

STATE OF WEST VIRGINIA
COUNTY OF HAMPSHIRE TO WIT:

The Hampshire County Board of Education held a regular meeting, their thirty-first (31st) meeting of the 2020-2021 school year, on Monday, June 28, 2021 at the Offices of the Hampshire County Board of Education.

The following Board members were in attendance: Miss Debra Ann Champ, President; Mr. Ed Morgan, Vice President and Mr. Bernard Hott, Mrs. Deadre Rinker and Mr. Matthew Trimble, members.

President Champ called the meeting to order at 6:30 p.m.

Prayer was given by Superintendent Pancione followed by the Pledge of Allegiance.

I. Superintendent Pancione recommended that Board members approve the agenda.

Mr. Trimble moved approval with Mrs. Rinker seconding the motion that passed unanimously.

II. APPEARANCE(S):

There were no appearances.

III. APPROVAL OF MINUTES:

Superintendent Pancione recommended that Board members approve the June 14 and June 23, 2021 Board of Education minutes.

Mrs. Rinker moved approval with Mr. Trimble seconding the motion that passed unanimously.

IV. CONSENT AGENDA ITEMS:

Superintendent Pancione recommended that Board members approve the following consent agenda item for schools:

A. School Item:
Fundraisers:

Hampshire High:

Girls' Soccer: soccer tournament and car wash

General Athletics: banner sales, discount card sales and golf tournament

FFA: water and snack sales, Rada cutlery sales, pig bingo, Scentsy sales, basket and quilt raffle, FFA socks and lollipop sales, citrus fruit and cookie dough sales, strawberry sales, hoagie sales, beef jerky sales, keychains, bracelets and mug sales, and a silent auction (to be held during the county fair).

Mr. Morgan moved approval with the understanding that timely conversations continue with fundraising groups. Mr. Trimble seconded the motion that passed unanimously.

Superintendent Pancione recommended that Board members approve the following consent agenda item for finance:

- B. Finance Items:
 - Bills to be paid
 - Budget revisions
 - Transfer between Funds
 - Earmark/designation of general fund carryover for fiscal year 2021
 - Substitute pay scale

Mr. Morgan moved approval with Mrs. Rinker seconding the motion that passed unanimously.

President Champ requested that an executive session be held to discuss personnel issues. Mrs. Rinker moved approval with Mr. Morgan seconding the motion that passed unanimously. Executive session began at 6:39 p.m. Regular session resumed at 7:15 p.m. after Mrs. Rinker made a motion to return to regular session with Mr. Morgan seconding the motion that passed unanimously.

Superintendent Pancione recommended that Board members approve the following consent agenda item for personnel:

- C. Personnel Items:
 - 1. Transfer and Employment of Professional Personnel:
 - a. Employ Jonathan Coleman as a Social Studies Teacher at Hampshire High (201-33) effective for the 2021-2022 school year.
 - 2. Resignation and Retirement of Professional Personnel:
 - a. Approve the resignation of Brandon Clark as Grade 5 Teacher at Springfield-Green Spring Elementary effective June 16, 2021.
 - b. Approve the resignation of Jade Saul as Itinerant Music Teacher at Hampshire High and Capon Bridge Middle effective June 21, 2021.
 - c. Approve the resignation of Cody Jefferys, Special Education Teacher at Romney Elementary effective June 22, 2021.
 - d. Approve the retirement of Nancy Szabo, Special Education Teacher at Hampshire High, effective June 30, 2021.
 - e. Approve the resignation of Sarah Thompson, Grade 2 Teacher at Capon Bridge Elementary, effective June 25, 2021.
 - 3. Transfer and employment of Service Personnel:
 - a. Transfer Machelie Graham from Itinerant Classroom Aide/Transportation Aide at Augusta Elementary to Itinerant Classroom Aide/Transportation Aide/ECCAT/Pre-Kindergarten at Romney Elementary (206-32) effective for the 2021-2022 school year.

- b. Re-employ Lisa Pyles as an Itinerant Classroom Aide/Transportation Aide with Transportation Run HH7 at Hampshire High (501-33) effective for the 2021-2022 school year (this action removes her name from the preferred recall list).
 - c. Transfer Gidget Slater from School Bus Operator Route HH4 to School Bus Operator RE5 (001-34) effective for the 2021-2022 school year.
4. Resignation and Retirement of Service Personnel:
- a. Approve the resignation of Diane Anderson, Head Custodian/Cook at John J Cornwell Elementary, effective June 24, 2021.
5. Transfer and Employment of Extracurricular Personnel:
- a. Employ Nicole Nealis as a Summer School Special Education Teacher, effective June 7, 2021.
 - b. Employ Christine Brinker as Assistant Volleyball Coach at Hampshire High (501-13) effective for the season of the sport.
 - c. Employ Lisa Pyles as a Summer School Transportation Aide (001-17) effective June 17, 2021
 - d. Employ Ronald Riggelman as a Truck Driver (001-18) for Hampshire County Schools effective July 1, 2021
 - e. Employ Julia Butler and Machel Graham as Substitute Summer School Aides (001-23) effective June 30, 2021
6. Resignation of Extracurricular Personnel:
- a. Galen Kuykendall as Head Girls' Track Coach at Capon Bridge Middle effective June 14, 2021
7. Other:
- a. Approve the 2021-2022 Coaching Schedule
 - b. Approve the 2021-2022 Substitute lists
 - c. Approve the Memorandum of Understanding with Shepherd University for teacher preparedness program and teacher in-service.
 - d. Permission to post for an Itinerant Classroom Aide/Transportation Aide/ECCAT/Pre-Kindergarten at Capon Bridge Elementary.
 - e. Permission to post for an Itinerant Classroom Aide/Transportation Aide/ECCAT/Kindergarten at Augusta Elementary.
 - f. Amend the effective date of Caitlyn Johnson as Extended School Year Social Worker to June 14, 2021.
 - g. Approve the leave of absence for Hannah Weaver, Grade 4 Teacher at Slanesville Elementary, from approximately September 17, 2021 through November 29, 2021 (this leave falls under state and federal guidelines).
 - h. Permission to post for Long Term Substitutes as needed for the 2021-2022 school year.
8. Volunteer:
- a. Slanesville Elementary: Deborah Grieger

V. NON-CONSENT ITEMS:

A. Superintendent Pancione recommended that Board members approve the 2021-2022 proposed salary schedule as presented.

Board members started with the Central Office Directors. Mrs. Rinker made a motion to increase directors' days from 240 to 252 with no additional supplement. Mr. Hott seconded the motion that passed 4-1 (Mr. Morgan voted no).

Second category was the Maintenance Supervisor and Transportation Coordinator. After a brief discussion including increasing their days from 240 to 252, Superintendent Pancione requested an executive session. Mr. Morgan made a motion to go into executive session with Mr. Hott seconding the motion that passed unanimously. Executive session began at 7:28 p.m. Open session resumed at 8:14 p.m. after Mr. Morgan made a motion to return to regular session. Mrs. Rinker seconded the motion that passed unanimously.

President Champ explained that legal counsel had advised them that the increase of days would have to wait until personnel season (RIF's and transfers).

Mr. Morgan then rescinded his motion to increase Central Officer Directors' days to 252 with Mr. Hott seconding the motion that passed unanimously.

Central Office Directors' were discussed again. An additional supplement in the amount of \$6,500 was discussed. Mr. Morgan said that he would rather see the supplement be \$4,000.00. He then made a motion to add \$4,000.00 to the directors' current supplement (\$5,500.00). Mr. Hott seconded the motion that failed 2-3 (Mr. Morgan and Mr. Hott voted yes, Miss Champ, Mrs. Rinker and Mr. Trimble voted no.)

Third category was Maintenance Coordinator and Transportation Supervisor. Mr. Hott made a motion to add \$2,500.00 to their current supplement (\$17,500.00). Mr. Trimble seconded the motion that passed 4-1 (Mrs. Rinker voted no.)

Fourth category included master electrician, locksmith, water treatment operator and plumber. A suggested supplement of \$2,000.00 was on the table for discussion. Mr. Morgan stated that amount was too high. He then made a motion to give a \$1,500.00 supplement. Mr. Hott seconded the motion that failed 2-3. (Mr. Morgan and Mr. Hott voted yes. Mr. Trimble, Mrs. Rinker and Miss Champ voted no.)

B. Superintendent Pancione recommended that Board members approve the Memorandum of Understanding between Hampshire County Schools and the Hampshire County Development Authority.

Mrs. Rinker moved approval with Mr. Morgan seconding the motion that passed unanimously.

C. Superintendent Pancione recommended that Board members approve the continuation of the backpack ministry in Capon Bridge Schools sponsored by the Capon Bridge United Methodist Women, Capon Bridge Ruritan, Capon Bridge Christian Church and the Timber Ridge Christian Church.

Mr. Trimble moved approval with Mr. Morgan seconding the motion that passed unanimously.

D. Superintendent Pancione recommended that Board members award the local depository bank account to The Bank of Romney for July 1, 2021 through June 30, 2024.

Mr. Morgan moved approval with Mrs. Rinker seconding the motion that passed unanimously.

E. Superintendent Pancione recommended that Board members allow the creation of a permanent improvement fund in the amount of \$191,000.00 from the general fund.

This was tabled for further information.

VI. OTHER:

Board goals – this was tabled

Mr. Morgan requested and made a motion to go into executive session. Mr. Trimble seconded the motion that passed unanimously. Executive session began at 8:40 p.m. Regular session resumed at 9:00 p.m. after Mr. Trimble made a motion to return to regular session. Mrs. Rinker seconded the motion that passed unanimously.

The meeting was adjourned at 9:00 p. m.

Jeffrey Pancione, Secretary
Hampshire County Board of Education

Debra Ann Champ, President
Hampshire County Board of Education