

STATE OF WEST VIRGINIA  
COUNTY OF HAMPSHIRE TO WIT:

The Hampshire County Board of Education held a regular meeting, their twelfth (12<sup>th</sup>) meeting of the 2021-2022 school year, on Monday, October 18, 2021, at the Offices of the Hampshire County Board of Education.

The following Board members were in attendance: Miss Debra Ann Champ, President; Mr. Ed Morgan, Vice President and Mr. Bernard Hott, Mrs. Deadre Rinker and Mr. Matthew Trimble, members.

President Champ called the meeting to order at 6:30 p.m.

Prayer was given by Mr. Trimble followed by the Pledge of Allegiance.

I. Superintendent Pancione recommended that Board members approve the agenda.

Mr. Trimble moved approval with Mrs. Rinker seconding the motion that passed unanimously.

II. INFORMATIONAL ITEM:

Board members were given a copy of September's attendance report as submitted by Amy Haines, Attendance Director.

III. APPEARANCE:

Eileen Johnson, Hampshire County Development Authority Executive Director, shared project timelines, specifically abatement and demolition of the former Hampshire Memorial Hospital. Phase 1 – Contaminant Abatement – Phase 2 – Demolition and Brownfield Remediation - Phase 3 – Final removal of contaminant (crawl space) – post demolition and brownfield remediation. Phase 1's project should commence on October 20, 2021 and be completed in 45 days (anticipated).

IV. APPROVAL OF MINUTES:

Superintendent Pancione recommended that Board members approve the October 4, 2021 Board of Education minutes.

Mr. Trimble moved approval with Mr. Morgan seconding the motion that passed unanimously.

V. CONSENT AGENDA ITEMS:

Superintendent Pancione recommended that Board members approve the following consent agenda items:

A. School Item:

Trip Request: Baseball tournament at Myrtle Beach, SC (Chad VanMeter) **This was tabled**

- B. Finance Items:  
Bills to be paid  
Budget revisions  
Interfund transfers

Mr. Morgan made a motion to table A for further information and approve B. Mr. Hott seconded the motion that passed unanimously.

Superintendent Pancione requested an executive session to discuss specific personnel issues. Mrs. Rinker moved approval with Mr. Trimble seconding the motion that passed unanimously. Executive session began at 7:08 p.m. Open session resumed at 7:44 p.m. after Mr. Morgan made a motion to return to open session with Mrs. Rinker seconding the motion that passed unanimously.

Superintendent Pancione recommended that Board members approve the following personnel items:

- C. Personnel Items:
1. Transfer and Employment of Professional Personnel:
    - a. Employ Curtis Young as a Technology System Specialist for Hampshire County Schools (001-38) effective October 25, 2021.
    - b. Employ Chelsea Kuykendall as a Professional Support Personnel at John J. Cornwell Elementary (204-101) pending certification.
    - c. Employ Cynthia Trover as a Grade 3 Teacher at Romney Elementary (206-111) effective pending certification.
  2. Resignation and Retirement of Professional Personnel:
    - a. Approve the resignation of Tatiana Crawford as a substitute teacher, effective October 11, 2021.
    - b. Approve the resignation of Keith Pittsnogle as a substitute teacher, effective October 11, 2021.
  3. Transfer and employment of Service Personnel:
    - a. Employ Gaylene Lewis as a substitute cook (001-37) effective October 20, 2021.
    - b. Employ Melissa Rayner as a substitute cook (001-37) effective October 20, 2021.
    - c. Employ Sarah Hott as a substitute aide (001-38) effective October 20, 2021.
    - d. Transfer Christmas Moreland as an Itinerant Classroom Aide/Transportation Aide/Kindergarten ECCAT (206-86) effective January 10, 2022.
    - e. Transfer Melanie Poling from School Bus Operator for Route HH7 to School Bus Operator for Route CB3 (001-87) effective October 20, 2021.
    - f. Transfer Russell Dart from Head Custodian/Cook at Springfield-Green Spring Elementary to Custodian II at Hampshire High (501-88) effective October 20, 2021.
    - g. Employ Holly Davis as a School Secretary at Hampshire High (501-89) effective October 20, 2021.

- h. Transfer Ronald Spiker from Custodian II at Romney Elementary to Custodian II at Hampshire High (501-91) effective October 20, 2021.
  - i. Transfer Tammie Wilfong from School Bus Operator for Route HH2 to School Bus Operator for Route RE8 (001-92) effective when a qualified replacement is hired.
4. Resignation and Retirement of Service Personnel:
- a. Approve the resignation of Lacey Wolford as a substitute aide, effective October 5, 2021.
5. Transfer and Employment of Extracurricular Personnel:
- a. Employ Amy Davis-Lee as a Homebound Teacher (001-28) effective October 20, 2021.
  - b. Employ Cynthia Morris as the Social Studies Fair Coordinator (001-40) effective October 20, 2021.
  - c. Employ Cynthia Morris as the Young Writers Coordinator (001-41) effective October 18, 2021.
  - d. Employ Robert Colebank as an After-school Tutor at Romney Elementary (206-52) effective October 20, 2021.
  - e. Employ LuAnn Walker as an After-school Tutor at Romney Elementary (206-52) effective October 20, 2021.
  - f. Employ Julie Wilson as an After-school Tutor at Romney Elementary (206-52) effective October 20, 2021.
  - g. Employ Julie Derham as an After-school Tutor at Springfield-Green Spring Elementary (208-54) effective October 20, 2021.
  - h. Employ Laura Harrison as an After-school Tutor at Springfield-Green Spring Elementary (208-54) effective October 20, 2021.
  - i. Employ Joyce Main as an After-school Tutor at Capon Bridge Middle (401-57) effective September 19, 2021.
  - j. Employ Amy Rickman as an After-school Tutor at Capon Bridge Middle (401-57) effective October 20, 2021.
  - k. Employ Christina Vogt as an After-school Tutor at Capon Bridge Middle (401-57) effective October 20, 2021.
  - l. Employ Amy Charlton as the Yearbook Support Contact at Capon Bridge Elementary (209-58) effective October 25, 2021.
  - m. Employ Patricia Barnes as the Cook/Coordinator for the Fruits and Vegetables Grant at Augusta Elementary (201-59) effective October 20, 2021.
  - n. Employ James See as a part-time Truck Driver county-wide (001-60) effective October 20, 2021.
  - o. Employ Sharon Barnes as a Transportation Aide for Route RE8 (001-61) effective October 20, 2021.
6. Resignation of Extracurricular Personnel:
- a. Approve the resignation of Troy Crane as Assistant Girls' Basketball Coach at Hampshire High effective October 18, 2021.
7. Other:
- a. Permission to post for a Special Education Teacher at Capon Bridge Elementary

- b. Permission to post for a Mechanic Assistant
- c. Permission to post for a part-time Option Pathways Teacher/long-term substitute for up to 15 hours per week.
- d. Permission to post for an Itinerant Classroom Aide/Transportation Aide for Romney Elementary
- e. Permission to post and fill transportation positions until December 6, 2021, due to resignations, retirements or transfers as they become available.

8. Volunteers:

- a. Capon Bridge Elementary: Annette Alderman, Mary Ellen Cates, Patricia Fox, John Sine and Elizabeth Whitacre
- b. Capon Bridge Middle: Robert Eaton and Bonnie Welty
- c. Hampshire High: Ashley Suddath
- d. Romney Elementary: Renee Adams, Jennifer Boyles, Brandon Brown, Brittany Clark, Grant Clark, Jacqueline Flanagan, Sarah Sirk, Kimberly Timbrook and Samantha Wood
- e. Romney Middle: Ashley Suddath
- f. Springfield-Green Spring Elementary: Kimberly Morris, Danna Smith and Steven Wilson

Mr. Morgan moved approval with Mr. Trimble seconding the motion that passed unanimously.

VI. NON-CONSENT AGENDA ITEM:

Superintendent Pancione recommended that Board members approve the use of facilities request from Larry See, Director of Hampshire County Parks and Recreation, to utilize school gyms for basketball and wrestling programs.

Mr. Trimble moved approval with Mrs. Rinker seconding the motion that passed unanimously.

The meeting was adjourned at 7:47 p. m.

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Jeffrey Pancione, Secretary  
Hampshire County Board of Education

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Debra Ann Champ, President  
Hampshire County Board of Education