

STATE OF WEST VIRGINIA
COUNTY OF HAMPSHIRE TO WIT:

The Hampshire County Board of Education held a regular meeting, their twenty-fourth (24th) meeting of the 2021-2022 school year, on Monday, January 24, 2022, at the Offices of the Hampshire County Board of Education.

The following Board members were in attendance: Miss Debra Ann Champ, President; Mr. Ed Morgan, Vice President and Mr. Bernard Hott, Mrs. Deadre Rinker and Mr. Matthew Trimble, members.

President Champ called the meeting to order at 6:30 p.m.

Prayer was given by Superintendent Pancione followed by the Pledge of Allegiance.

I. Superintendent Pancione recommended that Board members approve the agenda.

Mr. Morgan moved approval with Mrs. Rinker seconding the motion that passed unanimously.

II. APPEARANCE(S):

There were no appearances.

III. APPROVAL OF MINUTES:

Superintendent Pancione recommended that Board members approve the January 3, 2022 Board of Education minutes.

Mr. Trimble moved approval with Mr. Morgan seconding the motion that passed unanimously.

IV. CONSENT AGENDA ITEMS:

Superintendent Pancione recommended that Board members approve the following consent agenda items: (Board members voted on finance and personnel separately).

A. Finance Items:

Bills to be paid

Budget revisions

Surplus items

Three (3) bay steam table, 2250 watts, phase 1. (Duke product)

Old records/supplies in the broadcasting class (To be sold on e-bay)

Mrs. Rinker moved approval with Mr. Trimble seconding the motion that passed unanimously.

Superintendent Pancione requested an executive session. Mrs. Rinker made a motion to move into executive session for the purpose of discussing one personnel matter. Mr. Morgan seconded the motion that passed unanimously. Executive session began at 6:33 p.m. Open session resumed at 6:51 p.m. after Mr. Trimble made a motion to return to open session with Mrs. Rinker seconding the motion that passed unanimously.

Superintendent Pancione recommended that Board members approve the following personnel items:

B. Personnel Items:

1. Transfer and Employment of Professional Personnel:

- a. Employ Chelsea Kuykendall as a substitute Teacher (001-41) effective January 26, 2022.
- b. Employ Trevor Markwood as a substitute Teacher (001-41) pending certification.
- c. Employ Brittany Nelson as a substitute Teacher (001-41) pending certification.
- d. Employ Stacey Landis as a long-term substitute for a Mathematics Teacher at Capon Bridge Middle (401-126) effective January 26, 2022.
- e. Employ Patricia Crowley as a long-term substitute for a Special Education Teacher at Capon Bridge Middle (401-127) effective January 26, 2022.

2. Resignation and Retirement of Professional Personnel:

- a. Approve the resignation of Donna Davis, Professional Support Personnel at Romney Elementary, effective January 4, 2022.
- b. Approve the resignation of Melissa Stinnette, Social Worker/Community in Schools Site Coordinator at Hampshire High, effective February 10, 2022.
- c. Approve the resignation of Jean Shoemaker as Graduation Coach at Hampshire High effective January 24, 2022.

3. Transfer and Employment of Service Personnel:

- a. Employ Joseph Bloom as a substitute Custodian (001-36) effective January 26, 2022.
- b. Employ Molly Landis as a substitute Custodian (001-36) effective January 26, 2022.
- c. Employ Wesley Landis as a substitute Custodian (001-36) effective January 26, 2022.
- d. Employ Wesley Landis as a substitute Cook (001-37) effective January 26, 2022.
- e. Employ Molly Landis as a substitute Aide (001-38) effective January 26, 2022.
- f. Employ Wesley Landis as a substitute Aide (001-38) effective January 26, 2022.
- g. Employ Michael Parry as a Custodian II at Hampshire High (501-105) effective January 26, 2022.
- h. Transfer Shannon Largent from School Bus Operator Route for HH7 to School Bus Operator for Route CB3 (001-108) effective January 20, 2022.
- i. Employ Danielle Davis as an Itinerant Classroom Aide/Transportation Aide for Capon Bridge Elementary (209-109) effective January 25, 2022.
- j. Transfer Jeanne Milleson from School Secretary II at John J. Cornwell Elementary to School Secretary II at Springfield-Green Spring Elementary (208-110) effective January 26, 2022 or when a qualified replacement has been hired.

- k. Employ Robert Gardner as a School Bus Operator for Route HH7 (001-111) effective January 22, 2022.
4. Resignation and Retirement of Service Personnel:
- a. Approve the resignation of Greg Snyder as substitute custodian effective January 10, 2022.
 - b. Approve the resignation of Stacy Davis as substitute Custodian effective January 12, 2022.
 - c. Approve the resignation of Debbie Feaster as a substitute Aide effective January 12, 2022.
 - d. Approve the resignation of Teresa Stine as a substitute Secretary and substitute Aide effective January 13, 2022.
 - e. Approve the retirement of Laurie Thorne, School Secretary at Slanesville Elementary, effective June 30, 2022.
5. Transfer and Employment of Extracurricular Personnel:
- a. Employ Erin Surber as Head Girls' Track Coach at Romney Middle (402-19) effective for the season of the sport.
6. Resignation of Extracurricular Personnel:
- a. Approve the resignation of Brittany Cunningham as Head Cheerleading Coach at Romney Middle, effective at the end of the 2021-2022 season.
7. Other:
- a. Approve the contracted speech services of Gerald Mathias for \$75 per hour for 15 hours a week up to 18 weeks based upon a schedule approved by the Special Education Director, effective January 20, 2022.
 - b. Permission to post for Summer School Coordinators, two Elementary positions and one Secondary position.
 - c. Permission to post for a Sign Language Support Specialist/Itinerant Classroom Aide/ Transportation Aide at Romney Elementary.
 - d. Rescind the posting P22-001-122 of an Assessment Assistant for Hampshire County Schools due to lack of need.
 - e. Approve the seniority drawing for substitute school bus operators: 1) Elizabeth Lowery, 2) Brian Lipscomb
 - f. Approve the mutual consent agreement with Jaquelyn Cooper, Special Education Teacher at Capon Bridge Elementary, for a change in schedule.
 - g. Approve the leave of absence of Ronald Spiker, Custodian II at Hampshire High from December 16, 2021 through approximately March 10, 2022. This falls under state and federal guidelines.
 - h. Approve the payment of Matthew Mihalko, Mathematics Teacher at Hampshire High, for one planning period each day for the remainder of the 2021-2022 school year.
 - i. Approve the removal of Kyle Matt from the substitute Teacher's list for failure to sign a contract.
 - j. Approve the removal of Gail Felice from the substitute Teacher's list for failure to sign a contract.

8. Volunteers:

- a. Capon Bridge Elementary School: Jill Whitacre
- b. Springfield-Green Spring Elementary: Dereck Burkett and Sandy Burkett

Mr. Trimble moved approval with Mrs. Rinker seconding the motion that passed unanimously.

V. NON-CONSENT AGENDA ITEMS:

A. Superintendent Pancione recommended that Board members approve the Section 125 plan document for the plan year January 1, 2022 through December 31, 2022.

Mr. Morgan moved approval with Mr. Trimble seconding the motion that passed unanimously.

B. Superintendent Pancione recommended that Board members approve the purchase of two (2) Ford Explorers @\$28,916.00 each and two (2) all-wheel drive Ford Transit ten (10) passenger vans @\$41,612.00 each from Timbrook Ford (total amount for four (4) vehicles is \$141,056.00).

Mr. Hott moved approval with Mr. Morgan seconding the motion that passed unanimously.

C. Superintendent Pancione recommended that Board members approve RM Huffman Company to sand and refinish the gym floor at Hampshire High. (Costs to be shared with The Bank of Romney, Hampshire High School Athletics and Hampshire County Board of Education.)

Mr. Hott moved approval with Mrs. Rinker seconding the motion that passed unanimously.

VI. OTHER:

Mr. Morgan requested that Board members look at compensation packages for service personnel. "We need to treat our people better, like we promised". Mrs. Rinker stated that Board members needed to look at all benefits now before personnel season began. A work session was suggested and will be held in the near future.

The meeting was adjourned at 7:07 p. m.

Jeffrey Pancione, Secretary
Hampshire County Board of Education

Debra Ann Champ, President
Hampshire County Board of Education