

STATE OF WEST VIRGINIA  
COUNTY OF HAMPSHIRE TO WIT:

The Hampshire County Board of Education held a regular meeting, their eleventh (11<sup>th</sup>) meeting of the 2020-2021 school year, on Monday, October 19, 2020 at the Offices of the Hampshire County Board of Education.

The following Board members were in attendance: Miss Debra Ann Champ, President; Mr. Ed Morgan, Vice President and Mr. Bernard Hott, Mrs. Deadre Rinker and Mr. Matthew Trimble, members.

President Champ called the meeting to order at 6:30 p.m.

Prayer was given by Superintendent Pancione followed by the Pledge of Allegiance.

Superintendent Pancione recommended that Board members approve the agenda.

Mr. Morgan moved approval with Mrs. Rinker seconding the motion that passed unanimously.

I. APPEARANCES:

Mr. John Ellifritz, Lead Alternative Education Teacher at Hampshire High, shared concerns regarding visiting counties (related to sports) that had elevated COVID19 numbers.

Mr. Charles Sine, parent, appeared via TEAMS. He shared concerns regarding Schoology and requested consistency for Friday requirements for students.

II. APPROVAL OF MINUTES:

Superintendent Pancione recommended that Board members approve the October 5, 2020 Board of Education minutes.

Mrs. Rinker moved approval with Mr. Trimble seconding the motion that passed unanimously.

III. PRESENTATION:

Amy Haines, Child Nutrition, Attendance and Secondary Education Director, presented updates regarding Child Nutrition, Attendance and Secondary Education.

IV. CONSENT AGENDA ITEMS:

Superintendent Pancione recommended that Board members approve the following school items:

A. School Items:

The following fundraisers:

Augusta Elementary:

Office: School Store

PTO: revised Scholastic Book Fair

Springfield-Green Spring Elementary:

Books: Scholastic Book Fair

Capon Bridge Middle:

Student Awards/Instructional Supplies: fall and spring picture sales

Romney Middle:

Girls' Basketball: shoot-a-thon (**This was pulled - no safety plan submitted**)

Hampshire High:

HOSA: water and ice pop sales and Old Fashioned candy sales

Other:

One (1) in-lieu of transportation request (Keith Lambert, Jr.)

Mr. Morgan moved approval with Mrs. Rinker seconding the motion that passed unanimously.

Superintendent Pancione recommended that the following items for finance be approved.

B. Finance Items:

1. Bills to be paid as submitted by the finance office.
2. Budget revisions.
3. Treasurer's Report: 9/30/2020

Mr. Morgan moved approval with Mr. Hott seconding the motion that passed unanimously.

Mr. Morgan requested and made a motion to go into executive session to discuss a specific personnel issue. Mrs. Rinker seconded the motion that passed unanimously. Executive session began at 7:32 p.m. Regular session resumed at 8:06 p.m. after Mrs. Rinker made a motion to return to regular session with Mr. Hott seconding the motion that passed unanimously.

Superintendent Pancione recommended that Board members approve the following personnel items:

C. Personnel Items:

1. Transfer and Employment of Professional Personnel:
  - a. Employ Melissa Keiter as a Substitute Teacher (001-30) effective October 21, 2020
  - b. Employ William Keiter as a Substitute Teacher (001-30) effective October 21, 2020
  - c. Employ Brooke Moreland as a Substitute Teacher (001-30) effective October 21, 2020

- d. Transfer Robert Hix, Special Education Teacher at Hampshire High, to Social Studies Teacher at Hampshire High (501-66) effective for the 2021-2022 school year.
  - e. Employ Annette Fuqua as a Physical Education Teacher at Hampshire High (501-75) to cover an employee leave of absence effective October 5, 2020
2. Transfer and employment of Service Personnel:
- a. Employ Edwin Hawk as a Substitute School Bus Operator (001-22) effective October 21, 2020
  - b. Employ Samantha Barnes as a Substitute Cook (001-37) effective October 21, 2020
  - c. Employ Hannah Reno as a Substitute Cook (001-37) effective October 21, 2020
3. Transfer and Employment of Extracurricular Personnel:
- a. Employ Amanda Bradfield as Chief TASC Examiner at Hampshire High (501-30) effective October 21, 2020
  - b. Employ Jodie Long as an After School Tutor at Slanesville Elementary (207-42) effective October 21, 2020
  - c. Employ Melissa Nixon as an After School Tutor at Slanesville Elementary (207-42) effective October 21, 2020
  - d. Employ Robert Nixon as an After School Tutor at Slanesville Elementary (207-42) effective October 21, 2020
4. Resignation of Extracurricular Personnel:
- a. Resignation of James Nemith, Assistant Boys' Basketball Coach at Capon Bridge Middle effective October 9, 2020
5. Other:
- a. Permission to post for Professional Support Personnel (PSP) at the rate of \$30/hour for up to 18 hours per week for 30 weeks at the following locations:
    - i. Augusta Elementary- 3 PSP
    - ii. Capon Bridge Elementary- 2 PSP
    - iii. John J Cornwell Elementary- 1 PSP
    - iv. Romney Elementary- 3 PSP
    - v. Springfield Green Spring Elementary- 2 PSP
    - vi. Slanesville Elementary- 2 PSP
  - b. Rescind the posting for two After School Tutors at \$30/hour, up to 95 hours, for four days a week for six weeks at Capon Bridge Middle due to lack of applicants.
  - c. Permission to post for two After School Tutors at \$30/hour, up to 95 hours, for four days a week for six weeks November 4- December 21, 2020 and February 13- March 5, 2021 at Romney Elementary using grant funding.
  - d. Approve the adjustment of hours for Marcia Dove, New Teacher Mentor for Capon Bridge Middle, from 10 hours per week to 18 hours per week (to be paid with grant funding).
  - e. Approve the Memorandum of Understanding with the West Virginia Schools for the Deaf and the Blind to contract services for a Physical Therapist for 31 weeks x 7.5 hours at \$60/hour for a total of \$13,950.00

- f. Amend the effective date for Amber Hibbard, Mathematics Teacher at Capon Bridge Middle, from October 19, 2020 to October 16, 2020
- g. Permission to post for After School Tutors at the rate of \$30/hour for up to 4.5 hours per week for 30 weeks at the following locations:
  - i. Augusta Elementary- 3 positions
  - ii. John J Cornwell Elementary- 2 positions
  - iii. Romney Elementary- 3 positions
  - iv. Slanesville Elementary- 1 position
  - v. Springfield Green Spring Elementary- 2 positions
- h. Approve contract with Deaf and Hard of Hearing Education Services, to provide a Deaf and Hard of Hearing Teacher at Romney Middle, for up to 8 hours per month, for the 2020- 2021 school year, effective October 21, 2020
- i. Permission to contract with Deaf and Hard of Hearing Services, Deafnet, and/or Cindy Kessel for substitute interpreter services as needed
- j. Permission to post for an Itinerant Classroom Aide/Transportation Aide at Augusta Elementary for the 2020-2021 school year

6. Volunteers:

- a. Augusta Elementary- Pamela Link and Angela Pyles
- b. Capon Bridge Elementary- Julia Butler, Amy Charlton, Joseph Charlton, Rachel Davis, Judson Eversole, Tina Eversole, Marie Hamilton, Kari Lee and Brook VanMeter
- c. Hampshire High School- James Todd Buckley, Matthew Eli Cook and Sharon Orndorff
- d. Romney Elementary- Jennifer Boyles, Chasity Clower, James Lewis, Susan Lewis, Gregory Snyder and Joyce Tenney

Mr. Morgan moved approval with Mrs. Rinker seconding the motion that passed unanimously.

V. NON-CONSENT ITEMS:

A. Superintendent Pancione recommended that Board members approve the Memorandum of Understanding between the Hampshire County Board of Education and Burlington United Methodist Family Services, Inc.

Mrs. Rinker moved approval with Mr. Trimble seconding the motion that passed unanimously.

B. Superintendent Pancione recommended that Board members approve the revised cost of land purchased for a new or expanded construction of the central elementary school in Augusta from \$75,000.00 to \$89,205.00. The difference is due to a recently completed survey of the land that changed from 15 acres to 17.841 acres.

Mr. Morgan moved approval with Mrs. Rinker seconding the motion that passed unanimously.

C. Superintendent Pancione recommended that Board members approve the third reading of Policy 2462 - Video Cameras Required in Certain Special Education Classrooms.

Mr. Hott moved approval with Mrs. Rinker seconding the motion that passed unanimously.  
D. Superintendent Pancione recommended that Board members approve the purchase of a used truck to adapt to the snow plow at Hampshire High.

Mr. Morgan moved approval with a budget of \$5,000.00. Mr. Trimble seconded the motion that passed unanimously.

E. Board members were to discuss and make a possible decision regarding Superintendent Pancione's upcoming contract renewal; however, they tabled this discussion until Thursday, October 29 at 1:00 p.m. for a special meeting (work session) with other items to discuss for that day as well.

VI. OTHER:

Superintendent Pancione updates/concerns:

CEFP Information - the CEFP has been approved by the state

Virtual School Information/Update - Friday lessons were discussed

Status and Success of Virtual Students - passing/failing information was shared

Use of Public School Facilities Guidance Document - the newly developed form was shared

Maintenance Work Orders - all work orders have been completed - rotational work was discussed

Board members requested copies of Faculty Senate Minutes

Mr. Morgan encouraged board members to visit a school during the week and find a student to assist.

The meeting was adjourned at 8:27 p. m.

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Jeffrey Pancione, Secretary  
Hampshire County Board of Education

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Debra Ann Champ, President  
Hampshire County Board of Education