

STATE OF WEST VIRGINIA
COUNTY OF HAMPSHIRE TO WIT:

The Hampshire County Board of Education held a special meeting, their nineteenth (19th) meeting of the 2021-2022 school year, on Thursday, November 18, 2021 at the Offices of the Hampshire County Board of Education.

The following Board members were in attendance: Miss Debra Ann Champ, President; Mr. Ed Morgan, Vice President and Mr. Bernard Hott, Mrs Deadre Rinker and Mr. Matthew Trimble, members.

PURPOSE: The Hampshire County Board of Education held a special meeting for the purpose of voting on urgent personnel matters and bid approval due to purchasing deadlines.

President Champ called the meeting to order at 5:30 p.m.

Prayer was given by Mrs. Rinker followed by the Pledge of Allegiance.

I. Superintendent Pancione recommended that Board members approve the agenda.

Mr. Trimble moved approval. Mr. Morgan amended the motion to include tabling B. under Non-Consent Agenda Items (B. Superintendent Pancione will recommend that Board members issue a letter of assurance to commit additional funds to cover the estimated costs for projects listed on the 2021 bond). Mrs. Rinker seconded the amended motion that passed unanimously.

II. APPEARANCES:

A. Jean Shoemaker, part-time 5th block educator, discussed the status of 5th block. She requested that administrators put in writing, the guidelines she was given to work with. "I am so frustrated. The tension at the high school is so thick it is pathetic. I have not been given WVEIS or Schoology access".

B. Kim Poland, Service Personnel Representative and Aide at Hampshire High, shared information regarding staff and their concerns. "We are short on staff. Aides are being used as teachers. Aides are being told to take new lesson plans. When elementary teachers are being asked to give up their planning period (to teach) they say no. Pre-K aides are being left alone. There are unsafe classrooms. I have worked (in the school system) since 1996 and this is the first year that I just can't take it anymore. I don't feel safe. Buses need updated cameras so they will feel safe and won't be accused of something they did or didn't do."

III. APPROVAL OF MINUTES:

Superintendent Pancione recommended that Board members approve the November 1, 2 (#14), 2 (#15), 3 and 4, 2021 Board of Education minutes.

Mrs. Rinker moved approval with Mr. Morgan seconding the motion that passed unanimously.

IV. INFORMATIONAL ITEM:

Board members were given a copy of the following:

A copy of October's attendance report as submitted by Attendance Director Amy Haines.

President Champ requested an executive session. Mrs. Rinker moved approval with Mr. Trimble seconding the motion that passed unanimously. Executive (closed) session began at 5:53 p.m. While in executive session, Board members requested that Jean Shoemaker join them for a few minutes. Board members returned to open session at 7:04 p.m. after Mr. Trimble made a motion to go back into open session with Mr. Morgan seconding the motion that passed unanimously.

V. CONSENT AGENDA ITEMS:

Superintendent Pancione recommended that Board members approve the following consent agenda items:

Before items were voted on, Mr. Morgan quoted Policy 4110 #3 – “maintain a safe and healthy environment, free from harassment, intimidation, bullying, substance abuse, and/or violence, and free from bias and discrimination”.

A. School Item:
In lieu-of request (1)

B. Finance Items:
Bills to be paid
Budget revisions
Interfund transfers

C. Personnel Items:

1. Transfer and Employment of Professional Personnel:
 - a. Employ Autumn Harris as a substitute teacher (001-41) pending completion of certification.
 - b. Employ Gwendolyn Harvey as a county-wide School Nurse (001-82) effective November 18, 2021.
 - c. Employ Lindsey Bane as a long-term substitute teacher for a Kindergarten Teacher at Capon Bridge Elementary (209-113) effective November 29, 2021.
2. Transfer and employment of Service Personnel:
 - a. Employ Autumn Harris as a substitute Aide (001-38) effective November 29, 2021.
 - b. Employ Rebecca Jewell as a substitute Aide (001-38) effective November 29, 2021.
 - c. Employ Bethany Kesner as a substitute Aide (001-38) effective November 29, 2021.
 - d. Employ Stacey Landis as a substitute Aide (001-38) effective November 29, 2021.
 - e. Employ Deborah Page as a substitute Aide (001-38) effective November 29, 2021.
 - f. Employ Carla Welch as a substitute Aide (001-38) effective November 29, 2021.

- g. Employ Sharon Gresham as an Itinerant Classroom Aide/Transportation Aide at Romney Elementary (206-97) effective November 29, 2021.
 - h. Transfer Patrick Flanagan from School Bus Operator for Route RM6 to School Bus Operator for Route RE1 (001-99) effective November 29, 2021.
 - i. Transfer Timothy Poling from School Bus Operator for Route HH1 to School Bus Operator for Route HH4 (001-100) effective November 29, 2021.
 - j. Employ Shannon Largent as a School Bus Operator for Route HH1 (001-102) effective November 29, 2021.
3. Transfer and Employment of Extracurricular Personnel:
- a. Employ Nicole Nealis as a Homebound Teacher (001-28) effective November 18, 2021.
 - b. Employ Amy Funk as a county-wide Mentor Teacher for New Teachers (001-31) effective for the 2021-2022 school year.
 - c. Employ Michelle Cunningham as an Academic Support Tutor for Romney Middle (402-48) for up to 15 hours on a schedule as determined by the Special Education Director, effective November 29, 2021.
 - d. Employ Brian Hott as Assistant Boys' Basketball Coach at Romney Middle (402-64) effective November 19, 2021 pending certification.
4. Other:
- a. Approve the Memorandum of Understanding with Fairmont State University and Hampshire County Schools for the purpose of providing educational experiences for Fairmont State University students (student teaching/ guidance clinical experiences) effective for the 2021-2022 school year.
 - b. Approve the seniority drawing for substitute aides: 1) Melissa Rayner, 2) Naomi Riggelman, 3) Salina Stewart, 4) Kayla Rinker, 5) Sharon Gresham, 6) Samantha Spaid
 - c. Approve the increase of hours for Marcia Dove, Mentor Teacher for Capon Bridge Middle, from 10 hours per week to 18 hours per week (this is funded through the SIG grant).
 - d. Permission to offer a \$500 stipend to service personnel, non-instructional professional personnel, and/or administrative personnel who submit a letter of retirement by March 1, 2021 to be effective at the end of the current school term.
 - e. Reinstate Joseph Mauler as School Bus Operator for Route RM1 effective November 4, 2021.
 - f. Permission to post for After-school Support Staff at Capon Bridge Middle for enrichment and counselling.
 - g. Approve the Teacher in Residency Partnership Agreement with West Virginia University College of Education and Human Services.
5. Volunteers:
- a. Augusta Elementary: Tara Billmeyer
 - b. Capon Bridge Elementary: April Blomquist and Angella Hylton
 - c. Hampshire High: Rebecca Bohrer, Andrew Gray, Drew Keckley and Kirston Sowers
 - d. John J Cornwell: Audrey White
 - e. Romney Elementary: Melissa Rayner and Cassandra Williamson
 - f. Romney Middle: Kristina Nichols and Lindsay Park

g. Slanesville Elementary: Michael McNelis

Mrs. Rinker moved approval with Mr. Trimble seconding the motion that passed 4-1. Mr. Morgan voted no.

VI. NON-CONSENT AGENDA ITEMS:

A. Superintendent Pancione recommended that Board members accept the bid for the Capon Bridge Elementary Gymnasium addition from the Apparent Low Bidder, Harbel, (bid - \$2,305,000.00) and award subject to the Architects, McKinley Architecture and Engineering, post-bid evaluation of the Bid, Issuance of Notice of Intent and the Bidder's submission of post bid documentation required of the Bidder which included: subcontractor lists, performance and payment bonds, certifications of insurance, contractor licenses and any other post bid documentation required of Hampshire County Schools or the Architect to assure faithful performance and the bidder is the Lowest Qualified Responsible Bidder in accordance with WV State Code 5-22-1 et. seq. and requirements of the Bidding Documents.

Mrs. Rinker moved approval with Mr. Morgan seconding the motion that passed unanimously.

B. Superintendent Pancione was going to recommend that Board members issue a letter of assurance to commit additional funds to cover the estimated costs for projects listed on the 2021 bond; however, **this was tabled.**

The meeting was adjourned at 7:09 p. m.

Jeffrey Pancione, Secretary
Hampshire County Board of Education

Debra Ann Champ, President
Hampshire County Board of Education