

STATE OF WEST VIRGINIA
COUNTY OF HAMPSHIRE TO WIT:

The Hampshire County Board of Education held a regular meeting, their sixth (6th) meeting of the 2020-2021 school year, on Monday, August 24, 2020 at the Offices of the Hampshire County Board of Education.

The following Board members were in attendance: Miss Debra Ann Champ, President; Mr. Ed Morgan, Vice President and Mr. Bernard Hott, Mrs. Deadre Rinker and Mr. Matthew Trimble, members.

President Champ called the meeting to order at 6:31 p.m.

Prayer was given by President Champ followed by the Pledge of Allegiance.

Superintendent Pancione recommended that Board members approve the agenda.

Mrs. Rinker moved approval with Mr. Trimble seconding the motion that passed unanimously.

I. APPEARANCES:

Rhonda Dante, Lead School Nurse and Stephanie Shoemaker, Director of the Hampshire County Health Department, explained the outbreak guidelines handed down from the Governor's office as well as several scenarios regarding the COVID19 virus.

II. APPROVAL OF MINUTES:

Superintendent Pancione recommended that Board members approve the August 3, 2020 Board of Education minutes.

Mr. Morgan moved approval with Mrs. Rinker seconding the motion that passed unanimously.

III. CONSENT AGENDA ITEMS:

Superintendent Pancione recommended that Board members approve the following consent agenda item for schools:

A. School Items:

The following fundraisers:

Capon Bridge Elementary:

General Fund: school pictures (Fall and Spring).

Capon Bridge Middle:

Bobcat Boosters: sale of business banners for sporting events.

General Athletics: sports photos (Fall, Winter and Spring) and sports apparel sales.

Hampshire High:

Athletics: banner sponsorships, Gatorade, protein shakes and bars, electrolyte chews and Propel water sales, **concessions and varsity football parking spaces (the junior lot will be sold in advance of games).**

Cross Country: back to school social distance color run.

Football: WVU concession sales

Girls' Soccer: WVU concession sales

Boys' Soccer: WVU football game concession sales

Boys' Basketball: WVU football concession sales

Baseball: WVU concession sales

Mr. Morgan made a motion to approve the fundraiser requests from Capon Bridge Elementary, Capon Bridge Middle and the following from Hampshire High – banner sponsorships, Gatorade sales, protein shake and protein bar sales, electrolyte chews and Propel water sales and the Cross Country Color Run. Mrs. Rinker seconded the motion. (All other fundraisers – above in black - were either pulled or denied.)

Superintendent Pancione recommended that Board members approve the following consent agenda item for finance:

B. Finance Items:

1. Bills to be paid as submitted by the finance office.
2. Budget revisions.
3. Transfer between funds

Mr. Morgan moved approval with Mr. Hott seconding the motion that passed unanimously.

President Champ requested an executive session to discuss personnel issues. Mr. Trimble made a motion to go into executive session with Mrs. Rinker seconding the motion that passed unanimously. Executive session began at 7:10 p.m. When Board members returned, Mrs. Rinker made a motion to go back into open session with Mr. Trimble seconding the motion that passed unanimously. Open session resumed at 7:40 p.m. No decisions were made in executive session.

Superintendent Pancione recommended that Board members approve the following consent agenda item for personnel:

C. Personnel Items:

1. Transfer and employment of Professional Personnel:
 - a. Employ Edna See as a Long-Term Substitute for English Teacher at Hampshire High (501-43) effective September 14, 2020
 - b. Employ Christopher Myers as a Long Term Substitute (401-42) for Mathematics Teacher at Capon Bridge Middle effective August 24, 2020

- c. Transfer Kacey Corbett, Adult Basic Education Teacher at Hampshire High, to Careers in Education Teacher at Hampshire High (501-50) effective August 24, 2020
 - d. Transfer Victoria Ford from Academic Coach at Capon Bridge Elementary and Capon Bridge Middle to Lead Technology Integration Specialist (001-56) effective August 24, 2020
 - e. Employ Jan Meadows and Linda Staub as Academic Coaches at Hampshire High (501-59) effective August 25, 2020
 - f. Employ Sadie Alkire as an Art Teacher at Hampshire High (501-60) pending certification (effective when a replacement is hired)
 - g. Transfer Brittany Cunningham from a Long Term Substitute for Counselor at Romney Elementary to a Long Term Substitute for Grade 4 Teacher at Romney Elementary (206-61) effective August 24, 2020
2. Resignation and Retirement of Professional Personnel:
- a. Resignation of Diane Wells, Substitute Teacher, effective August 4, 2020
 - b. Retirement of Marlene Hedrick, Art Teacher at Hampshire High, effective August 10, 2020
 - c. Resignation of Thomas Ralph Michel, Long Term Substitute Teacher for Mathematics at Capon Bridge Middle and After School Tutor Capon Bridge Middle, effective August 14, 2020
 - d. Resignation of Robert Curtis, Special Education Teacher at Hampshire High, effective August 17, 2020
 - e. Resignation of Jennifer Bray, Special Education Teacher at Hampshire High, effective August 17, 2020
 - f. Resignation of Carl Laitenberger, Physical Therapist for Hampshire County Schools, effective August 18, 2020
 - g. Resignation of Ryan Kerns, Substitute Teacher, effective August 24, 2020
3. Transfer and employment of Service Personnel:
- a. Employ Diane Anderson as ½ Time Cook at Romney Elementary (206-38) effective August 31, 2020
 - b. Employ Patricia Price, Itinerant Classroom Aide/Transportation Aide at Augusta Elementary (201-45) effective August 24, 2020
 - c. Transfer Katie Buckley from Cook/Custodian at Augusta Elementary School to Cook at Hampshire High (501-47) effective when a replacement is hired.
4. Resignation and Retirement of Service Personnel:
- a. Resignation of Justin Eschenfelder, Cook at Hampshire High, effective August 10, 2020
 - b. Resignation of Patti Mongold School Bus Operator Route HH6, effective August 21, 2020
 - c. Resignation of Beth Lake as a Substitute Cook and Custodian, effective August 21, 2020
5. Transfer and Employment of Extracurricular Personnel:
- a. Employ Jarod Judy as Assistant Football Coach at Hampshire High (501-06) effective for the season of the sport

- b. Employ Monica Myers as Cross Country Coach at Romney Middle (402-11) effective for the season of the sport
 - c. Employ Brittany Cunningham as Cheerleading Coach at Romney Middle (402-12) effective for the season of the sport
 - d. Employ Dennis Keckley as Assistant Soccer Coach at Hampshire High (501-22) effective for the season of the sport
6. Resignation of Extracurricular Personnel:
- a. Resignation of Michael Walden, Head Basketball Coach for Romney Middle, effective August 7, 2020
 - b. Resignation of Robert Curtis, Assistant Football Coach at Hampshire High, effective August 17, 2020
7. Other:
- a. Approve the revisions of the Substitutes in Areas of Critical Needs and Shortage, Policy 4120 for 2020-2021 (this approval is required to be submitted to the WV State Board of Education for approval after July 1 of each year)
 - b. Permission to post for a Kindergarten teaching position at Capon Bridge Elementary for the 2020-2021 school year
 - c. Employ Gerald Mathias, Speech Language Pathologist, to provide speech services at \$75 per hour for up to 30 hours a week
 - d. Rescind posting P21-201-37, Pre School Special Needs teaching position at Augusta Elementary due to a lack of need
 - e. Rescind posting P21-201-48, Long Term Substitute for Pre School Special Needs teacher position at Augusta Elementary School due to a lack of need
 - f. Rescind the employment of Stephanie Shanholtz, Long Term Pre School Special Needs teacher position at Augusta Elementary School due to a lack of need
 - g. Rescind the employment of Machel Graham from Itinerant Classroom Aide /Transportation Aide /Pre-Kindergarten ECCAT Aide at Augusta Elementary and reassign to Itinerant Classroom Aide /Transportation Aide at Augusta Elementary due to a lack of need
 - h. Rescind one position from posting S21-201-40 Itinerant Classroom Aide /Transportation Aide at Augusta Elementary due to reassignment of personnel due to elimination/need of position
 - i. Leave of Absence request for Allison McCormick, Teacher at Capon Bridge Middle, from August 24 through September 10, 2020. This request falls within State and Federal guidelines
 - j. Rescind the posting of Temporary After School Tutor (401-23) due to lack of applicants
 - k. Reassign Uli Taylor from German Teacher at Capon Bridge Middle/Romney Middle/Hampshire High to German Teacher at Capon Bridge Middle/Romney Middle, due to a lack of need
 - l. Permission to post for a New Teacher Mentor for Capon Bridge Middle School for \$30 an hour, up to 10 hours a week, not to exceed 320 hours to be paid by the SIG grant
8. Volunteers

- a. Augusta Elementary: Jill Barnes, Anna Mae Fout, Tammy Lewis, Chad Pyles and Tina Ruckman
- b. Capon Bridge Elementary: Teresa Hofe and Peggy Lafollette
- c. Capon Bridge Middle: Rachel Davis
- d. Romney Middle: Steven Berryman, Brenda Ganoë, Karyn Graves, Charles Hockensmith, Debra Hockensmith, Charles Kesner, Lindsay McNelis and Michael McNelis
- e. Hampshire High School- James Hott and Leelo Keckley

Mrs. Rinker moved approval with Mr. Morgan seconding the motion that passed unanimously.

IV. NON-CONSENT ITEMS:

A. Superintendent Pancione recommended that Board members declare the following items as surplus: 1998 Chevrolet C3500 truck – 102,669 miles – automatic transmission – gas engine; 1997 Ford dump truck – VIN # 1FDKF37G4VEA18681 - manual transmission; Cleveland Tilt Skillet – 208 v 3 phase, broken side-by-side, Sirche Air Clean 600, motorless buffer, broken buffer, corner hot tub, small green plainer, shop dust vacuum, glass dishes, larger green plainer (works), long wood grinder and large old (1950's) planer.

Mr. Trimble moved approval with Mr. Hott seconding the motion that passed unanimously.

B. Superintendent Pancione recommended that Board members approve the second reading of the fundraiser policy.

Mr. Hott moved approval. Mr. Morgan amended the motion to include “no fundraisers involving Hampshire County students shall have alcohol present”. Mrs. Rinker seconded the amended motion that passed unanimously.

C. Superintendent Pancione recommended that Board members approve the collaborative contract with the West Virginia Schools for the Deaf and the Blind and EACHS Head Start for pre-k classrooms.

Mrs. Rinker moved approval with Mr. Trimble seconding the motion that passed unanimously.

D. Superintendent Pancione recommended that Board members approve the purchase of a 2020 Ford F350 T 4 x 4 style side pickup with a plow package for the maintenance department at a cost of \$35,000.00.

Mr. Morgan moved approval with Mr. Trimble seconding the motion that passed unanimously.

E. Superintendent Pancione recommended that Board members approve the MOU between Marshall University and Hampshire County Schools for the contractual arrangement for the placement of teacher candidates and other school professionals.

Mr. Morgan moved approval with Mrs. Rinker seconding the motion that passed unanimously.

F. Superintendent Pancione recommended that Board members discuss and make a possible decision regarding spectators and concessions for athletic events. (Because the WVSSAC had already met and made decisions regarding this matter, Board members didn't pursue other guidelines).

Mrs. Rinker made a motion to follow the WVSSAC guidelines regarding concessions and spectators for athletic events. Mr. Hott seconded the motion that passed unanimously. (Concessions can be sold only if they are pre-packaged and sold by no more than three adults in the concession stand.)

G. Superintendent Pancione recommended that Board members approve the first reading of Policy 3097 - Embedded Credit.

Board members tabled this recommendation since an updated version of this policy had been handed to them during the meeting.

H. Superintendent Pancione recommended that Board members approve the purchase of a dump trailer from Weimer's for \$7,359.00 for the maintenance department.

Mr. Trimble moved approval with Mr. Hott seconding the motion that passed unanimously.

V. OTHER:

Superintendent's Update – cameras are being delivered, the land at Augusta Elementary has been surveyed and all staff are busy preparing for the new school year. Everyone is doing an excellent job. Chrome books are ready for high school students and sixth grade students. 350 iPads will arrive on Thursday. Thus far 1,200 students have signed up for virtual school.

School Bond Status – A letter has been written and sent to the School Building Authority urging them to place the county's bond levy information on their September meeting. Mike Hall with the School Building Authority is currently working on a timeline.

Schoology Readiness – Phillip LeMasters, IT Specialist, has been working on a new server. Schoology is up and running.

Back to School Plan/Details/Concerns – Multiple principal meetings have been held. Each principal has submitted a detailed plan for their school.

Update on sanitization supplies availability – Everything is now in place with the exception of the backpack sprayers which have been ordered.

The meeting was adjourned at 8:42 p. m.

Jeffrey Pancione, Secretary

Debra Ann Champ, President

