

STATE OF WEST VIRGINIA  
COUNTY OF HAMPSHIRE TO WIT:

The Hampshire County Board of Education held a regular meeting, their seventh (7<sup>th</sup>) meeting of the 2020-2021 school year, on Tuesday, September 8, 2020 at the Offices of the Hampshire County Board of Education.

The following Board members were in attendance: Miss Debra Ann Champ, President; Mr. Ed Morgan, Vice President and Mr. Bernard Hott, Mrs. Deadre Rinker and Mr. Matthew Trimble, members.

President Champ called the meeting to order at 6:32 p.m.

Prayer was given by Mr. Hott followed by the Pledge of Allegiance.

Superintendent Pancione recommended that Board members approve the agenda.

Mrs. Rinker moved approval with Mr. Trimble seconding the motion that passed unanimously.

I. APPEARANCE(S):

There were no appearances.

II. APPROVAL OF MINUTES:

Superintendent Pancione recommended that Board members approve the August 24, 2020 Board of Education minutes.

Mr. Hott moved approval with Mrs. Rinker seconding the motion that passed unanimously.

III. ANNOUNCEMENT:

Governor Jim Justice has proclaimed September 23, 2020 as West Virginia School Personnel Day. "Whereas, it is fitting we recognize the outstanding work these individuals do for this state, their communities and the students enrolled in West Virginia schools", stated Governor Justice.

IV. CONSENT AGENDA ITEMS:

Superintendent Pancione recommended that Board members approve the following consent agenda items: (Board members requested that each fundraiser be voted on separately)

A. School Items:

The following fundraisers:  
Augusta Elementary:

PTO: Scholastic Book Fair – Mrs. Rinker moved approval with Mr. Morgan seconding the motion that passed unanimously.

Office: school pictures sales – Mrs. Rinker moved approval with Mr. Trimble seconding the motion that passed unanimously.

Romney Elementary:

General Fund: school picture sales – Mr. Morgan moved approval with Mr. Hott seconding the motion that passed unanimously.

Romney Middle:

General Fund: student picture sales – Mrs. Rinker moved approval with Mr. Morgan seconding the motion that passed unanimously.

Springfield-Green Spring Elementary:

General Fund: Fall and Spring picture sales – Mrs. Rinker moved approval with Mr. Morgan seconding the motion that passed unanimously.

Hampshire High:

Football: mask sales – Mr. Morgan moved approval with Mr. Hott seconding the motion that passed unanimously. Football – Lift-A-Thon – Mr. Hott moved approval with Mr. Trimble seconding the motion that passed unanimously. Football, Girls' Soccer, Boys' Soccer, Boys' Basketball and Baseball - WVU concession sales – Mr. Morgan moved approval providing that Monongalia County was in the "green" (pertaining to COVID 19) and that adult volunteers were manning the concessions. Mr. Hott seconded the motion that passed 3-2. President Champ and Mrs. Rinker voted no.

Superintendent Pancione recommended that Board members approve the in-lieu of request and finance items.

One in-lieu of request (Mr. and Mrs. David Sands).

B. Finance Item:

Bills to be paid as submitted by the finance office.

Mr. Morgan moved approval with Mr. Hott seconding the motion that passed unanimously.

Superintendent Pancione requested an executive session to discuss personnel.

Mr. Trimble moved approval with Mrs. Rinker seconding the motion that passed unanimously. Executive session began at 6:51 p.m. Upon their return, Mrs. Rinker made a motion to move back into regular session with Mr. Morgan seconding the motion that passed unanimously. Regular session resumed at 7:43 p.m. No decisions were made in executive session.

Superintendent Pancione recommended that Board members approve the following personnel items:

C. Personnel Items:

1. Transfer and Employment of Professional Personnel:

- a. Employ Keith Lee as a Substitute Teacher (001-30) effective September 10, 2020
  - b. Employ Bruce Devine as a Substitute Teacher (001-30) effective September 10, 2020
  - c. Transfer Teresa Thorne from First Grade Teacher at Slanesville Elementary to Academic Coach for Hampshire County Schools (001-64) effective when a certified replacement is hired
  - d. Employ Stephanie Shanholtz as a Long Term Substitute for Guidance at Romney Elementary (206-65) effective September 1, 2020
  - e. Employ Marcia Dove as a Mentor for New Teachers at Capon Bridge Middle (401-68) effective September 9, 2020
2. Resignation of Professional Personnel:
    - a. Kurt Fritsch as Substitute Teacher, effective August 27, 2020
3. Transfer and employment of Service Personnel:
    - a. Transfer Greg Abrell from School Bus Operator HH4 to School Bus Operator HH6 (001-48) effective Sept 8, 2020
    - b. Transfer Diane Anderson from Part-Time Cook at Romney Elementary to Cook/Custodian at Augusta Elementary (201-49) effective when a replacement is hired
4. Resignation of Service Personnel:
    - a. JoAnna Gilbert, Substitute Aide, effective August 19, 2020
5. Transfer and Employment of Extracurricular Personnel:
    - a. Employ Derek Thorne as Head Boys' Basketball Coach at Romney Middle (501-25) effective for the season of the sport
    - b. Employ Sue Ellen Racey as the Parent Involvement Network Coordinator at Romney Elementary (001-26) effective September 8, 2020
    - c. Employ the following as Mentor Teachers (001-28) effective for the 2020-2021 school year.
      - i. Barb Ray for Hannah Raines
      - ii. Laura Brill for Autumn Jones
      - iii. Cynthia Corbin for Kelly Miller
      - iv. Cindy Price for Andrea Fields
      - v. Cindy Price for Katherine Mariska
      - vi. Janel Pancione for Tara Lupton
      - vii. Amy Funk for Patricia Crowley
      - viii. Amy Funk for Joseph Didiana
      - ix. Joe Szabo for Kim Grove
      - x. Erik Beeman for Collin Graham
      - xi. Bei Su for Lou Montgomery
      - xii. Michael McCrory for Rachel Sulser
6. Resignation of Extracurricular Personnel:
    - a. Derek Shreve as Assistant Basketball Coach at Romney Middle, effective August 27, 2020

7. Other:

- a. Approve the seniority drawing of School Bus Operators for their first day of work on August 24, 2020, with the following results: 1- Greg Abrell, 2- Georgia Whitacre, 3- Jenny Umstot, 4- Yvonne Scribner
- b. Approve the seniority drawing of Cooks for their first day of work on August 24, 2020, 1- Brenda Timbrook, 2- Katie Buckley
- c. Approve the seniority drawing of Substitute School Bus Operators held on August 25, 2020, 1- Calvin Davis, 2- Fred Ansel, 3- Stephanie Kalvitis, 4- Jeane Holliday
- d. Approve the seniority drawing of General Maintenance Employees held on August 26, 2020, 1- Eldrige Moreland, 2- Minor Watts
- e. Approve the seniority drawing of Substitute Aides held on August 27, 2020, 1- Donna Charlton, 2- Karyn Graves, 3- Sue VanMeter, 4- Samantha Stokes, 5- Kali Corbin
- f. Approve the seniority drawing of Aides, for their first day of work on August 24, 2020, with the following results: 1- Patricia Price, 2- April Hedrick, 3- Christmas Hinkle
- g. Approve the seniority drawing for ECCAT Aides, for their first day of work on August 24, 2020, with the following results: 1- Christmas Hinkle, 2- Nancy Montgomery
- h. Approve the assignment of Cynthia Morris, Principal at Romney Elementary, as the Mentor Principal for Jodie Long, first year Principal at Slanesville Elementary
- i. Permission to post for a Fresh Fruit and Vegetable Grant Cook for John J. Cornwell Elementary for up to 5 hours a week for 34 weeks
- j. Permission to post for a Fresh Fruit and Vegetable Grant Cook for Romney Elementary for up to 5 hours a week for 34 weeks
- k. Permission to post for a Fresh Fruit and Vegetable Grant Cook for Springfield-Green Spring Elementary for up to 5 hours a week for 34 weeks
- l. Approve the Z-Addendum Step increase for Mathematics and Special Education Teachers per House Bill 206 (attached)
- m. Rescind Posting P21- 501-21, Special Education Teacher at Hampshire High due to expired timelines to fill the position
- n. Rescind Posting P21-501-41, Long Term Substitute for Special Education, due to expired timelines to fill the position
- o. Rescind Posting P21-501-62, Special Education Teacher at Hampshire High, due to lack of need
- p. Reclassify Tim Funkhouser from Cook/Custodian at Slanesville Elementary to Cook/Custodian/Sanitation Plant Operator at Slanesville Elementary pay grade G, effective August 1, 2020
- q. Reclassify Jessica Simmons from Cook/Custodian at John J. Cornwell Elementary to Cook/Custodian/Sanitation Plant Operator at John J. Cornwell Elementary pay grade G, effective August 1, 2020
- r. Approve the following employees that have been trained in Specialized Health Care by Rhonda Dante, Head School Nurse, to assist with health care needs when a nurse is not available at schools:
  - i. Hampshire High- Letishia Grapes, Secretary
  - ii. Romney Elementary- Debbie Belt, Secretary
  - iii. Romney Middle- Wendy Booth, Secretary
  - iv. Capon Bridge Elementary- Marci James, Secretary and Sabrina Keith, Aide
  - v. Capon Bridge Middle- Christine Daugherty, Secretary and Peggy Stafford, Aide

- vi. Slanesville Elementary- Laurie Thorne, Secretary
- vii. Augusta Elementary- Melanie Alkire, Secretary and Bonnie Schaeffer, Aide
- viii. Springfield-Green Spring Elementary- Tammy Bittinger, Secretary and Debbie Twigg, Aide
- ix. John J. Cornwell Elementary- Jeanne Milleson, Secretary and Jessica Simmons, Custodian
- s. Approve the following contracts for reclassification of aides to supervise students in the absence of a professional:
  - i. Augusta Elementary- Tammy Barnes, Tina Gower, Machelie Graham, Nancy Montgomery, Patricia Price, Bonnie Schaeffer
  - ii. Capon Bridge Elementary- Talauna Boyer, Kim Campbell, Teresa Derflinger, Sabrina Keith, Sherrie Miller, Janet Ravenscroft
  - iii. Capon Bridge Middle- Danielle Popp, Barbara Riggelman, Kimberly Shrou, Peggy Stafford
  - iv. Hampshire High- David Fout, April Hedrick, Sarah Hott, Cheryl Kalbaugh, Kim Poland, Heather Scott, Billie Stewart
  - v. Romney Elementary School- Lisa Adams, Linda Gaither, Salli Gano, Ashlyn Haines, Lisa Haines, Alice Marsh, Diane Raines, Rebecca Roderick
  - vi. Romney Middle- Kelly Hott, Patricia Largent, Sherrie Lear, Dorothy Meadows, Lisa O'Connell, Leah Shawen
  - vii. Slanesville Elementary- Donna Chaney, Pam Webb
  - viii. Springfield-Green-Spring Elementary- Christmas Hinkle, Kim Mullins, Debbie Twigg

8. Volunteers

- a. Augusta Elementary - Trisha Alkire and Nicole Connell
- b. Capon Bridge Middle - Rachel Davis and Marie Hamilton
- c. Hampshire High - Amy Lou Charlton, Joseph Charlton, Neva Javage and Austin Judy

Mr. Trimble moved approval with Mr. Hott seconding the motion that passed unanimously.

V. NON-CONSENT ITEMS:

- A. Superintendent Pancione recommended that Board members approve the MOU between E. A. Hawse Health Center, Inc., and Hampshire County Schools.

Mr. Morgan moved approval with Mr. Trimble seconding the motion that passed unanimously.

- B. Superintendent Pancione recommended that Board members approve the third reading of the fundraiser policy.

This was tabled.

- C. Superintendent Pancione recommended that Board members approve the first reading of Policy 3097 - Embedded Credit.

Mrs. Rinker moved approval with Mr. Trimble seconding the motion that passed unanimously.

VI. OTHER:

Superintendent Pancione presented his goals for school year 2020-2021 (attached). He also shared first day observations. He praised ALL staff for their preparedness and excitement. Hampshire High School seniors were leading the charge by wearing masks throughout the day and maintaining social distancing.

President Champ shared a letter from the School Building Authority stating that the school's bond levy would be on their December meeting agenda.

The meeting was adjourned at 8:37 p. m.

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Jeffrey Pancione, Secretary  
Hampshire County Board of Education

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Debra Ann Champ, President  
Hampshire County Board of Education