following Board members were in attendance: Miss Debra Ann Champ, President; Mr. Ed Morgan, Vice President and Mr. Bernard Hott, Mrs. Deadre Rinker and Mr. Matthew Trimble, members.

PURPOSE: The Hampshire County Board of Education held a special meeting for the purpose of conducting a work session.

President Champ called the meeting to order at 10:05 a.m.

Prayer was given by Mr. Hott followed by the Pledge of Allegiance.

Superintendent Pancione recommended that Board members approve the agenda.

Mrs. Rinker moved approval with Mr. Morgan seconding the motion that passed unanimously.

I. APPEARANCE(S):

There were no appearances.

II. APPROVAL OF MINUTES:

Superintendent Pancione recommended that Board members approve the July 20, 2020, Board of Education minutes.

Mrs. Rinker moved approval with Mr. Trimble seconding the motion that passed unanimously.

III. CONSENT AGENDA ITEMS:

Superintendent Pancione recommended that Board members approve the following consent agenda items for personnel:

1. Transfer and employment of Professional Personnel:
 - a. Employ Nancy Clark, Michelle Cunningham, Amy Davis-Lee, Thomas Ralph Michel, Joseph Penick, Beilan Su, Kari Swick, and Diane Wells as Homebound Teachers (001-21) effective for the 2020-2021 school year
 - b. Employ Joyce Main, Christopher Myers and Teresa Pribudic as Substitute Teachers (001-30) effective for the 2020-2021 school year
 - c. Employ Jacquelyn Cooper as a Long-Term Substitute for Special Education Teacher at Romney Middle School (402-39) effective for the 2020-2021 school year

- d. Employ Tatiana Crawford as a Long-Term Substitute for Grade 6 Teacher at Capon Bridge Middle (401-51)
2. Resignation of Professional Personnel:
 - a. Jean Yurek, 6th grade Teacher at Capon Bridge Middle, effective July 23, 2020
 - b. Austin Wood, Mathematics Teacher at Hampshire High, effective July 24, 2020
 3. Transfer and employment of Service Personnel:
 - a. Employ Kali Gardner, Karyn Graves, and Samantha Stokes as Substitute Aides (001-29) effective for the 2020-2021 school year
 - b. Transfer Jenny Umstot from School Bus Operator for Route RM8 to School Bus Operator for Route RM10 (001-39) effective for the 2020-2021 school year
 - c. Transfer Machel Graham from Itinerant Classroom Aide/Transportation Aide at Augusta Elementary School to Itinerant Classroom Aide/Transportation Aide/Pre-Kindergarten ECCAT at Augusta Elementary (201-40) effective for the 2020-2021 school year
 - d. Transfer Teresa Deflinger from Itinerant Classroom Aide/Transportation Aide at Augusta Elementary School to Itinerant Classroom Aide/Transportation Aide at Capon Bridge Elementary School (209-43) effective for the 2020-2021 school year
 - e. Employ Christmas Hinkle as an Itinerant Classroom Aide/Transportation Aide/Pre-Kindergarten ECCAT at Springfield Green Spring Elementary School (208-44) effective for the 2020-2021 school year
 4. Transfer and Employment of Extracurricular Personnel:
 - a. Employ Thomas Ralph Michel as an After School Tutor for Capon Bridge Middle School (401-23) effective through September 4, 2020
 5. Other
 - a. Rescind posting for P21-401-46 Long Term substitute for Special Education teacher (certified applicant was hired)
 - b. Approve a second year contract for Cynthia Moreland, Cafeteria Manager/Cook at Capon Bridge Middle
 - c. Approve the Memorandum of Understanding with Frostburg State University and Hampshire County Schools for the purpose of providing educational experiences for Frostburg State University students (student teaching/ guidance clinical experiences) effective for the 2020-2021 school year
 6. Volunteers
 - a. Capon Bridge Middle: Kimberly Campbell
 - b. Hampshire High: Karen Graves and Travis Pyles

Mr. Morgan moved approval with Mrs. Rinker seconding the motion that passed unanimously.

IV. NON-CONSENT ITEMS:

A. Superintendent Pancione recommended that Board members approve Steptoe & Johnson PLLC to represent the Hampshire County Board of Education in connection with the proposed exchange by the Board of real property located in the vicinity of Romney Elementary School for property owned or to be owned by the Hampshire County Development Authority which is known as the former Hampshire Memorial Hospital property for the purpose of facilitating the financing and construction by the Board of a new elementary school in the western region of Hampshire County.

Mr. Morgan moved approval with Mr. Hott seconding the motion that passed unanimously.

Item #B was held after the work session.

(B. Superintendent Pancione will recommend that Board members approve the re-entry plan for the 2020-2021 school year.)

V. WORK SESSION:

1. Demo of Schoology tool – Lori Gnegy, Technology Director and Amanda Billmeyer, Special Education Director, shared a power point presentation with Board members.
2. Focus on students with IEP's and Special Needs – Mrs. Billmeyer shared her plan with Board members. Teachers will be contacting parents for each individual student because each need is specific.
3. Survey of families on distance learning\in classroom\transfer to home school – currently 935 parents have indicated they prefer virtual learning for their child/ren.
4. Meal(s) plan – Amy Haines, Child Nutrition Director, shared a detail plan for virtual and those students returning to school. She also shared a plan in the event that schools could be shut down again due to the COVID19 virus.
5. High school plans – Michael Dufrene, Hampshire High Principal, discussed his plan for the re-opening of school. A block schedule will be implemented (4 classes instead of the current 8) thus relieving congestion in the halls, at lunch, etc.
6. Exemptions for High School Seniors: Mr. Dufrene stated more classes of interest would be added in order to avoid awarding exemptions. This would be looked at case by case.
7. Discipline option and philosophy: Suspensions and expulsions were discussed. Any infraction related to drugs was an automatic ten day suspension. If a student is given a ten day suspension, the student automatically loses their license. This can cause a hardship on the family. Is there any other way to accomplish this? Suspensions and the request for an expulsion need to be consistent county wide.

8. Finance Questions: Board members requested profit and loss statements. Denise Hott, Finance Director, explained that school secretaries were in charge of these documents. Mrs. Hott also explained the profit and loss statements are included in audits.
9. Continuation of Athletic Conditioning \ Fall Sports with a possible decision by the board on going forward plan – Currently, the continuation of sports will resume on August 3rd. Board members asked if there were budgeting plans for various sports and were told budgeting at any school does not occur. Mr. Dufrene was anxious to move forward and would make sure that future fundraisers had a specific purpose.
10. Rugs – Custodians have shared that some of the rugs are “breaking down”. Board members were assured that no contracts were in place at this time for a rug supplier. Contracts of all types could only be approved for a one year contract.
11. Mops – Mops are being delivered next week.
12. Update of Turf Project – Mrs. Hott shared the account balance of \$190,446.79. Mrs. Rinker questioned the cost of stone. Mrs. Hott has not seen this information. No change orders had been made. Restoration of water/electric to the field bathrooms would be the responsibility of the turf committee.
13. Surplus Property – President Champ mentioned a few surplus items that could be sold i.e., baseball net (not sold yet), van (sold), video system (not sold), old kitchen units (sold two weeks ago), HVAC (two bids have been received and are in the Maintenance Supervisor’s possession), forklift, two planers and one joiner could be added. Mr. Feazell, Assistant Principal, is to check items housed in one of the huts on the high school property that could also be added as surplus.
14. Work orders – 55 work orders are currently in progress. All other work orders have been completed. Maintenance is running smoothly. An applicant for the job as Chief Water Operator will be brought before the Board for approval at the next meeting. This operator would train other interested employees for the job.
15. Re-entry plans – Current plans are to begin school on September 8, 2020 with a full schedule of five (5) days per week. Block scheduling would be put in place at the high school, all up-to-date resources would be used, staff would be on-line every day, transportation plans are in place, the Tool Kit from the state department would be utilized and shared and weekly newsletters to the parents and staff would begin again.
16. Fundraising – The need for a revised fundraising policy was discussed. The first reading will be held at the next Board of Education meeting (August 3, 2020).
17. “Stuff the Bus” – The annual “Stuff the Bus” program will take place. Plans are to locate a bus at the Family Dollar Store next to Food Lion. Donations would be divided and delivered to schools.

NON-CONSENT ITEM #B (Continued):

B. Superintendent Pancione recommended that Board members approve the re-entry plan for the 2020-2021 school year.

Mr. Morgan moved approval with Mr. Trimble seconding the motion that passed unanimously.

The meeting adjourned at 4:30 p. m.

Jeffrey Pancione, Secretary
Hampshire County Board of Education

Debra Ann Champ, President
Hampshire County Board of Education