

STATE OF WEST VIRGINIA  
COUNTY OF HAMPSHIRE TO WIT:

The Hampshire County Board of Education held a regular meeting, their nineteenth (19<sup>th</sup>) meeting of the 2020-2021 school year, on Monday, February 22, 2021, at the Offices of the Hampshire County Board of Education. (This meeting was re-scheduled from Monday, February 22, 2021 due to inclement weather.)

The following Board members were in attendance: Miss Debra Ann Champ, President; Mr. Ed Morgan, Vice President and Mr. Bernard Hott, Mrs. Deadre Rinker and Mr. Matthew Trimble, members.

President Champ called the meeting to order at 6:33 p.m.

Prayer was given by Mr. Trimble followed by the Pledge of Allegiance.

Superintendent Pancione recommended that Board members approve the agenda.

Mr. Morgan moved approval with one change (move non-consent agenda item D to follow informational items). Mr. Trimble seconded the motion that passed unanimously.

I. APPEARANCES:

A. Tim Nichols, parent, requested that Board members return students to school on a five day per week schedule for those who choose in-person learning.

B. Logan Mantz and Mary Billings, Capon Bridge Revitalization Group members, gave a progress report regarding their upcoming grant application. Mr. Mantz asked Board members to sign a letter of commitment. (This will be an action item at the next regular BOE meeting.)

II. APPROVAL OF MINUTES:

Superintendent Pancione recommended that Board members approve the February 3, 2021 Board of Education minutes.

Mrs. Rinker moved approval with Mr. Morgan seconding the motion that passed unanimously.

III. PRESENTATION:

Superintendent Pancione requested an executive session (Mrs. Lipps' presentation included personnel matters.) Mrs. Rinker made a motion to go into executive session with Mr. Morgan seconding the motion that passed unanimously. Executive session began at 6:50 p.m.

Patty Lipps, Elementary and Secondary Curriculum Director, discuss consolidated monitoring in executive session.

When Board members returned to the room at 7:49 p.m., Mrs. Rinker made a motion to return to regular session with Mr. Morgan seconding the motion that passed unanimously.

NON-CONSENT AGENDA ITEM:

D. Superintendent Pancione recommended that Board members revisit the current AB schedule due to COVID.

After the discussion portion, Mr. Hott made a motion to return students to school on a 4-1 schedule beginning immediately (tomorrow, February 23, 2021). Mrs. Rinker seconded the motion that passed unanimously. Before moving to the next item on the agenda, Superintendent Pancione requested that students not return until Wednesday, February 24, 2021 in order to prepare students, parents, school bus operators and teachers. Mr. Morgan amended the motion to state “students will return to the regular education setting beginning February 24, 2021 on a 4-1 schedule with Fridays remaining virtual”. Mrs. Rinker seconded the motion that passed unanimously.

IV. INFORMATIONAL ITEMS:

Board members were given the following informational item:

- A. A copy of January’s Attendance Report as submitted by Attendance Director Amy Haines.
- B. The Non-Tradition Instructional/Faculty Senate Day, has been moved from Monday, February 15 to Friday, February 19. (The state has approved this change.)

V. CONSENT AGENDA ITEMS:

Superintendent Pancione recommended that Board members approve the following consent agenda items:

- A. School Item:  
Fundraisers:
  - Springfield-Green Spring Elementary:
    - PTO: yearbook sales
  - Romney Elementary:
    - General Fund: wooden rose sale for Mother’s day
- B. Finance Items:
  - Bills to be paid
  - Budget revisions
  - Treasurer’s report
  - Transfer between funds
- C. Personnel Items:

1. Transfer and Employment of Professional Personnel:
  - a. Employ Ondrea Yoho as a Substitute Teacher (001-30) effective February 24, 2021
  - b. Employ Donna Davis as a Substitute Teacher (001-30) effective February 24, 2021
  - c. Employ Louisa Bridges as a Substitute Teacher (001-30) effective February 24, 2021
  - d. Employ Shonda Davis as a Long Term Substitute for a Fifth Grade Teacher at Augusta Elementary (201-91) effective approximately April 26, 2021
  - e. Employ Megan Wells as a Social Worker County Wide (001-96) effective March 2, 2021
  - f. Employ Donna Davis as a Professional Support Personnel at Romney Elementary (206-98) effective February 24, 2021
  - g. Employ Hazel Shoemaker as a Graduation Coach at Hampshire High (501-101) effective February 24, 2021
2. Resignation and Retirement of Professional Personnel:
  - a. Approve the retirement of Paul Clem, Automotive Technology Instructor at Hampshire High, effective June 30, 2021
  - b. Approve the retirement of Avila Wilson, Music Teacher at Capon Bridge Middle and Hampshire High, effective June 30, 2021
3. Transfer and employment of Service Personnel:
  - a. Employ Dianna Hinkle as a Substitute Cook (001-37) effective February 24, 2021
  - b. Employ Rhonda Loy as a Substitute Cook (001-37) effective February 24, 2021
  - c. Transfer Georgia Whitacre from School Bus Operator for Route RM8 to School Bus Operator for RE5 (001-61) effective February 24, 2021
4. Resignation and Retirement of Service Personnel:
  - a. Approve the retirement of Terry Richman, School Bus Operator Route CB8, effective June 30, 2021
  - b. Approve the retirement of William Saville, School Bus operator Route SL5, effective June 30, 2021
  - c. Approve the resignation of Christine Ridgley, Substitute Cook, effective February 17, 2021
5. Transfer and Employment of Extracurricular Personnel:
  - a. Employ Kenneth Maiers as an Assistant Baseball Coach at Hampshire High (501-54) effective February 24, 2021
  - b. Employ Troy Crane as an Assistant Girls' Basketball Coach at Hampshire High (501-55), effective February 24, 2021
  - c. Employ Amanda Bradfield as a 5<sup>th</sup> Block Program Teacher at Hampshire High (501-56) effective February 24, 2021
  - d. Employ John Ellifritz as a 5<sup>th</sup> Block Program Teacher at Hampshire High (501-56) effective February 24, 2021
  - e. Employ Beilan Su as a 5<sup>th</sup> Block Program Teacher at Hampshire High (501-56) effective February 24, 2021
  - f. Employ Nelson Meck as a 5<sup>th</sup> Block Program Teacher at Hampshire High (501-56) effective February 24, 2021

- g. Employ Lisa Meadows as a 5<sup>th</sup> Block Program Teacher at Hampshire High (501-56) effective February 24, 2021
- h. Employ Meaghan Stehle as a 5<sup>th</sup> Block Program Teacher at Hampshire High (501-56) effective February 24, 2021
- i. Employ David Jones as a 5<sup>th</sup> Block Program Teacher at Hampshire High (501-56) effective February 24, 2021
- j. Employ Erin Wyer as a 5<sup>th</sup> Block Program Teacher at Hampshire High (501-56) effective February 24, 2021
- k. Employ Brandi Myers as a 5<sup>th</sup> Block Program Teacher at Hampshire High (501-56) effective February 24, 2021
- l. Employ Nancy Lease as a 5<sup>th</sup> Block Program Teacher at Hampshire High (501-56) effective February 24, 2021
- m. Employ Tammie Wilfong as an Academic Support After School Bus Run School Bus Operator (001-58) effective February 24, 2021
- n. Employ Robyn Wolford as Academic Support After School Bus Run School Bus Operator (001-58) effective February 24, 2021

6. Other:

- a. Approve the seniority drawing of Substitute Cooks held on 2-17-2021: 1- Dianna Hinkle, 2-Rhonda Loy
- b. Approve Lisa O'Connell as an employee who is trained in Specialized Health Care by Rhonda Dante, Head School Nurse, to assist with health care needs when a nurse is not available at the school.
- c. Permission to post for a Transportation Aide (route will be from Slanesville to Morgan County Line area and then transfer to Capon Bridge Elementary School with the reverse route in the evening).

Mr. Morgan moved approval with Mr. Trimble seconding the motion that passed unanimously. President Champ stated that Mr. Paul Clem will be missed. "He is a legend".

VI. NON-CONSENT ITEMS:

A. Superintendent Pancione recommended that Board members approve the third reading and subsequent adoption of Policy 1035 – Public Questions and Concerns.

Mrs. Rinker moved approval with Mr. Trimble seconding the motion that passed unanimously.

B. Superintendent Pancione recommended that Board members approve the first reading of Policy 3175 – Transportation for Curricular and Extra-Curricular Trips.

Mr. Hott moved approval with Mr. Morgan seconding the motion that passed unanimously.

C. Superintendent Pancione recommended that Board members approve the third reading and subsequent adoption of Policy 3015 – Requirements for the Reporting of Incidents of Inappropriate Behavior into the WVEIS Discipline Management System.

Mrs. Rinker moved approval with Mr. Trimble seconding the motion that passed unanimously.

D. This item was moved to the beginning of the meeting.

E. Superintendent Pancione recommended that Board members approve the second reading of Policy 2125 –Instructional Resources Adoption.

Mr. Morgan moved approval with Mrs. Rinker seconding the motion that passed unanimously.

F. Superintendent Pancione recommended that Board members approve the second reading of Policy 4019 – COVID Leave.

Mr. Morgan moved approval with Mr. Hott seconding the motion that passed unanimously.

G. Superintendent Pancione recommended that Board members approve the first reading of Policy 1120 – Racial, Sexual, Religious, Ethnic Harassment and Violence and General Discrimination against Students and Employees.

Mr. Hott moved approval with Mrs. Rinker seconding the motion that passed unanimously.

H. Superintendent Pancione recommended that Board members approve the first reading of Policy 3176 – Extra Duty Assignments.

Mr. Trimble moved approval with Mr. Morgan seconding the motion that passed unanimously.

I. Superintendent Pancione recommended that Board members approve the first reading of Policy 3177 – Non-Routine Use of School Buses.

Mrs. Rinker moved approval with Mr. Trimble seconding the motion that passed unanimously.

VII. OTHER:

Board members pulled the discussion regarding the Superintendent’s evaluation.

The meeting was adjourned at 8:13 p. m.

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Jeffrey Pancione, Secretary  
Hampshire County Board of Education

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Debra Ann Champ, President  
Hampshire County Board of Education