

STATE OF WEST VIRGINIA
COUNTY OF HAMPSHIRE TO WIT:

The Hampshire County Board of Education held a regular meeting, their tenth (10th) meeting of the 2020-2021 school year, on Monday, October 5, 2020 at the Offices of the Hampshire County Board of Education. A public hearing was held at the beginning of the meeting (CEFP).

The following Board members were in attendance: Miss Debra Ann Champ, President; Mr. Ed Morgan, Vice President and Mr. Bernard Hott, Mrs. Deadre Rinker and Mr. Matthew Trimble, members.

President Champ called the meeting to order at 6:32 p.m.

Prayer was given by Mr. Hott followed by the Pledge of Allegiance.

Superintendent Pancione recommended that Board members approve the agenda.

Mrs. Rinker moved approval with Mr. Hott seconding the motion that passed unanimously.

PUBLIC HEARING FOR THE CEFP:

A public hearing was held for the ten (10) year CEFP (Comprehensive Educational Facility Plan) which will chart the course for the school system through the year 2030 and must be approved by the Board of Education, The West Virginia State Board of Education and the School Building Authority of West Virginia. The CEFP includes, but is not limited to, grade configurations, enrollment history, projections and enrollment sizes for schools, number of schools that can be operated within the school budget and conditions of schools. This hearing will provide an opportunity for the public to ask questions about the plan, provide comments regarding the proposed plan and/or submit statements on the proposed plan.

There were no public comments.

I. APPEARANCE(S):

There were no appearances.

II. APPROVAL OF MINUTES:

Superintendent Pancione recommended that Board members approve the September 21 and 23, 2020 Board of Education minutes.

Mr. Trimble moved approval with Mr. Morgan seconding the motion that passed unanimously.

III. PRESENTATION:

Amanda Billmeyer, Special Education Director, presented updates regarding the special education program. She shared that her department had conducted several trainings regarding IEP compliance, blending plans (for Fridays), trauma sensitive training, safety and First Aid, camera procedure policy, COVID19 protocols and OT, PT and Speech services. Mr. Pancione stated that he was glad that Mrs. Billmeyer was part of the Central Office team and that she was a valuable asset.

IV. CONSENT AGENDA ITEMS:

Superintendent Pancione recommended that Board members approve the consent agenda items for schools:

A. School Items:

The following fundraisers:

Slanesville Elementary:

General Fund: School picture sales and SchoolStore.com sales

Hampshire High:

Athletics: Subscription sales for live-streamed fall, winter and spring sports.

FFA: citrus fruit, cookie and nut sales

Other:

One (1) in-lieu of transportation request.

One request for exemption to the attendance requirement.

Mr. Morgan moved approval with Mrs. Rinker seconding the motion that passed unanimously.

Superintendent Pancione recommended that Board members approve the consent agenda items for finance:

B. Finance Items:

1. Bills to be paid as submitted by the finance office.
2. Budget revisions.
3. Treasurer's Report: 6/30/2020, 7/31/2020 and 8/31/2020
4. Transfer between funds

Mr. Hott moved approval with Mr. Morgan seconding the motion that passed unanimously. (Mrs. Rinker did question the reissuing of checks and received an explanation.)

President Champ requested an executive session to discuss personnel issues. Superintendent Pancione stated that a land acquisition change needed to be discussed as well. Mrs. Rinker moved approval with Mr. Trimble seconding the motion that passed unanimously. Executive session began at 6:55 p.m. When Board members returned, Mrs. Rinker made a motion to return to regular session with Mr. Morgan seconding the motion that passed unanimously. Open session resumed at 7:18 p.m. President Champ stated that no decisions were made in executive session.

Superintendent Pancione recommended that Board members approve the following consent agenda items regarding personnel:

C. Personnel Items:

1. Transfer and Employment of Professional Personnel:
 - a. Employ Katlyn Middleton as a Substitute Teacher (001-30) effective October 7, 2020
 - b. Employ James Litten as a Substitute Teacher (001-30) effective October 7, 2020
 - c. Employ Amber Hibbard as a Mathematics Teacher at Capon Bridge Middle (401-31) effective October 19, 2020
2. Transfer and employment of Service Personnel:
 - a. Employ Kirsten Hiatt as a half-time Cook at Romney Elementary (206-52) effective October 7, 2020
3. Transfer and Employment of Extracurricular Personnel:
 - a. Employ the following Mentor Teachers (001-28) effective for the 2020-2021 school year:
 - i. Allen Meck
 - ii. Patricia Maxwell
 - b. Employ Joyce Main as an After School Tutor at Capon Bridge Middle (401-37) effective October 7, 2020
 - c. Employ Desiree Fritsch as the Young Writers' Coordinator (001-38) effective for the 2020-2021 school year
 - d. Employ Beilan Su as the Homeless Liaison (001-39) effective October 7, 2020
 - e. Employ Nancy Lease as the After School Tutor at Hampshire High (501-41) effective October 7, 2020
 - f. Employ Kari Swick as the After School Tutor at Hampshire High (501-41) effective October 7, 2020
4. Other:
 - a. Amend the effective date for Brandi Myers, Business Marketing Teacher at Hampshire High, to September 29, 2020
 - b. Amend the effective date for Matthew Mihalko, Math Teacher at Hampshire High, to September 28, 2020
 - c. Permission to post for three after school tutors at Slanesville Elementary, at \$30 an hour, for 4.5 hours per week for a maximum of 150 hours or until the funding is depleted

- d. Reclassify James Charlton from General Maintenance/Painter to General Maintenance/Painter/ Sanitation Plant Operator (pay grade G), effective September 28, 2020
- e. Approve Donna Chaney, Classroom Aide at Slanesville Elementary, Intermittent Leave of Absence beginning approximately October 6. These days of leave meet state and federal guidelines.

5. Volunteers:

- a. Augusta Elementary: Amanda Dicks
- b. Romney Elementary: Donna Blackburn, Cassandra Chenoweth, Anette Gosnell, Brittany Haywood, Christi Hicks, Tina Holt, Robin Marley, Brooke Moreland, Kristina Nichols, Donna See, Mandy Shugars, Nathan Sions, John Dan Sitar, Amber Skeen and Kimberly Timbrook
- c. Romney Middle: Kerry Bean, Tara Jane Billmeyer, Becky Bohrer, April Corbin, Leelo Keckley and Mandy Shugars

Mr. Hott moved approval with Mr. Trimble seconding the motion that passed unanimously.

V. NON-CONSENT ITEMS:

- A. Superintendent Pancione recommended that Board members approve the third reading of Policy 5041 – Student Fundraising.

Mrs. Rinker moved approval with Mr. Hott seconding the motion that passed unanimously.

- B. Superintendent Pancione recommended that Board members approve the third reading of Policy 3097 - Embedded Credit.

Mrs. Rinker moved approval with Mr. Morgan seconding the motion that passed unanimously.

- C. Superintendent Pancione recommended that Board members approve the second reading of Policy 2462 – Video Cameras Required in Certain Special Education Classrooms.

Mrs. Rinker moved approval with Mr. Trimble seconding the motion that passed unanimously.

- D. Superintendent Pancione recommended that Board members approve the Pitney Bowes (Sourcewell) lease for the postage machine at the Central Office for 60 months at \$215.37/quarter.

Mr. Morgan moved approval with Mr. Trimble seconding the motion that passed unanimously.

- E. Superintendent Pancione recommended that Board members approve the CEFP (Comprehensive Educational Facilities Plan) for 2020-2030.

Mr. Morgan moved approval with Mrs. Rinker seconding the motion that passed unanimously.

VI. OTHER:

Superintendent Pancione shared individual school budgets with Board members as requested.

A bridge at the walking trail at Slanesville Elementary was destroyed by a fallen tree. A local boy scout has graciously agreed to restore the bridge as a project.

Use of facility applications were discussed. Superintendent Pancione asked Board members for their guidance regarding in-county groups using facilities. After a brief discussion, Superintendent Pancione stated that he would compile guidelines to share with the Board.

The meeting was adjourned at 7:44 p. m.

Jeffrey Pancione, Secretary
Hampshire County Board of Education

Debra Ann Champ, President
Hampshire County Board of Education