

STATE OF WEST VIRGINIA  
COUNTY OF HAMPSHIRE TO WIT:

The Hampshire County Board of Education held a special meeting, their fourth (4<sup>th</sup>) meeting of the 2022-2023 school year, on Thursday, August 11, 2022 at the Offices of the Hampshire County Board of Education.

The following Board members were in attendance: Mr. Ed Morgan, President; Mr. Matthew Trimble, Vice President and Mr. Bernard Hott, Mrs. Corena Mongold and Ms. Kim Poland, members.

President Morgan called the meeting to order at 5:00 p.m.

The Pledge of Allegiance was recited.

I. Superintendent Pancione recommended that Board members approve the agenda.

Mr. Trimble moved approval with Mr. Hott seconding the motion that passed unanimously.

II. APPEARANCE(S):

There were no appearances.

III. APPROVAL OF MINUTES:

Superintendent Pancione recommended that Board members approve the August 1, 2022 Board of Education minutes.

Mr. Trimble moved approval with Ms. Poland seconding the motion that passed unanimously.

IV. CONSENT AGENDA ITEMS:

Superintendent Pancione recommended that Board members approve the following consent agenda items:

A. Finance Item:

Bills to be paid

B. Personnel Items:

1. Transfer and Employment of Professional Personnel:

- a. Employ Christa Brakeall as Community In Schools/Social Worker for Hampshire County Schools (001-52) effective for the 2022-2023 school year.
- b. Employ Brooke Moreland as a long-term substitute for Itinerant School Counselor for Hampshire County Schools (001-58) effective for the 2022-2023 school year.
- c. Employ Ryan Stewart as a long-term substitute for Family and Consumer Science Teacher at Hampshire High (501-67) effective for the 2022-2023 school year.

- d. Employ Lindsay McNelis as a long-term substitute for Mathematics Teacher at Hampshire High (501-70) effective for the 2022-2023 school year.
  - e. Transfer Kayla Shawen from Special Education Teacher at Capon Bridge Middle to Special Education Teacher at Romney Middle (402-83) effective for the 2022-2023 school year.
  - f. Employ April Brandt as a substitute teacher (001-86) effective for the 2022-2023 school year pending certification.
  - g. Employ Kamden Ludwig as a long-term substitute for Language Arts Teacher at Hampshire High (501-87) effective for the 2022-2023 school year.
  - h. Employ Morgan See as a long-term substitute for Special Education at Hampshire High (501-94) effective for the 2022-2023 school year, pending certification.
  - i. Employ Kimberly Mullins as a Substitute Nurse/LPN (001-96) effective for the 2022-2023 school year.
  - j. Employ Samantha Murray as a substitute for Special Education Teacher at Capon Bridge Middle (401-112) effective for the 2022-2023 school year.
  - k. Transfer Brittany Cunningham from long-term Special Education Teacher at Slanesville/Springfield-Green Spring Elementary to long-term substitute Teacher for Grade 5 at Springfield-Green Spring Elementary effective for the 2022-2023 school year.
  - l. Employ Christian Cheshire as a substitute Grade 1 Teacher at Capon Bridge Elementary (209-131) effective for the 2022-2023 school year.
  - m. Employ Julie Delaplain as a long-term substitute for Grade 1 at Romney Elementary (206-135) effective for the 2022-2023 school year.
  - n. Employ Kaylene Willis as a long-term substitute for Pre-Kindergarten/Teacher at Romney Elementary (206-137) effective for the 2022-2023 school year, pending certification.
2. Resignation and Retirement of Professional Personnel:
- a. Approve the resignation of Alexander Cutlip as a long-term substitute for Itinerant Guidance Counselor for Hampshire County Schools effective August 4, 2022.
  - b. Approve the resignation of Genea Weaver as Board Certified Behavior Analyst effective August 12, 2022.
3. Transfer and Employment of Service Personnel:
- a. Employ Patricia Barnes as a substitute Aide (001-46) effective for the 2022-2023 school year.
  - b. Employ Danielle Davis as a substitute Aide (001-46) effective for the 2022-2023 school year.
  - c. Employ Lorrie Chandler as a substitute Custodian (001-48) effective for the 2022-2023 school year.
  - d. Employ Shayna Hoffman as an Itinerant Classroom Aide/Transportation Aide at Hampshire High (501-60) effective for the 2022-2023 school year.
4. Resignation and Retirement of Service Personnel:
- a. Approve the resignation of Kimberly Mullins as Itinerant Classroom Aide/Transportation Aide/LPN for Hampshire County Schools effective August 1, 2022.

- b. Approve the resignation of Kelsie Funkhouser as Cook/Custodian at Augusta Elementary effective August 8, 2022.
  - c. Approve the resignation of Amber Skeen as a substitute Aide effective August 9, 2022.
  - d. Approve the resignation of Lane Hiatt as School Bus Operator for Route SL1, effective August 10, 2022.
  - e. Approve the resignation of Kendall Barrett as School Bus Operator for Route RM8, effective August 10, 2022.
5. Transfer and Employment of Extracurricular Personnel:
- a. Employ Caleb Nelson as a substitute Athletic Trainer for Hampshire High (501-22) effective for the 2022-2023 school year pending certification.
  - b. Employ Beilan Su as a Homebound Teacher (001-24) effective for the 2022-2023 school year.
  - c. Employ Karen Hott as Professional Support Personnel at Augusta Elementary (201-28) effective for the 2022-2023 school year.
  - d. Employ Brenda Haines as Professional Support Personnel at Augusta Elementary (201-28) effective for the 2022-2023 school year.
  - e. Employ Amy Charlton as Professional Support Personnel at Capon Bridge Elementary (201-29) effective for the 2022-2023 school year.
  - f. Employ Sara Thompson as Professional Support Personnel at Capon Bridge Elementary (201-29) effective for the 2022-2023 school year.
  - g. Employ Margaret Kesner as Professional Support Personnel at Romney Elementary (201-30) effective for the 2022-2023 school year.
  - h. Employ Karen Corbin as Professional Support Personnel at Slanesville Elementary (201-32) effective for the 2022-2023 school year.
  - i. Employ Jarrett Hott as Head Golf Coach at Hampshire High (501-33) effective for the season of the sport.
6. Other:
- a. Permission to offer up to \$500 for actual moving expenses for new employees moving over 100 miles radius from Hampshire County.
  - b. Permission to post for additional Professional Support Personnel (PSP) as follows:
    - i. Augusta- 1
    - ii. Romney Elementary- 1
    - iii. Slanesville Elementary- 1
    - iv. Springfield-Green Spring Elementary- 1
  - c. Permission to post for an Itinerant Classroom Aide/Transportation Aide at Hampshire High.
7. Volunteers:
- a. Augusta Elementary: Brittany Rule
  - b. Capon Bridge Elementary: Julia Butler

Mr. Hott moved approval with Mr. Trimble seconding the motion that passed unanimously.

## V. NON-CONSENT ITEMS:

A. Superintendent Pancione recommended that Board members approve the following as surplus items:

Bus #6 – 2008 Thomas C2, 77 passenger conventional, MBE 900 7.2L Diesel Engine, Allison Transmission 168,778 miles, check engine light illuminated. VIN #4UZABRDJ99CAG1326

Bus #35 – 2000 BlueBird All American, 84 passenger transit, Cummins ISC 8.3L diesel engine mounted in rear of bus, Allison Transmission, 155,239 miles, check engine light illuminated. VIN#1BABNBXA2YF093062

2003 Chevrolet Tracker, 2.01 gasoline, manual transmission, 97,075 miles. Will need to be towed, needs engine, no catalytic converters, check engine light illuminated. VIN #CNBJ13C736930020

Mr. Trimble moved approval with Mrs. Mongold seconding the motion that passed unanimously.

B. Superintendent Pancione recommended that Board members approve the following as drivers for county vehicles: Jarrett Hott, Megan Fuller and Chad VanMeter (current licenses are on file.)

Ms. Poland moved approval with Mrs. Mongold seconding the motion that passed unanimously.

## VI. WORK SESSION

The following items were discussed: updates from Superintendent Pancione: first set of doors in – still need hardware and glass – hopefully by September 1 – all will be done, maintenance is completing all doors in main buildings – now onto outbuildings; keyless entry – getting quotes – one company could not acquire products; can't complete keyless entries on middle school due to the total number of doors; CBE/CBM 2<sup>nd</sup> Pro-Officer – Sheriff - \$29,000 – Hampshire County Board of Education - \$25,000 – commission match; water board meeting – Sherone Engineering – presented – our \$750,000 project has recommended – start date fall 2023 – completion date – spring 2024; active shooter training – very good and intense – local sheriff, town, DNR, state police, Hardy, Grant County – 911 – Mr. Morgan stated it was terrifying – officers were intense – also someone was there from homeland security; communication in Hampshire County is terrible – no way to communicate without outbuildings – even police radios didn't work in places – important for law enforcement to know layout of school – some officers got lost – encourage police to stop by school – do a walk-through the buildings – Sheriff Sions is going to require them to visit schools. Other: Mike Hogan is already working to get our security systems linked to 911; Ms. Poland suggested signs to identify what room numbers are like (example: a hotel); Sheriff Sions saw doors that need to be numbered, the need to order vests to easily identify staff and administrators; Ms. Poland received a call requesting an officer be in place at all elementary schools; J. W. See, Transportation Supervisor, had

a mock drill simulating a bus accident; Mr. Morgan asked about school bus operators – with 2 resignations Mr. See may have to drive a couple of days – 8 potential drivers are taking a class now; CBE gym should be under roof in three weeks expected completion December 2022; HHS gym – floor had an area that wasn't up-to-par so it is being sanded and redone; a pre-construction meeting will be held August 18 for sitework; and purchase order has been completed for a building to house the Clerk of the Works.

Superintendent Pancione requested an executive session to discuss confidential information regarding a student. Mr. Trimble made a motion to move into executive session with Ms. Poland seconding the motion that passed unanimously. Executive session began at 6:46. Open session resumed at 7:14 p.m. after Ms. Poland made a motion to go back into open session with Mrs. Mongold seconding the motion that passed unanimously.

The meeting was adjourned at 7:15 p. m.

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Jeffrey Pancione, Secretary  
Hampshire County Board of Education

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Ed Morgan, President  
Hampshire County Board of Education