

STATE OF WEST VIRGINIA
COUNTY OF HAMPSHIRE TO WIT:

The Hampshire County Board of Education held a special meeting, their seventh (7th) meeting of the 2022-2023 school year, on Tuesday, September 6, 2022 at the Offices of the Hampshire County Board of Education. A regular meeting followed.

The following Board members were in attendance: Mr. Ed Morgan, President; Mr. Matthew Trimble, Vice President and Mr. Bernard Hott, Mrs. Corena Mongold and Ms. Kim Poland, members.

PURPOSE: A special meeting was held to conduct a student hearing (continuation).

President Morgan called the meeting to order at 5:30 p.m.

The Pledge of Allegiance was recited.

I. Superintendent Pancione recommended that Board members approve the agenda.

Ms. Poland moved approval with Mrs. Mongold seconding the motion that passed unanimously.

II. STUDENT HEARING:

A student hearing was held

III. APPEARANCE(S):

There were no appearances.

IV. APPROVAL OF MINUTES:

Superintendent Pancione recommended that Board members approve the August 22, 2022, minutes.

Mr. Trimble moved approval with Ms. Poland seconding the motion that passed unanimously.

V. ANNOUNCEMENT:

Governor Jim Justice has proclaimed September 23, 2022, as West Virginia Service Personnel Day.

VI. PRESENTATION:

Patty Lipps, Elementary Curriculum Director, gave up update on pre-k, elementary curriculum and student data.

VII. CONSENT AGENDA ITEMS:

Superintendent Pancione recommended that Board members approve the following consent agenda items:

A. Finance Items:

- Bills to be paid
- Budget revisions
- WV State Auditor Credit Card program (discussion)

B. One (1) exception to the attendance requirement.

C. Personnel Items:

1. Transfer and Employment of Professional Personnel:

- a. Employ Naomi Haines as a substitute Teacher (001-86) effective September 8, 2022.
- b. Employ Sharon Ritz as a substitute Teacher (001-86) effective September 8, 2022.
- c. Employ Natalie Ganoë as a substitute Teacher (001-86) effective September 8, 2022 pending certification.
- d. Employ John Hott as a substitute Teacher (001-86) effective September 8, 2022 pending certification.
- e. Employ Marissa Ratliff as a substitute Teacher (001-86) effective September 8, 2022.
- f. Employ Matthew Mackey as a substitute Teacher (001-86) effective September 8, 2022 pending certification.
- g. Employ Leigh Payton as a long-term substitute for the Art Teacher at Romney Middle (402-124) effective at the start of the employee's leave of absence.
- h. Transfer Julie Delaplain from a substitute Teacher for Grade 1 at Romney Elementary to Grade 1 Teacher at Romney Elementary (206-129) effective September 8, 2022.
- i. Employ Gerald Mathias as a long-term substitute for a Special Education Teacher at Romney Middle (402-139) effective at the start of the employee's leave of absence.

2. Resignation of Professional Personnel:

- a. Aaron Hall as a substitute Teacher effective August 24, 2022.

3. Transfer and Employment of Service Personnel:

- a. Employ Carol Phares and Kenzie Ganoë as substitute Aides (001-46), effective September 8, 2022.
- b. Employ Dale Baddorf as a substitute Custodian (001-48) effective September 8, 2022.
- c. Employ Beth Hott as a substitute School Bus Operator (001-50) effective September 19, 2022.
- d. Transfer Ashlyn Haines from Itinerant Classroom Aide/Transportation Aide Kindergarten to Itinerant Classroom Aide/Transportation Aide/Pre-K at Romney Elementary (206-66) effective September 8, 2022.
- e. Employ Gaylene Lewis as Cook ½ Time at Romney Elementary (206-67) effective September 8, 2022.

- f. Employ Jonathan Thompson as a School Bus Operator for Route CB2 (001-68) effective September 8, 2022.
 - g. Transfer Rhonda Loy from Itinerant Classroom Aide/Transportation Aide to Itinerant Classroom Aide/Transportation Aide Kindergarten at Romney Elementary (206-69) effective September 8, 2022.
4. Resignation and Retirement of Service Personnel:
- a. Approve the resignation of Beth Hott, School Bus Operator for Route HH5, effective September 16, 2022.
 - b. Approve the resignation of Barbara Timbrook, Cafeteria Manager/Cook at Capon Bridge Elementary, effective September 16, 2022.
5. Transfer and Employment of Extracurricular Personnel:
- a. Employ Robert Colebank as an After-school Tutor for Romney Elementary (206-20) effective September 8, 2022.
 - b. Employ David Jones as an After-school Tutor for Romney Elementary (206-20) effective September 8, 2022.
 - c. Employ LuAnn Walker as an After-school Tutor for Romney Elementary (206-20) effective September 8, 2022.
 - d. Employ Nicole Connell as a substitute Athletic Trainer for Hampshire High (501-22) effective September 8, 2022 pending certification.
 - e. Employ Stacey Landis as an After-school Tutor at Capon Bridge Middle (401-23) effective September 8, 2022.
 - f. Employ Cynthia Alderman as a Mentor Teacher for new Teachers (001-25) effective September 8, 2022.
 - g. Employ Lauri Bainbridge as a Mentor Teacher for new Teachers (001-25) effective September 8, 2022.
 - h. Employ Stephanie Buckley as a Mentor Teacher for new Teachers (001-25) effective September 8, 2022.
 - i. Employ Marcia Dove as a Mentor Teacher for new Teachers (001-25) effective September 8, 2022.
 - j. Employ Julie Landis as a Mentor Teacher for new Teachers (001-25) effective September 8, 2022.
 - k. Employ Allison McCormick as a Mentor Teacher for new Teachers (001-25) effective September 8, 2022.
 - l. Employ Barbara Ray as a Mentor Teacher for new Teachers (001-25) effective September 8, 2022.
 - m. Employ Cynthia Willis as a Mentor Teacher for new Teachers (001-25) effective September 8, 2022.
 - n. Employ Michelle Cunningham as a Professional Support Personnel at Augusta Elementary (201-34) effective September 8, 2022.
 - o. Employ Jamie Vittorio as a part-time Teacher for the Visually Impaired (001-38) effective September 8, 2022.
 - p. Employ Jamie Vittorio as a part-time Orientation and Mobility Instructor (001-39) effective September 8, 2022.

- q. Employ Sharon Barnes as a Transportation Aide for Route RE9 (001-40) effective September 8, 2022.
- r. Employ Cindy Parker as the Cook/Coordinator for the Fruit and Vegetable Grant at Romney Elementary (206-41) effective September 8, 2022.
- s. Employ SuEllen Racey as the Parent Involvement Network Coordinator (PINC) at Romney Elementary (206-43) effective September 8, 2022.
- t. Employ Katie Buckley as the Cook/Coordinator for the Fruit and Vegetable Grant at Augusta Elementary (208-44) effective September 8, 2022.
- u. Employ Lisa Lease as an After-school Tutor at Slanesville Elementary (207-45) effective September 8, 2022.
- v. Employ Jodie Long as an After-school Tutor at Slanesville Elementary (207-45) effective September 8, 2022.
- w. Employ RaeAnn Orndorff as an After-school Tutor at Slanesville Elementary (207-45) effective September 8, 2022.
- x. Employ Rebecca Rhett as an After-school Tutor at Slanesville Elementary (207-45) effective September 8, 2022.
- y. Employ Brooke Judy as the Athletic Director at Capon Bridge Middle (401-46) effective September 8, 2022.

6. Resignation of Extracurricular Personnel:

- a. Approve the resignation of Bryan Potter as Athletic Director for Capon Bridge Middle effective August 24, 2022.

7. Other:

- a. Approve the reclassification of the following aides to supervisory aides:
 - Augusta Elementary: Tammy Barnes, Kimberly Campbell, Patricia Corbin, David Fout, Tina Gower, Machel Graham, Jennifer Hunt, Nancy Montgomery, Lisa Pyles and Tonya Stewart
 - Capon Bridge Elementary: Kelly Monroe, Danielle Popp, Brooke VanMeter, Talauna Boyer, Sebrena Keith, Sherrie Miller, Lisa Catlett and Alexis Cooper
 - Capon Bridge Middle: Peggy Stafford and Barbara Riggelman
 - Romney Elementary: Tina Buckley, Lisa Adams, Sharon Barnes, Ashlyn Haines, Rebecca Roderick, Lisa Haines, Samantha Barnes, Christmas Moreland, Kimberly Shrout, Sharon Gresham, Alice Marsh, Rhonda Loy, Patricia Price and Samantha D. Wood
 - Romney Middle: Kelly Hott, Lisa O'Connell, Leah Taylor, Kirsten Hiett, Sherri Lear, Patricia Largent and Jessica Spencer
 - Slanesville Elementary: Donna Chaney, April Hedrick, Pam Webb and Crystal Dove
 - Springfield-Green Spring Elementary: Debbie Twigg and Salina Stewart
 - Hampshire High: Kali Gardner, Cheryl Kalbaugh, Lisa Newman, Naomi Riggelman, Shayna Hoffman, Ashleigh Burroughs and Mary Shoemaker
- b. Approve the seniority drawing for the following:
 - Substitute Aides: (1) Patricia Barnes (2) Tiffany Thomas (3) Angela Barbe (4) April Moreland (5) Kimberly Kinnie (6) Cassandra Jeffrey
 - Substitute Cooks: (1) April Moreland (2) Barbara Shawen (3) Patricia Barnes (4) Teresa Clayton

Substitute Secretaries: (1) Lisa Haines-Fields (2) Angela Barbe (3) Tiffany Thomas
Cooks with a first day of work on August 15, 2022: (1) Melissa Rayner (2) Dianna Shanholtz (3) Cheyanne Bauer

Aides with a first day of work on August 15, 2022: (1) Rhonda Loy, (2) Naomi Riggelman, (3) Kirsten Hiatt, (4) Jessica Spencer, (5) Shayne Hoffman, (6) Lisa Catlett

- c. Amend the effective date of Ryan Stewart, long-term substitute for Family and Consumer Science Teacher at Hampshire High from August 15, 2022 to August 22, 2022.
- d. Amend the resignation of William L. Hiatt to retirement of William Hiatt to remain effective August 10, 2022.
- e. Permission to post for After-school Tutors at Springfield-Green Spring Elementary.
- j. Amend the employment of Brittany Haywood as substitute Special Education Teacher at Slanesville Elementary (207-102) effective for the 2022-2023 school year to job posting number (207-132) with the same title and effective date.
- k. Permission to post for an Itinerant Classroom Aide/Transportation Aide at Hampshire High.
- l. Permission to post for Social Studies Fair Coordinator.
- m. Permission to post for Science Fair Coordinator.
- f. Permission to post for Young Writers Contest Coordinator.
- g. Permission to post for Math Field Day Coordinator.
- h. Approve the following employees that have been trained in Specialized Health Care by Nicole Connell, Head School Nurse, to assist with health care needs when nurse is not available at schools: Lisa O'Connell, Sebrena Keith, and Peggy Stafford.
- i. Approve the observation clinical experience request of Sharon Ritz, student at Western Governors to complete required observation hours.
- j. Permission to post for a county wide school nurse.
- k. Permission to post for a Yearbook Coordinator for Capon Bridge Elementary (this position will be paid from PTO funds).
- l. Permission to post for an Extra Curricular Integrated Physical Education Teacher at Hampshire High.
- m. Permission for Brooke Frye to complete observation hours as part of training for substitute school nurse.
- n. Permission for Jessica Stewart to complete observation hours as part of training for substitute school nurse.

8. Volunteers:

- a. Augusta Elementary: John Alkire, Stephanie Bennett, Ashley Blye, Cheri Beverage, Leonard Beverage, Rebecca Combs, Kelli Eglinger, Andrew Gray, Sarah Gray, Samantha Houdersheldt, Dena Kline, Jennifer Kline, Tammy Lewis, Jill Myers, Jessica Park, Lindsay Park, Rhonda Park, Angela Pyles, Amanda Sowers, Courtney Sowers, Bryan Steward and Jessica Stewart.

- b. Capon Bridge Elementary: Brandin Beverly-Twigg, Amber Blocker, Brandie Chaney, Derek Chaney, Joseph Charlton, Patricia Fox, Amanda Giffin, Paula Holsinger, Nancy Hott, Autumn Jones, Stephanie Kesner, Shannon Largent, Noel Loy, Tammy Jo Michael, Amanda Reno, Ailis Roach, Robert Roach, Heather Sasser, Lisa Saville, Barbara Shingleton, Stacy Swain, Brooke VanMeter, Janice Vecchiet and Elizabeth Whitacre.
- c. Slanesville Elementary: Deidre Abrell, Amanda Bradfield, Maja-Lisa Broderick, Alissa Charlton, Misty Cook, JoAnn Dalrymple, Jessica Fry, Michael Haines, Shawna Haines, Autumn Harris, Jennifer Harthun, Ronald Hedrick, Amber Heward, Nancy Hott, Stephanie Kesner, David Kidwell, Kelly Kidwell, Mary Kidwell, Ashley Oates Jamie Pierce, Jerry Pierce, Charles Pyles, Jr., Virginia Pyles, Melissa Sowers, Melissa Whitacre and Autumn Wilfong.
- d. Springfield-Green Spring Elementary: Kimberly Morris and Sharon Ritz.
- e. Capon Bridge Middle: Deidre Abrell, Evelyn Alderman, Amber Blocker, Bethany Crouse, Christopher Crouse, Rachel Davis, Robert Eaton, Judson Eversole, Tina Eversole, Naomi Haines, Marie Hamilton, Rebecca Jewell, Stephanie Kesner, April Moreland, Shanna Rohr, Miranda Stotler, Dorina Strother, Bonnie Vance, Brock VanMeter, Brooke VanMeter and Elizabeth Whitacre.
- f. Hampshire High: Christine Brinker, Amy Charlton, Joey Charlton, Michael Cobb, Jr., Gina Collins-Webb, Judson Eversole, Tina Eversole, Marie Hamilton, Samantha Kuykendall, Jill Myers, Lisa O'Connell, Rhonda Park, Sarah Pearce, Brian Phillips, John Savage and Ashley Suddath.
- g. Romney Elementary: Julieanne Buckley, Stephanie Buckley, Cassandra Chenoweth, William Chenoweth, Janet Cheshire, Gina Collins-Webb, Brittany Haywood, Kristina Nichols, Rhonda Park, Leigh Payton, Eric Phillips, Tyler Pancione, Jessica Simmons, Sarah Sirk, Laura Stewart and Ryan Stewart.
- h. Romney Middle School: Renee Adams, Melanie Alkire, Brandon Arnold, Elizabeth Arnold, Amanda Billmeyer, Kimberly Bishoff, Donna Blackburn, Danielle Bohrer, Jennifer Boyles, Christine Brinker, Stephanie Buckley, Ashleigh Burrows, Melissa Chavis, Cassandra Chenoweth, William Chenoweth, Ashley Collins, Kari Combs, Tamela Coyle, April Corbin, Bruce Devine, Meredith Dougherty, Laura Groves, Shawn Groves, Shayna Hoffman, Kelly Hott, Becky Keaton, Charles Kesner, Renee Kepple, Jennifer Kline, Amanda Koontz, Anna Lear, Sherri Lear, Dorothy Meadows, Jason Mosholder, Kristina Nichols, Lisa O'Connell, Teresa Orndorff, Lindsay Park, Rhonda Park, Brenda Ratliff, Barbara Ray, Crystal Rexrode, Amy Rickman, Julie Rowan-Wolford, John Savage, Catherine Savage, Victoria Sciarabba, Denise Shaffer, Kimberly Sherman, Sarah Sirk, Gidget Slater, Courtney Sowers, Amie Smith, Debra Smith, Dawn Spring, Ashley Suddath, Leah Taylor, Samantha Thompson, Wendy Teter, Sarah VanMeter, Cynthia Willis, Robert Wolford and Julie Wotring.

Mr. Hott moved approval with Mr. Trimble seconding the motion that passed unanimously.

VIII. NON-CONSENT ITEMS:

- A. Superintendent Pancione recommended that Board members continue the discussion and possible approval of the annual Italian Exchange trip.

Mr. Trimble made a motion to approve the annual Italian Exchange trip as well as approve Rita Hott and Jonathon Coleman as chaperones. Mrs. Mongold seconded the motion that passed unanimously.

B. Superintendent Pancione recommended that Board members approve the standards (learning outcomes) for the “Grow Your Own Teaching Pathway” courses 1306, 1307, 1308 and 1309.

Mr. Trimble moved approval with Ms. Poland seconding the motion that passed unanimously.

C. Superintendent Pancione recommended that Board members approve the following individuals as drivers of county vehicles: Daniel Alkire, Pam Slocum, Amy Delaplain, Desiree Fritsch, Shannon Westover, Kim Parzych, Bryan Potter, Denise Hott, Teresa Thorne, Melanie Meck, Amy Funk, Shirley O’Dell and Jeff Pancione (paperwork has been received).

Mr. Hott moved approval with Mr. Trimble seconding the motion that passed unanimously.

D. Superintendent Pancione recommended that Board members approve pre-k contracts and budgets.

Ms. Poland moved approval with Mr. Hott seconding the motion that passed unanimously.

E. Superintendent Pancione recommended that Board members declare the Whitehall stationary whirlpool (minimum bid - \$2,000.00), Whitehall thermalators (minimum bid \$200.00) and 2012 Dodge Caravan SE as surplus.

Mr. Trimble moved approval with Mr. Hott seconding the motion that passed unanimously.

F. Superintendent Pancione recommended that Board members approve the award of the transportation surplus items as presented: Bus #6 – 2008 Thomas C2 to David Buckley for \$2,658.00, Bus #35 – 2000 Bluebird to Joseph Hott for \$3,751.00 and the Chevy Tracker – 2003 to Frank Ball for \$1,205.00.

Mr. Trimble moved approval with Ms. Poland seconding the motion that passed unanimously.

IX. OTHER:

Superintendent’s goals – Superintendent Pancione shared the following goals:

Goal 1: To promote student achievement by setting high expectations/standards and monitoring instructional activities in schools.

Goal 2: To lead and direct the construction of the addition at Capon Bridge Elementary and the three new schools (West, Central, and North)

(A more detailed report is attached)

The meeting was adjourned at 7:20 p. m.

Jeffrey Pancione, Secretary
Hampshire County Board of Education

Ed Morgan, President
Hampshire County Board of Education