

STATE OF WEST VIRGINIA  
COUNTY OF HAMPSHIRE TO WIT:

The Hampshire County Board of Education held a regular meeting, their twenty-third (23<sup>rd</sup>) meeting of the 2020-2021 school year, on Tuesday, April 6, 2021 at the Offices of the Hampshire County Board of Education.

The following Board members were in attendance: Mr. Ed Morgan, Vice President and Mr. Bernard Hott, Mrs. Deadre Rinker and Mr. Matthew Trimble, members. President Debra Champ was absent.

Vice President Morgan called the meeting to order at 6:32 p.m.

Prayer was given by Mr. Trimble followed by the Pledge of Allegiance.

I. Superintendent Pancione recommended that Board members approve the agenda.

Mrs. Rinker moved approval with Mr. Trimble seconding the motion that passed unanimously.

II. APPEARANCE:

Brenda Ratliff, parent, discussed the upcoming closure of John J. Cornwell Elementary. She requested that Board members listen and advise parents before any decisions were made.

III. RECOGNITIONS:

A. Bret Hano, Hampshire High student, was recognized for achieving Eagle Scout status. This is an honor that only two (2) percent of Scouts reach. Bret constructed an 8 x 8 COVID-19 visitation booth made from pressure treated wood and plexiglass for a local nursing home so that families could safely meet. He received the Hampshire County Community Foundation Spirit of Giving Award for his COVID19 booth and the Jimmy Stewart Good Citizen Award. Bret donated the money he received from these awards to a local animal shelter.

B. The following DECA students were recognized for their Gold and Bronze status in a recent DECA competition: Kellsey Savage, GOLD for Apparel & Accessories Marketing; Paul Teter, GOLD for Food Marketing; Dominic Strawn, GOLD for Principles of Hospitality & Tourism; Jackson Savage, GOLD for Principles of Marketing; Camryn Downs, BRONZE for Retail Marketing and Mulledy Jane Cook, BRONZE for Principles of Business Administration. Dominic Strawn was also selected to serve on the West Virginia DECA State Officer Team.

C. The following HOSA students were recognized as winners of the WV HOSA vSLC Awards: Callie Simmons, First Place – Research Poster and for being selected as the WV HOSA Secretary for the 2021-2022 school year; Luke Funk, First Place – First Aid and CPR; Aryell Helms, First Place – First Aid and CPR; Lindsey Musselman, First Place – Medical Spelling; Erin Blaylock, Second Place – Behavioral Health and Talia Liberati, Third Place – Human Growth and Development.

D. Corbin See, a student at Romney Elementary, was recognized for winning Third Place at the State Level for the Young Writer's Contest for his Essay entitled "The View from Above".

IV. PRESENTATION:

Candace DeLong, WVU Extension Agent, shared progress with the schools and the projects involving the extension office. She requested permission to hold a Sunday Farmer's Market on School Street in Capon Bridge.

V. APPROVAL OF MINUTES:

Superintendent Pancione recommended that Board members approve the April 1, 2021 Board of Education minutes.

Mr. Trimble moved approval with Mr. Hott seconding the motion that passed unanimously.

VI. CONSENT AGENDA ITEMS:

Superintendent Pancione recommended that Board members approve the following fundraisers:

A. School Item:  
Fundraisers:

Capon Bridge Elementary:

Faculty Senate: school spirit day at Anthony's Pizza (April 28, 2021)

LSIC: donations for WV Farm Bureau trailer to visit

Hampshire High:

Football: customized over-the-ear masks and gaitors, West Virginia State skeet shooting championship and car wash

TAA: Lady Trojan competition

Volleyball and Boys' Basketball: skeet shoot

Mr. Hott moved approval with Mrs. Rinker seconding the motion that passed unanimously.

Superintendent Pancione recommended that Board members approve the following finance items:

B. Finance Items:

Bills to be paid

Budget revisions

Treasurer's Report(s)

Transfer between funds

Mrs. Rinker moved approval with Mr. Trimble seconding the motion that passed unanimously.

Superintendent Pancione requested an executive session to discuss personnel issues.

Mrs. Rinker moved approval with Mr. Trimble seconding the motion that passed unanimously. Executive session began at 7:03 p.m. Open session resumed at 8:19 p.m. after Mrs. Rinker made a motion to return to regular session. Mr. Hott seconded the motion that passed unanimously.

Superintendent Pancione recommended that Board members approve the following personnel items:

C. Personnel Items:

1. Transfer and Employment of Professional Personnel:
  - a. Employ Karen Hott as a Professional Support Personnel at Augusta Elementary (201-103) effective April 8, 2021
  - b. Employ William Keiter as a Long Term Substitute for a Grade 6 Teacher at Capon Bridge Middle School (401-105) effective April 8, 2021
2. Retirement of Professional Personnel:
  - a. Lindsey Kline, Special Education Teacher at Augusta Elementary, effective March 29, 2021.
3. Transfer and employment of Service Personnel:
  - a. Employ Laura Duerr as a School Bus Operator for Route RE5 (001-63) effective April 8, 2021
  - b. Transfer Leah Shawen Itinerant Classroom Aide/Transportation Aide at Romney Middle to Itinerant Classroom Aide/Transportation Aide at Capon Bridge Middle (209-64) effective for the 2021-2022 school year. (This action will remove her from the transfer list.)
4. Resignation of Service Personnel:
  - a. Charles Sine, substitute custodian, effective March 29, 2021
5. Transfer and Employment of Extracurricular Personnel:
  - a. Employ Michael McHale as Head Tennis Coach at Hampshire High (501-50) effective April 8, 2021 (pending completion of certification)
  - b. Employ Cynthia Morris as Summer School Coordinator- Elementary (001-62) effective April 8, 2021
  - c. Employ Amanda Bradfield as Summer School Coordinator- Secondary (001-62) effective April 8, 2021
  - d. Employ the following as Summer School Teachers- Elementary (site to be determined) (001-64) effective April 8, 2021: Jody Barnes, Brandon Clark, Vanessa Clontz, Bobbi Craddock, Heather Davis, Julie Derham, Katherine Mariska, Ashley Ruckman, Sara Harris-Dailey, Megan Helman, Sarah Thompson, and Julie Wilson
  - e. Employ the following as Summer School Teachers- Middle School (001-65): Jacquelyn Cooper, Tamela Coyle, Patricia Crowley, Amber Hibbard, Joyce Main and Debra Smith
  - f. Employ the following as Summer School Teachers- High School (001-66): Cynthia Alderman, David Jones, Beilan Su and Rachel Lipps

- g. Employ Cindy Alderman as an After School Tutor at Hampshire High (501-41) effective April 8, 2021

6. Other:

- a. Approve the intermittent leave of absence of Beth Eckerson, Pre-K Teacher at Slanesville Elementary, from April 6, 2022 through June 4, 2022
- b. Rescind the transfer of Cindy Buttrum, Cafeteria Manager/Cook at John J. Cornwell Elementary and reassign to current duties.
- c. Rescind the transfer of Jessica Simmons, Head Custodian/ Cook at John J. Cornwell Elementary, and reassign to current duties.
- d. Revise the list of known Service Personnel positions for the 2021-2022 school year for permission to post as follows: ICA/TA – Augusta Elementary; Secretary – Capon Bridge Elementary; ECCAT/Pre-School Aide at Capon Bridge Elementary; ICA/TA - Capon Bridge Elementary; Head Custodian – Romney Elementary; Custodian – Romney Elementary; ECCAT/Kindergarten Aide – Romney Elementary; ECCAT/Pre-Kindergarten Aide – Springfield-Green Spring Elementary; Custodian (half-time) – Capon Bridge Middle; ICA/TA - Romney Middle; ICA/TA - Hampshire High and School Bus Operators for RM6, CB8 and SL5.
- e. Revise the list of known Professional Personnel positions for the 2021-2022 school year for permission to post as follows: Grade 3 Teacher – Augusta Elementary; Kindergarten Teacher – Capon Bridge Elementary; Grade 1 Teacher – Capon Bridge Elementary; Grade 3 Teacher – Romney Elementary; Grade 4 Teacher – Romney Elementary; Grade 6 Teachers (2) – Capon Bridge Middle; Special Education Teacher – Capon Bridge Middle/John J. Cornwell Elementary; Special Education Teacher – Capon Bridge Middle; Special Education Teachers (2) – Romney Middle; Automotive Technology Instructor – Hampshire High; Special Education Teachers (4) – Hampshire High; Mathematics Teacher – Hampshire High; Art Teacher – Hampshire High; Alternative Education Teacher – Hampshire High; Foreign Language Teachers (2) – Capon Bridge Middle/Romney Middle; Music Teacher – Capon Bridge Middle/Hampshire High; Art Teacher – county; Physical Education Teacher – county and Speech Language Pathologist – county.
- f. **Permission to post for a Countywide Technology Systems Specialist**
- g. **Permission to post for a Board Certified Behavior Analyst**
- h. **Permission to post for a Professional Accountant**  
**These three positions were approved pending grant funding.**
- i. Permission to post for Summer Special Education Teachers (multiple positions with site to be determined by need) at \$30 an hour with the schedule to be determined by the Special Education Director
- j. Permission to post for Summer School Special Education Aides (multiple positions with site to be determined by need), pay to be daily/hourly rate with the schedule to be determined by the Special Education Director
- k. Permission to post for a Substitute Athletic Trainer to cover a leave of absence from approximately September 1, 2021- November 6, 2021
- l. Permission to post for an additional Assistant Softball Coach for the 2021-2022 softball season (due to increase in student participation).

- m. Permission to post and fill positions due to resignations, retirements or transfers as they become available until October 1, 2021
- n. Amend Policy 4120 - Substitutes in Areas of Critical Needs and Shortage to include English/Language Arts

7. Volunteers:

- a. Capon Bridge Elementary: Amber Blocker, April Blomquest, Eric Blomquest, Amy Brill, Brian Brill, Melody Hawkins, Rob Miller, Lindsey Morris, Joyce Plunkert, Amanda Preiss, Robbie Roach, Barbara Roberts, Janice Vecchiet, Michelle Warnick and Shawna Wyatt
- b. Hampshire High: Matthew Church

Mrs. Rinker moved approval with the stipulation that f, g and h (new positions – county-wide Technology Systems Specialist, Board Certified Behavior Analyst and a Professional Accountant) be hired pending grant funding. Mr. Trimble seconded the motion that passed unanimously.

VII. NON-CONSENT ITEMS:

A. Superintendent Pancione recommended that Board members approve the following termination of continuing contracts: Kimberly Campbell and Danielle Popp, Itinerant Classroom Aide/Special Education.

Mr. Trimble moved approval with Mr. Hott seconding the motion that passed unanimously.

B. Superintendent Pancione recommended that Board members approve the following contract renewals for professional and service personnel:

First Year – Service: Laura Duerr

First Year – Professional: Sarah Deshaies, Catilin Johnson and Megan Wells

Second Year – Service: Diane Anderson, Greg Abrell, Brianne Berg, Katie Buckley, Shana Donivan, Kirsten Hiett, Jesse Hughart, Eldridge Moreland, Jr., Ronald Spiker, Brenda Timbrook, Jenny Umstot, Minor Watts and Georgie Whitacre.

Second Year – Professional: Mary Basinger, Amanda Billmeyer, Michael Dufrene, Emilie Embrey, Andrea Fields, Shania Farris, Colin Graham, Amber Hibbard, Jodie Long, Katherine Mariska, Kelly Miller, Brandi Myers and Rachel Sulser.

Third Year – Service: John Anderson, Joe Bloom, Kelley Hiett, Caroline Loy, Cynthia Moreland, Heather Scott, Leah Shawen, Peggy Stafford, Dennis Marple and Todd Wolfe.

Third Year – Professional: Sadie Alkire, Michael Anderson, Tiffani Anderson, Amanda Beeman, Bailey Coleman, Nicole Connell, Joshua Crawford, Melissa Didiana, Daniel Dorsch, Meredith Dougherty, Brooke Edwards, Michael Everson, Rebecca Ferguson, Angela Foster, Adam Fezell, Kristian Haines, Laura Harrison, Robert Hix, Sarah Janowitz, Blair Pike, Daniel Rule, Victoria Sciarrabba, Denise Shaffer, Kari Swick, Amanda Whitacre, Charlotte Woleslagle and Erin Wyer.

Permanent Contract – Service: Ashlyn Haines, William Linaburg, Jeanne Milleson, Cindy Parker, Melanie Poling and Jackie Whitacre.

Permanent Contract – Professional: Jody Barnes, Evangeline Blizzard, Brandon Clark, Meaghan Stehle, Haley Greathouse, Nancy Heavner, Megan Helman, Jarod Judy, Alyssa Landis, Trevor Largent, Phillip LeMasters, Nicole Nealis, James Nemith, Colby Nichols, Carmen Shane, Kelly Sions and Paige Tighe.

Mrs. Rinker moved approval with Mr. Hott seconding the motion that passed unanimously.

C. Superintendent Pancione recommended that Board members approve the third reading and subsequent adoption of Policy 3205 – Naloxone (Narcan) Administration.

Mr. Trimble moved approval with Mrs. Rinker seconding the motion that passed unanimously.

D. Superintendent Pancione recommended that Board members approve the third reading and subsequent adoption of Policy 7030 – Expectations of Appropriate Behavior and Good Sportsmanship.

Mrs. Rinker moved approval with Mr. Trimble seconding the motion that passed unanimously.

E. Superintendent Pancione recommended that Board members approve the first reading of Policy 4108 – Removal of Substitute School Service Personnel Based upon Unavailability.

Mrs. Rinker moved approval with Mr. Trimble seconding the motion that passed unanimously.

F. Superintendent Pancione recommended that Board members approve the first reading of Policy 6035 – Chromebook and Other Electronic Devices.

Mr. Trimble moved approval with Mr. Hott seconding the motion that passed unanimously.

G. Superintendent Pancione recommended that Board members approve the first reading of Policy 4080 – Drug Free Workplace.

Mrs. Rinker moved approval with Mr. Trimble seconding the motion that passed unanimously.

H. Superintendent Pancione recommended that Board members remove the discussion of a possible decision regarding credit requirements (teach for success – quality instead of quantity) until Mr. Dufrene, Principal at Hampshire High, has a chance to prepare more information.

The meeting was adjourned at 8:33 p. m.

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Jeffrey Pancione, Secretary  
Hampshire County Board of Education

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Ed Morgan, Vice President  
Hampshire County Board of Education