

STATE OF WEST VIRGINIA
COUNTY OF HAMPSHIRE TO WIT:

The Hampshire County Board of Education held a regular meeting, their ninth (9th) meeting of the 2022-2023 school year, on Monday, September 26, 2022, at the Offices of the Hampshire County Board of Education.

The following Board members were in attendance: Mr. Ed Morgan, President; Mr. Matthew Trimble, Vice President and Mr. Bernard Hott, Mrs. Corena Mongold and Ms. Kim Poland, members.

A financial update was held before the regular meeting.

President Morgan called the meeting to order at 5:08 p.m.

The Pledge of Allegiance was recited.

I. Superintendent Pancione recommended that Board members approve the agenda.

Mr. Trimble moved approval with Mrs. Mongold seconding the motion that passed unanimously.

II. FINANCIAL UPDATE:

Denise Hott, Finance Director, discussed current financials.

III. APPEARANCE(S):

There were no appearances.

IV. APPROVAL OF MINUTES:

Superintendent Pancione recommended that Board members approve the September 6 and 16, 2022, minutes.

Ms. Poland moved approval with Mr. Hott seconding the motion that passed unanimously.

V. PRESENTATION:

James W. See, II, Transportation Supervisor, updated Board members on the transportation department.

VI. CONSENT AGENDA ITEMS:

Superintendent Pancione recommended that Board members approve the following consent agenda items for finance:

- A. Finance Items:
 - Bills to be paid
 - Budget revisions
 - Treasurer's Report

Mr. Trimble moved approval with Mrs. Mongold seconding the motion that passed unanimously.

Superintendent Pancione recommended that Board members approve the following item:

- B. One (1) in-lieu application.

Mr. Hott moved approval with Mr. Trimble seconding the motion that passed unanimously.

Superintendent Pancione recommended that Board members approve the following personnel items:

- C. Personnel Items:
 - 1. Transfer and Employment of Professional Personnel:
 - a. Employ Louise Liable-Sands, Eric Palladini, and Mary Robinson as substitute Teachers (001-86) effective September 28, 2022.
 - b. Employ Renee Adams as a School Nurse (001-143) effective October 17, 2022.
 - 2. Resignation and Retirement of Professional Personnel:
 - a. Approve the resignation of Zanna Connell as the long-term substitute for Grade 4/5 at Slanesville Elementary, effective September 23, 2022.
 - 3. Transfer and Employment of Service Personnel:
 - a. Employ Shaena Corbin, Doris Groves, Brandi Shanholtz, and Jennifer Southerly as substitute Aides (001-46) effective September 28, 2022.
 - b. Employ Brandi Shanholtz as a substitute Cook (001-47)) effective September 28, 2022.
 - c. Employ Brandi Shanholtz as a substitute Custodian (001-48)) effective September 28, 2022.
 - d. Employ Andy Smith Jr. as the School Bus Operator for Route RM8 (001-63) effective September 28, 2022.
 - e. Employ Amy Carter as a Custodian at Romney Middle (001-76) effective September 30, 2022.
 - 4. Resignation and Retirement of Service Personnel:
 - a. Approve the resignation of Beth Kidwell, custodian at Romney Middle, effective October 3, 2022.
 - b. Approve the resignation of Kenzie Ganoe, substitute aide, effective September 20, 2022.
 - 5. Transfer and Employment of Extracurricular Personnel:
 - a. Employ Judson Eversole as Assistant Girls' Basketball Coach at Capon Bridge Middle (401-17) effective September 28, 2022.

- b. Employ Lisa Meadows and Morgan See as After-school Tutors for Hampshire High (501-19) effective September 28, 2022.
- c. Employ Jacquelyn Cooper as an After-school Tutor for Capon Bridge Middle (401-23) effective September 26, 2022.
- d. Employ Kimberly Parzych, Crystal Rexrode, and Cindy Shriver as Homebound Teachers (001-24) effective September 28, 2022.
- e. Employ Amanda Bradfield as Chief TASC Examiner for Hampshire High (501-26) effective September 28, 2022.
- f. Employ Amanda Bradfield as 5th Block Coordinator at Hampshire High (501-34) effective September 28, 2022.
- g. Employ Cynthia Morris as Social Studies Fair Coordinator (001-49) effective September 28, 2022.
- h. Employ Cynthia Morris as the Young Writers Coordinator (001-51) effective September 28, 2022.
- i. Employ Rowanne Shockey as Math Field Day Coordinator (001-52) effective September 28, 2022.
- j. Employ Amy Charlton as Yearbook Support Contact for Capon Bridge Elementary (001-53) effective September 28, 2022.

6. Other:

- a. Amend the contract with DBA Simple E-learning Tutorial Center to provide homebound services to increase hours up to 40 hours per week to teach core curriculum subjects and up to 15 hours per week to teach elective subject areas.
- b. Amend the contract with Diane Wells to assist special education teachers with IEP's and special education procedures to increase hours to 1400 with the schedule to be determined by the Special Education Director.
- c. Permission to post for a transportation aide for Route SL7 from the Levels area to Slanesville Elementary.
- d. Permission for Sarah Billmeyer, Potomac State College Nursing Student, to complete 152 hours of community/school-based health experiences to begin October 3, 2022.

7. Volunteers:

- a. Slanesville Elementary: Nicole Bivens, Adam Broderick, Holly Corbett, Brittany Haywood, April Hedrick, Joe Heishman, Tammy Heishman, Miranda Keplinger, Kimberly Kinnie, Sarah Pearce, Michell Rollins, Julie Shingleton, Amy Snyder, Tabatha Steele, Rachel Stout, Tina Waugh, Ceara Whitacre, Regine White and Mary Young
- b. Romney Elementary: Tristan Berg, Nicole Connell and Amber Stark
- c. Capon Bridge Elementary: Annette Alderman, Linda Anderson, Leah Berg, April Blomquist, Ashley Burns, Kimberly Campbell, Mary Cates, Melissa Cather, Jennifer Custer, Amy Charlton, Danielle Davis, Benjamin Giffin, Kathryn Giffin, Rachel Holliday, Christie Hartlove, Melody Hawkins, Benjamin Hott, Tracy Hott, Kierstin Howard, Maria Hylton, Peggy LaFollette, Kari Lee, Donna Lewis, Amanda Mantz, Doris Mowrey, Helen Riley, Kerri Spiker, Michelle Warnick, Jill Whitacre and Brittany White
- d. Augusta Elementary: Neva Javage
- e. Hampshire High: Naomi Haines
- f. Capon Bridge Middle: Kimberly Campbell, Jeffrey Fry, Jessica Fry, Joe Heishman, Tammy Heishman, Samantha Kuykendall, Michell Rollins and John Sine

g. Romney Middle: Amy Carter

Mr. Trimble moved approval with Mrs. Mongold seconding the motion that passed unanimously (Ms. Poland abstained since two of her relatives were on the personnel schedule).

VII. NON-CONSENT ITEMS:

A. Superintendent Pancione recommended that Board members approve revisions to Policy 1030 – Board meetings (under Notice of Regular Meetings add “if feasible (Internet is not working, etc.) after “Notice of Regular Meetings may also, at the discretion of the Superintendent, be published on the Internet,” and under Notice of Special Meetings add “if feasible (Internet is not working, etc.) to the sentence “Notice of Special Meetings may also, at the discretion of the Superintendent, be published on the Internet”.

Mrs. Mongold moved approval with Ms. Poland seconding the motion that passed unanimously.

B. Superintendent Pancione recommended that Board members approve the following individuals as drivers of county vehicles: Cynthia (Nicole) Morris, Stephanie Shanholtz, Julie Derham, Victoria Ford, Phillip LeMasters, Curtis Young, Lori Gnegy, Amy Whaley and Carolyn Henderson.

Mr. Trimble moved approval with Mrs. Mongold seconding the motion that passed unanimously.

C. Superintendent Pancione recommended that Board members approve the unaudited financial statements for fiscal year ending June 30, 2022.

Mr. Hott moved approval with Mr. Trimble seconding the motion that passed unanimously.

D. Superintendent Pancione recommended that Board members approve the purchase of four (4) new school buses (four (4) 77 Passenger Conventional School Buses Model Year 2024 – diesel powered buses at a cost of \$115,895.00 per unit for a total of \$463,580.00 with funding from state bus replacement funds with a shortfall of \$33,210.00 to come from general funds at the time of delivery, then the shortfall will be replaced to the general fund upon the receipt of state bus replacement funds).

Ms. Poland moved approval with Mr. Hott seconding the motion that passed unanimously.

E. Superintendent Pancione recommended that Board members approve U.S. Bank as the Local Government Purchasing Card Program based on the WV State Auditor’s Office recommendation and award of the contract.

Ms. Poland moved approval with Mrs. Mongold seconding the motion that passed unanimously.

The meeting was adjourned at 7:01 p. m.

Jeffrey Pancione, Secretary
Hampshire County Board of Education

Ed Morgan, President
Hampshire County Board of Education