

STATE OF WEST VIRGINIA  
COUNTY OF HAMPSHIRE TO WIT:

The Hampshire County Board of Education held a regular meeting, their fifth (5<sup>th</sup>) meeting of the 2021-2022 school year, on Thursday, August 5, 2021, at the Offices of the Hampshire County Board of Education.

The following Board members were in attendance: Miss Debra Ann Champ, President; Mr. Ed Morgan, Vice President and Mr. Bernard Hott, Mrs. Deadre Rinker and Mr. Matthew Trimble, members.

President Champ called the meeting to order at 3:02 p.m.

Prayer was given by Superintendent Pancione followed by the Pledge of Allegiance.

I. Superintendent Pancione recommended that Board members approve the agenda.

Mrs. Rinker moved approval with Mr. Morgan seconding the motion that passed unanimously.

II. APPEARANCE(S):

There were no appearances.

III. APPROVAL OF MINUTES:

Superintendent Pancione recommended that Board members approve the July 27, 2021 Board of Education minutes.

Mr. Hott moved approval with Mr. Trimble seconding the motion that passed unanimously.

IV. CONSENT AGENDA ITEMS:

Superintendent Pancione recommended that Board members approve the following consent agenda item for schools:

A. School Item:

Fundraisers:

HHS:

Volleyball: WVU concessions

Boys' Basketball: WVU concessions

Lady Trojans Soccer Team: WVU concessions

Football: WVU concessions

Mr. Morgan moved approval with Mr. Trimble seconding the motion that passed unanimously (with the stipulation that only adults could work concessions - due to the presence of alcohol - and that COVID numbers would have to be taken into consideration as well).

Superintendent Pancione recommended that Board members approve the following consent agenda items for finance:

- B. Finance Items:
  - Bills to be paid
  - Budget revisions
  - Interfund Transfers

Mrs. Rinker moved approval with Mr. Hott seconding the motion that passed unanimously.

President Champ requested an executive session to discuss personnel issues. Mr. Morgan moved approval with Mr. Trimble seconding the motion that passed unanimously. Board members went into executive session at 3:06 p.m. Regular session resumed at 4:25 p.m. after Mrs. Rinker made a motion to return to regular session with Mr. Morgan seconding the motion that passed unanimously.

Superintendent Pancione recommended that Board members approve the following consent agenda items for personnel:

- C. Personnel Items:
  - 1. Transfer and Employment of Professional Personnel:
    - a. Employ Jaqueline Corbin as Assistant Principal at Capon Bridge Middle and Romney Middle (001-04) effective for the 2021-2022 school year.
    - b. Employ Nicole Connell as a substitute Nurse for Hampshire County Schools (001-43) effective for the 2021-2022 school year.
    - c. Employ Katlyn Middleton as a substitute Teacher for Hampshire County Schools (001-44) effective for the 2021-2022 school year.
    - d. Employ Wesley Heavener as a Special Education Teacher at Hampshire High (501-47) effective for the 2021-2022 school year.
    - e. Employ Jena Uhrich as an Itinerant Art Teacher for Hampshire County Schools (001-49) effective for the 2021-2022 school year.
    - f. Employ Joyce Main as a long-term substitute for a Pre-Kindergarten Teacher at Capon Bridge Elementary (209-65) effective for the 2021-2022 school year.
    - g. Employ Tina Lee as the Allied Health Teacher at Hampshire High (501-68) effective for the 2021-2022 school year.
    - h. Transfer Jamie Vittorio from Language Arts Teacher at Hampshire High to Language Arts Teacher at Romney Middle (402-70) effective for the 2021-2022 school year.
    - i. Employ Marshall Barbe as a long-term substitute for a Mathematics Teacher at Hampshire High (501-71) effective for the 2021-2022 school year.
    - j. Employ Gayle Bogard as a long-term Language Arts Teacher at Hampshire High (501-72) effective for the 2021-2022 school year.
    - k. Employ Kimberly Sherman as a long-term Language Arts Teacher at Hampshire High (501-72) effective for the 2021-2022 school year.
    - l. Employ Amy Rickman as a long-term substitute for a Science Teacher at Capon Bridge Middle (402-73) effective for the 2021-2022 school year.

- m. Employ Russ Conrad as a long-term substitute for a Mathematics Teacher at Romney Middle (401-74) effective for the 2021-2022 school year.
  - n. Employ Bruce Devine as a long-term substitute for a Special Education Teacher at Romney Middle (401-75) effective for the 2021-2022 school year.
  - o. Employ Ann Nesbit as the Hospitality/ ProStart Teacher at Hampshire High (501-76) effective for the 2021-2022 school year.
  - p. Employ Christopher Myers as a long-term substitute for an Alternative Education Teacher at Hampshire High (501-79) effective for the 2021-2022 school year.
  - q. Transfer Stanley Blaylock from Special Education Teacher at Slanesville Elementary to long-term substitute for Special Education at Slanesville Elementary (207-83) due to Critical Needs and Shortage area criteria (effective for the 2021-2022 school year).
  - r. Employ Hazel Shoemaker as the Graduation Coach for Hampshire High (501-85) effective for the 2021-2022 school year.
  - s. Employ Jan Meadows as a Student Intervention Coach (501-86) effective for the 2021-2022 school year.
  - t. Employ Linda Staub as an Academic Instructional Coach at Hampshire High (501-87) effective for the 2021-2022 school year.
  - u. Employ Michelle Poland as a Grade 5 Teacher at Slanesville Elementary (207-88) effective for the 2021-2022 school year.
  - v. Employ Zanna Connell as a long-term substitute for a Grade 1 Teacher at Capon Bridge Elementary (209-90) effective for the 2021-2022 school year.
  - w. Employ Patricia Crowley as a long-term substitute for Special Education at Capon Bridge Middle (401-92) effective for the 2021-2022 school year.
2. Resignation and Retirement of Professional Personnel:
- a. Approve the resignation of Shonda Davis, substitute Teacher for Hampshire County Schools, effective August 3, 2021.
  - b. Approve the resignation of John Eckstine, Music Teacher at Capon Bridge Middle and Hampshire High, effective August 5, 2021.
  - c. Approve the resignation of Gabriel Gladwell as an English Teacher at Hampshire High, effective August 2, 2021.
3. Transfer and employment of Service Personnel:
- a. Employ Paul Gilbert as a substitute School Bus Operator (001-35) effective for the 2021-2022 school year.
  - b. Employ Tara Billmeyer, Denise Bolyard, Melissa Cather, Nancy Gardner, Marie Hamilton and Samantha Wood as substitute Aides (001-38) effective for the 2021-2022 school year.
  - c. Employ Patricia Corbin as a Classroom Aide/ Transportation Aide at Augusta Elementary (201-52) effective for the 2021-2022 school year.
  - d. Employ Kaitlyn Sealock as a Classroom Aide/ Transportation Aide at Augusta Elementary (201-53) effective for the 2021-2022 school year.
  - e. Employ Kelly Monroe as a Classroom Aide/ Transportation Aide at Capon Bridge Elementary (209-54) effective for the 2021-2022 school year.
  - f. Employ Courtney Edgell as a Classroom Aide/ Transportation Aide at Capon Bridge Elementary (209-55) effective for the 2021-2022 school year.

- g. Transfer Tina Buckley from Cafeteria Manager/Cook at Romney Middle to Classroom Aide/Transportation Aide at Romney Elementary (206-56) effective for the 2021-2022 school year.
  - h. Employ Sharon Barnes as a Classroom Aide/Transportation Aide at Romney Elementary (206-57) effective for the 2021-2022 school year.
  - i. Employ Jennifer Hunt as a Classroom Aide/ Transportation Aide at Romney Elementary (206-58) effective for the 2021-2022 school year.
  - j. Employ Kristal Fleming as a Classroom Aide/ Transportation Aide at Slanesville Elementary (207-59) effective for the 2021-2022 school year.
  - k. Employ Christian Cheshire as a Classroom Aide/Transportation Aide at Springfield-Green Spring Elementary (208-60) effective for the 2021-2022 school year.
  - l. Transfer Lisa Pyles, Itinerant Classroom Aide/Transportation Aide at Hampshire High, to an Itinerant Classroom Aide/ Transportation Aide at Augusta Elementary (201-62)
  - m. Transfer April Hedrick from an Itinerant Classroom Aide/ Transportation Aide with transportation Route SL4 to Itinerant Classroom Aide/ Transportation Aide with transportation Route HH2 (207-63) effective for the 2021-2022 school year.
  - n. Transfer Laura Duerr from School Bus Operator for Route SL5 to School Bus Operator for Route CB10 for Hampshire County Schools (001-64) effective for the 2021-2022 school year.
  - o. Employ Brooke VanMeter as an Itinerant Classroom Aide/Transportation Aide/Pre-Kindergarten ECCAT at Capon Bridge Elementary (209-65) effective for the 2021-2022 school year.
  - p. Transfer Samantha Barnes from Cook/Custodian at Augusta Elementary to an Itinerant Classroom Aide/Transportation Aide/Pre-Kindergarten ECCAT at Romney Elementary (206-67) effective for the 2021-2022 school year.
  - q. Transfer Sharon Ayers from Cafeteria Manager/Cook at Slanesville Elementary to Cafeteria Manager/ Cook at Romney Middle (402-69) effective for the 2021-2022 school year.
  - r. Employ Traci Manning as a Custodian/Cook at Augusta Elementary (209-70) effective for the 2021-2022 school year.
  - s. Transfer Katie Buckley from Cook II at Hampshire High to Cook II at Romney Middle (402-71) effective for the 2021-2022 school year.
  - t. Employ Tonya Stewart as a Classroom Aide/Transportation Aide at Capon Bridge Middle (402-72) effective for the 2021-2022 school year.
4. Resignation and Retirement of Service Personnel:
- a. Approve the retirement of Teresa Everett, Cook at Romney Middle, effective July 28, 2021.
5. Transfer and Employment of Extracurricular Personnel:
- a. Employ Howard Hardinger as an Assistant Football Coach at Hampshire High (501-01) effective for the season of the sport.
  - b. Employ Keith Lee as an Assistant Football Coach at Hampshire High (501-01) effective for the season of the sport.
  - c. Employ Wesley Heavener as the Head Wrestling Coach at Hampshire High (501-22) effective for the season of the sport.

- d. Employ Jacqueline Cooper as an After-School Tutor at Capon Bridge Middle (401-26) effective August 23, 2021
- e. Employ Sherrie Miller as a Transportation Aide for Route CB2 (001-32) effective for the 2021-2022 school year.
- f. Employ Randy Ruckman as an Assistant Football Coach at Romney Middle (402-33) effective for the season of the sport.

6. Other:

- a. Permission to post for a Secretary/LPN at Hampshire High to be assigned to Head School Nurse Dante. (If we cannot fill with LPN/Secretary, permission to post for only Secretary. This will be paid for with grant funding.)
- b. Approve the leave of absence of Rachel Sulser, Agriculture Education Teacher at Hampshire High, from approximately August 16, 2021 through September 24, 2021. (This falls under state and federal guidelines.)
- c. Approve the leave of absence for Hannah Weaver, Grade 4 Teacher at Slanesville Elementary from approximately September 16 through January 3. (This leave falls under state and federal guidelines.)

Mr. Trimble moved approval with Mrs. Rinker seconding the motion that passed unanimously.

V. NON-CONSENT AGENDA ITEMS:

A. Superintendent Pancione recommended that Board members declare the following items as surplus: 1997 Ford dump truck, 7.5 – 460 engine, manual transmission, 80,145 miles, motor needs repaired; 1998 Chevy C3500 HD, gasoline engine, automatic transmission, 102,669 miles, motor needs repaired; 1990 Ford Econoline white 12 ft. box truck, 351 Windsor motor, automatic transmission, 118,634 miles, will not pass inspection; Bus #34 – 2002 International 77 passenger Bluebird Conventional bus, DT466E engine, 5 speed manual transmission, 5,655 miles (instrument cluster change) actual mileage 144, 234, motor overhauled, diesel; Bus #44 – 2004 International 77 passenger Bluebird Conventional bus, DT466E engine, 5 speed manual transmission, 125,797 miles, motor overhauled, diesel; Bus #74 – 2003 International 77 passenger Bluebird Conventional bus, DT466E engine, 5 speed manual transmission, 14,934 miles, (instrument cluster change), actual mileage 108,656, motor overhauled, diesel; 2000 Kawasaki prairie 300 four-wheeler, currently does not start for unknown reasons, minimum bid \$200.00, located at Hampshire High and 2003 Kawasaki mule, needs a new transmission, new tires, rip in the seat, minimum bid \$200.00, located at Hampshire High.

Mrs. Rinker moved approval with the exception of the 2000 Kawasaki Prairie 300 four-wheeler and the 2003 Kawasaki mule. These two items will be offered to the small engine repair class and automotive class to be repaired if teachers so desire. The teachers will be given the right of first refusal. Mr. Trimble seconded the motion that passed unanimously.

B. Superintendent Pancione recommended that Board members approve the purchase of the following new buses: three (3) 2022 Conventional International gas powered, 77 passenger (total cost per unit - \$95,464.00 x 3 = \$286,392.00) and one (1) 2022 Conventional International gas powered special needs (handicap), 77 passenger, with wheel chair accessibility (total cost for this unit - \$101,718.00). These buses will be paid from state bus replacement funding.

Mr. Trimble moved approval with Mr. Morgan seconding the motion that passed unanimously.

C. Superintendent Pancione recommended that Board members approve the following revisions to Policy 5014 and 5041A (Fundraising and Guidelines): 5041 – change “The only civic drives which will be permitted are those which have prior permission of the Board of Education” to “Only fundraisers over \$5,000.00 and/or out-of-county will be brought before the Board for approval”; 5041A – change under Fundraisers by Auxiliary Organizations #1 – “who will then present all fundraisers before the Board for approval or disapproval” to “Only fundraisers over \$5,000.00 and/or out-of-county will be brought before the Board for approval”.

Mr. Morgan moved approval with Mr. Trimble seconding the motion that passed unanimously.

D. Superintendent Pancione recommended that Board members approve a trip request from the Wardendsville Garden Market owners to use a county school bus to take their employees (a group of high school students – 30 total) to Massanutten Water Park on August 11, 2021. (This has been approved by the Transportation Supervisor.)

Mrs. Rinker moved approval with Mr. Trimble seconding the motion that passed unanimously.

## VI. OTHER:

The following Board goals were shared and voted on:

The Hampshire County Board of Education has specific visions for the county school system and have defined the following goals for the 2021-2022 school year. It is our belief that these goals are necessary to achieve the vision we have for all students.

MISSION STATEMENT: Together We Achieve, Together We Succeed

VISION STATEMENT: Follow the Trails to Success

Technology  
Responsibility  
Accountability  
Integrity  
Life Skills  
Scholastic Success

1. The Hampshire County Board of Education endorses the academic achievement in the core curriculum for ALL students.
  - a. Increase the percentage of students meeting or exceeding state standards in Mathematics and English Language Arts.

- b. Promote community involvement
  - c. Serve the WHOLE student
  - d. Introduce innovation and hands-on learning
  - e. Update and focus on consistency with students with disabilities
  - f. Expand and support the Intervention Center at the high school and investigate extending to the middle and elementary schools
  - g. Focus on closing the gap of learning loss from COVID impact including educational\social\emotional needs.
  - h. Reduce class sizes
2. The Hampshire County Board of Education desires consistency across the county in grade level instruction.
    - a. COVID-19 made it very clear that our county does not all “work as one”. Teamwork across the county is essential. Uniformity and teamwork from school to school, specifically in grade level teams, needs to be achieved. Further it is our vision that the schools can learn and support one another, just as the central office should establish itself as a support team for the principals and their respective teams.
    - b. In Person Learning is our preference for all students, but plans and capabilities to provide virtual instruction, without in person teachers fulfilling that role, need to be in place.
  3. The Hampshire County Board of Education will continue to pursue the construction and maintenance of new facilities to best serve our students.
    - a. Community, staff and student involvement is essential to success.
    - b. Maintain existing facilities.
    - c. Introduce cost efficiency programs where possible
    - d. Plan for the future
  4. Recruit and value employees
  5. Continue to enhance and extend Career and Technical Education programs to prepare our students for future careers.

Mrs. Rinker moved approval with Mr. Morgan seconding the motion that passed unanimously.

The meeting was adjourned at 4:56 p. m.

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Jeffrey Pancione, Secretary  
Hampshire County Board of Education

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Debra Ann Champ, President  
Hampshire County Board of Education