

STATE OF WEST VIRGINIA
 COUNTY OF HAMPSHIRE TO WIT:

The Hampshire County Board of Education held an LSIC (Local School Improvement Council) meeting at Capon Bridge Middle on Tuesday, April 18, 2023. A regular meeting, their thirty-fifth (35th) meeting of the 2022-2023 school year, followed.

The following Board members were in attendance: Mr. Ed Morgan, President; Mr. Matthew Trimble, Vice President and Mr. Bernard Hott, Mrs. Corena Mongold and Ms. Kim Poland, members.

President Morgan called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited.

I. Superintendent Pancione recommended that Board members approve the agenda.

Mr. Trimble moved approval with Mr. Morgan seconding the motion that passed unanimously.

II. LSIC MEETING:

The following LSIC members were in attendance: Erin Surber, Principal; Michael Everson, Music Teacher and James Nemith, Counselor.

The following report was shared:

1. 2022-2023 Strategic Plan/School Improvement Goals:

A. Please discuss the two improvement goals for 2022-22

I. Discuss your school plan to increase academic improvement in the area of Mathematics and Reading

a. Goal: To be at or exceed the county and/or state levels on the General Summative Assessment

CBMS 2021-2022 Summative Data School-Wide				
	Exceeds Standards	Meets Standards	Partially Meets Standards	Does Not Meet Standards
Math	12	14	31	43
ELA	13	26	31	30
Science	13	14	37	35

CBMS 2021-2022 Summative Data- Math				
	Exceeds	Meets	Partially Meets	Does Not Meet

	Standards	Standards	Standards	Standards
6th Grade				
CBMS	12	9	26	54
State	11	16	31	42
County	13	20	31	35
7th Grade				
CBMS	15	21	33	32
State	12	17	30	41
County	12	17	33	39
8th Grade				
CBMS	10	12	32	47
State	15	12	30	44
County	8	10	38	43

CBMS 2021-2022 Summative Data				
ELA				
	Exceeds Standards	Meets Standards	Partially Meets Standards	Does Not Meet Standards
6th Grade				
CBMS	10	21	31	37
State	12	30	31	27
County	9	32	34	26
7th Grade				
CBMS	13	31	31	25
State	13	27	31	29
County	12	26	38	25
8th Grade				
CBMS	16	24	30	29
State	14	25	30	31
County	11	25	36	29

Summary of 21-22 GSA Data:

CBMS was above the state in exceeding standards for math in grades 6 and 7.

Grade 7 was above state and county in meeting and exceeding standards for math.

8th grade was below or at state standards for math.

7th grade was above meeting state and county standards for ELA.

8th grade was 1% below state and county for meeting standards, 6th grade was below standards (both for ELA)

CBMS MOY CA-CIA Data-Jan. 2023

Grade	Subject	iReady Projected Proficiency	% Proficient	% Partial	% Below
School-Wide	ELA	36%	32%	36%	32%
School-Wide	Math	24%	22%	33%	45%
6-State	ELA	-	24%	33%	43%
6-District	ELA	-	32%	34%	34%
6-CBM	ELA	36%	27%	31%	42%
6-State	Math	-	9%	28%	63%
6-District	Math	-	17%	44%	39%
6-CBM	Math	15%	13%	38%	48%
7-State	ELA	-	33%	31%	36%
7-District	ELA	-	28%	34%	27%
7-CBM	ELA	27%	27%	40%	33%
7-State	Math	-	15%	26%	60%
7-District	Math	-	25%	27%	48%
7-CBM	Math	18%	24%	23%	52%
8-State	ELA	-	28%	32%	40%
8-District	ELA	-	35%	37%	28%
8-CBM	ELA	42%	40%	37%	23%
8-State	Math	-	11%	28%	60%
8-District	Math	-	22%	31%	47%
8-CBM	Math	35%	29%	35%	36%

Summary of CIA MOY Data:

- *Above the state in ELA and Math for 6th grade
- *Above the district for 7th grade Math and below state and district for 7th grade ELA
- *Above the state and district in ELA and Math for 8th grade

Strategies Used to Improve:

- *Students assigned weekly iReady assignments twice a week during English/Language Arts and Math instructional time; also during homeroom
- *Consistent monitoring of iReady data for SAT and IEP meetings
- *Professional Learning Community (PLC) meetings are held weekly by grade level to discuss best practices, strategies, and interventions, along with data analysis.
- *ELA/Math teachers hold data talks with students to hold them accountable and aware of their scores and performance
- *SREB (Southern Regional Education Board) training, support, and collaboration in math for our math teachers

- *Principal walk throughs twice a month for each teacher, observations for staff
- *Math and English classes are 90 minutes
- *After-school tutoring available
- *Teaching to the standards and backwards design for mathematics

II. Discuss your school plan to improve school attendance

a. Goals:

i. To meet or exceed the state attendance rate of 90%

The current daily attendance rate for the year is 90.5%, which is above the state attendance rate.

ii. To reduce the number of chronic absences by 25% for the 2022-23 in comparison to the 2021-22 data

The current percentage of chronically absent students is 32.9%. Three, five, and ten-day letters are sent out to families reminding them to turn in parent notes or doctor notes. Meetings are held for students and their families for 5 or more unexcused absences quarterly. Ten-day meetings are scheduled with the county attendance director and CBMS administration. The school Social Worker, Ms. Jessica Deardorff works with administration and the guidance counselor in providing support for students that are chronically and repeatedly absent. We have had grade level attendance rewards monthly. Sixth grade has won every monthly attendance reward.

III. Provide relevant data used in making decisions concerning your goals and plan (iReady data, Khan Academy, attendance information-include current data)

Goal: 60% of students will meet their typical growth and 25% will meet their stretch growth on the iReady ELA and Math Diagnostic by June 1, 2023.

*CBMS iReady Data 2022-23
(Diagnostic 3 will be taken in April 2023)*

	Grade/Period	Teacher	Diagnostic 1 Proficiency	Diagnostic 2 Proficiency	Difference in Proficiency 1 to 2	% Students with Growth 1 to 2
MATH						
6th Grade	ALL	-	15%	23%	8%	-
Collab	6 (3/5)	Landis	0%	12%	12%	59%
Gen	6 (6/7)	Landis	33%	42%	9%	68%
Gen	6 (8/9)	Landis	33%	39%	6%	78%
Collab	6 (3/4)	Videtto	0%	7%	7%	73%
Resource	6 (1/2)	Bounds	0%	0%	0%	67%
Alt. Ed.	6	Pownall	-	0%	0%	100%
7th Grade	ALL	-	11%	18%	7%	-
Gen	7 (1/2)	Hibbard	27%	36%	9%	76%
Collab	7 (4/6)	Hibbard	5%	12%	7%	71%
Gen	7 (8/9)	Hibbard	5%	13%	8%	68%
Alt. Ed.	7 (3/4)	Pownall	0%	0%	0%	100%
Resource	7	Bounds	0%	0%	0%	100%
Resource	7 (4/6)	Everson	0%	0%	0%	100%

8th Grade	ALL	-	16%	28%	12%	-
Collab	8 (1/2)	Vogt	23%	21%	-2%	79%
Gen	8 (3/5)	Vogt	14%	39%	25%	83%
Gen	8 (6/7)	Vogt	26%	48%	22%	57%
Collab	8 (6/7)	Videtto	5%	10%	5%	85%
Alt. Ed.	8	Pownall	0%	0%	0%	0%
Resource	8	Bounds	0%	0%	0%	100%
READING						
6th Grade	ALL	-	21%	24%	3%	-
Gen. Ed.	6 (3/5)	Dove	33%	42%	9%	47%
Collab	6 (6/7)	Dove	17%	12%	-5%	59%
Collab	6 (8/9)	Dove	11%	11%	0%	61%
Gen	6 (4/6)	Szabo	28%	39%	13%	61%
Resource	6	Bounds	0%	0%	0%	67%
Alt. Ed.	6 (1/7)	Pownall/ McCormick	-	0%	-	-
7th Grade	ALL	-	22%	27%	5%	-
Gen	7 (1/2)	Szabo	24%	26%	2%	82%
Gen	7 (8/9)	Szabo	27%	36%	9%	68%
Collab	7 (8/9)	Keefer	11%	17%	6%	56%
Resource	7 (1/2)	Bounds	0%	0%	0%	40%
Alt. Ed.	7 (1/7)	Pownall/ McCormick	100%	67%	-33%	0%
8th Grade	ALL	-	31%	35%	4%	-
Gen	8 (2/3)	McCormick	33%	43%	10%	61%
Gen	8 (5/6)	McCormick	48%	46%	-2%	58%
Collab	8 (3/5)	Keefer	18%	30%	12%	75%
Collab	8 (6/7)	Keefer	38%	26%	-12%	74%
Resource	8	Bounds	0%	0%	0%	33%
Alt. Ed.	8 (1/7)	Pownall/ McCormick	0%	0%	0%	0%

IV. Describe how you monitor progress toward goals

*Student progress is monitored through the iReady diagnostic dashboard by administrators and academic coaches.

*Intervention groups based on iReady levels (green, yellow, red) were formed to provide differentiated instruction on targeted skills of weakness. Students met during their homeroom times and went over practice skills.

*Students took part in the CIA in January to measure mid-year skills.

*Teachers meet weekly on Mondays during their designated Professional Learning Community (PLC) time with administration and academic coaches to monitor data and strategies to help students improve.

2. Describe your efforts to improve school safety

A. Discuss drills completed and changes or modifications made as a result of our drills/feedback

SCHOOL RESOURCE OFFICER: Capon Bridge Middle School has a full-time School Resource Officer, Corporal Zachary Godlove, on duty. He patrols the school campus daily and has developed positive relationships with the students and staff. He assists when needed regarding escalating student behaviors. Corporal Godlove has identified students that need more positive encouragement and feedback throughout the day and monitors their behaviors through group activities that he has developed. He provides feedback and consistent monitoring of doors and school safety to the principal.

DRILLS: Capon Bridge Middle School has conducted seven fire drills and an ALICE drill during the 2022-23 school year to date. The ALICE drill was conducted in the fall in coordination with the Hampshire County Sheriff's Department and our full-time School Resource Officer. Students are reminded as to where evacuation points are off campus.

DOOR BARRICADES: Door barricades were ordered by the faculty senate and have been installed for every classroom door at Capon Bridge Middle School. It is a drop-down pin mechanism that provides further locking assistance.

DOOR CHECKS: Capon Bridge Middle School custodians and administration do frequent checks on doors to ensure they are locked and not propped open. Teachers are to keep their classroom doors locked during the school day and are reminded to do so frequently.

EXTRA DUTIES: Teachers and staff are assigned regular and consistent morning and afternoon duties to ensure that students are properly supervised in the cafeteria before school and on their way to the buses after school.

RADIOS: Staff have radios and are encouraged to keep them on for instant communication and information. Staff must inform office staff when they take their students outside.

3. Celebrations, growth, and future goals of the school

*Capon Bridge Middle School was dismissed as a school in need/of improvement!

*Amber Hibbard, 7th grade math teacher, was named as a shining star educator with the Southern Region Education Board (SREB) and was honored with a ceremony and state department representative

*Continued support with SREB for mathematics

*Morale and communication have increased tremendously amongst staff

*Staff were trained in Capturing Kids' Hearts and are consistently using the "4 Questions" to help redirect student behavior

*Disciplinary and safety issues have decreased with the presence of the school resource officer

*Teachers are taking more initiative in increasing contact with parents/guardians and are willing to set up Student Assistance Team (SAT) meetings for those in need

*Daily emails outlining the news for the day

- *More growth mindset activities for staff along with restorative justice practices regarding discipline
- *Streamlined school calendar for facility use, meetings, upcoming dates, etc.
- *Possible school-wide or school leadership team book study (Hacking School Discipline) for upcoming school year

Regular Meeting – 6:30 p.m.

III. CAKE (Catching a Kid Excelling) winners:

Augusta Elementary – Charlie Ratliff – Charlie is a little ray of sunshine. She makes sure she greets everyone she meets with a warm smile and a big hello. It is hard to be around Charlie and not feel her positive attitude. She is a cheerleader in her kindergarten classroom, encouraging others to work well. She has a kind word or a big hug just when it is most needed. She is friends with everyone and enjoys showing her friends compassion and understanding. Attending school is right on top of Charlie's to do list. She starts each day with a can-do attitude and tackles every task with a smile on her face. Charlie is a one-of-a kind student!

Capon Bridge Elementary –

Savannah Alderman – Savannah was chosen because she has gone above and beyond in everything she does. She is determined to complete anything that she is given and never gives up. She has developed a love for learning that will help her for years to come. Watching her determination and her willingness to become the best version of herself is inspiring. We are so proud of everything that she has accomplished this year and we know more great things are yet to come.

Kylyn Schrader – Kylyn is a pleasant student that always comes to school with a smile on her face and ready to do the right thing. She is a positive influence in the classroom. She is eager to learn and has shown growth in both reading and math. Her teacher can count on her to always give her best and to never give up. Kylyn is well deserving of being named out CAKE student.

Romney Elementary – Karsyn Cannon – Karsyn consistently follows school rules/expectations. She goes above and beyond to do her very best on all school work. If she doesn't understand something or is curious, she is always sure to ask to better comprehend! Karsyn is a friend to everyone and always has a bright smile on her face.

Slanesville Elementary – Sadie Michael – Sadie is such a delight to have in class. She is a student who wastes no time! She comes into class, gets busy working on her assignments, participates in class and follows instructions. On top of being a great student, Sadie is also a great person. She is friendly and kind. Because she has such a great attitude, she never complains about what she can't do. Instead, she takes on daily challenges and works to overcome them. She does not quit, give up,

or become frustrated. She just keeps trying. Recently, she worked her teacher on an ELA concept she was struggling with. Just after a few moments of working together, she got it! The teacher loved seeing the look on her face when she realized she had "got it." The teacher loves her willingness to work through some of the tough concepts. She has a great example of a characteristic in our previous unit in Social Studies: perseverance. As a result, her classmates see Sadie as a leader and someone they can count on. Sadie's hard work, passion for learning, and a desire to do well is a great combination for success! There is no doubt she will be very successful in the future.

Springfield-Green Spring Elementary – Charlie Ruckman – Charlie has been excelling greatly in Math. His effort really shows when completing assignments. Charlie is a respectful and reliable student that has many friends. His appreciation for the outdoors shows during recess and any extra opportunities to have class outside. His game of choice is basketball.

Capon Bridge Middle –

6th Grade – Riley Kerns – Riley has the ability to make everyone smile. She brightens the day by walking into the room. She goes beyond doing a sufficient job in her assignments to putting in the work to go above what is expected. She is always willing to help others and does it without making others feel less than capable. Riley will be successful in life because she cares about people and herself.

7th Grade – Lauren Galarneau – Lauren consistently works hard in all of her classes, especially English. She is always cheerful and positive, team-oriented and supportive of everyone in her classroom.

8th Grade – Rachel Chapman – Rachel is a student that enjoys learning and likes to understand the "why" in what she is learning. Rachel loves a chance to be creative and appreciates opportunities to enjoy a good laugh in her life in learning, as well. Rachel takes pride in helping others and stepping up and speaking up. Rachel truly is a kindhearted and hardworking Bobcat!

Romney Middle –

6th Grade – Wesson Bohrer – Wesson was chosen because he is responsible, works well with others, is a great role model, dedicated, a school math field day representative and is interested in a quiet, laid-back country life.

7th Grade – Lane Ray – Lane is an amazing young man. Every day he amazes his teachers with his hard work ethic and determination. In the classroom, we face all sorts of lessons and activities, so teachers get used to seeing students' reactions to these challenges. After a teacher describes a rather challenging assignment and looks across the room, they may observe a sea of faces that range from disbelief to upset at the task that lies ahead. When teachers look at Lane, they see bright eyes and a look that says "Let's do this. I'm so smart!" Lane works hard to maintain a purpose in spite of difficulties or obstacles. Lane's ability to work through any challenge are all examples of his amazing determination and perseverance. Congrats Lane!

8th Grade – Satin Riggleman – Satin is a very conscientious student. She is always willing to help others, as well as accept help herself. Satin holds herself to a high standard of work and expects that of others. She is very cheerful and friendly and a pleasure to have in class.

Hampshire High –

Kaitlyn Flanagan – Kaitlyn was chosen by Superintendent Pancione because she is a compassionate and caring person! Kaitlyn gave half her funds she received at the ham, bacon and egg sales to another student whose meat had spoiled. You are the type of student this county and world needs!

9th Grade – Madilyn See – Madilyn is a wonderful young lady. She has become very involved with DECA this year and helps run the school store. She also competed in the DECA state competition. Madilyn is an athlete and all-around good student.

10th Grade – Olivia Bohrer – Olivia always has a smile on her face. She is extremely active in FFA and other school events. She is a student leader and excellent student. It is always a pleasure to see Liv during the day.

11th Grade – Kierra Westfall – Kierra is a young lady who often goes unnoticed, but if you want something done, ask Kierra to do it. She is involved in the Links crew as a student leader as well as FFA. She is always doing something to help around the school and is an outstanding student. She is kind to everyone.

12th Grade – Dylan Miller – Dylan has a kind heart. Recently, he purchased headphones for a young man who had his broken during class. Dylan is actively involved in CTE and is a nice young man.

IV. APPEARANCES:

There were no appearances.

V. CALENDAR HEARING:

A public calendar hearing was held for interested persons to discuss the 2023-2024 calendar. Attendees had no comments regarding the calendar.

VI. HIGHLIGHTS:

A. **Hailey Hirsch**, student at Hampshire High, won 2nd place at the state Young Writers Contest for her story “Poor Little Teddy”. She will be recognized at a formal celebration in Charleston. Miss Hirsch shared her winning story.

B. **Laura Harrison**, Math Teacher at Springfield-Green Spring Elementary, received a \$341.00 Golden Holtan grant from the West Virginia Council of Teachers of Mathematics for her project “Making the Math Connection with K’nex”. This six-week project will reinforce studies of fractions decimals, perimeter, area, volume and budgeting.

VII. INFORMATIONAL ITEM:

Board members were given the following informational item:

A copy of March's Attendance Report as submitted by Amy Haines, Attendance Director.

VIII. APPROVAL OF MINUTES:

Superintendent Pancione recommended that Board members approve the April 13, 2023 minutes.

Ms. Poland moved approval with Mr. Trimble seconding the motion that passed unanimously.

IX. CONSENT AGENDA ITEMS:

Superintendent Pancione recommended that Board members approve the following consent agenda items:

A. Finance Items:

- Bills
- Budget revisions
- Transfer between funds
- Treasurer's report(s)

B. Personnel:

1. Transfer and Employment of Professional Personnel:

- a. Transfer Hannah Weaver from Grade 2 at Augusta Elementary to Grade 4 Teacher at Augusta Elementary (201-07) effective for the 2023-2024 school year.
- b. Transfer Jamie Vittorio from English Teacher at Romney Middle to Special Education Teacher at Slanesville Elementary (207-32) effective for the 2023-2024 school year.

2. Resignation and Retirement of Professional Personnel:

- a. Approve the resignation of Quianna Beyer as substitute teacher effective March 14, 2023.
- b. Approve the resignation of Meredith Dougherty as a Special Education Teacher at Romney Middle effective June 30, 2023.

3. Transfer and Employment of Extracurricular Personnel:

- a. Employ Christopher Myers as Assistant Boys' Basketball Coach at Romney Middle (402-05) effective for the season of the sport.
- b. Employ Jody Barnes, Margaret Carlin, Troy Crane, Julie Derham, Brooke Judy, Andrea Kerns, Joyce Main, Carrie Massie, Barbara Ray, Crystal Rexrode, Stephanie Shanholtz and Cindy Shriver, as Elementary Teachers for Summer School (001-73) effective April 20, 2023.

- c. Employ Jacqueline Cooper, Jennifer Nation, and Crystal Rexrode as Middle School teachers for Summer School (001-74) effective April 20, 2023.
 - d. Employ Beilan Su as High School Teacher for Summer School (001-75) effective April 20, 2023.
 - e. Employ David Jones and Leigh Payton as Special Education Teachers for Summer School (001-76) effective April 20, 2023.
 - f. Employ Patricia Crowley, Brittany Cunningham, Tabbitha Danes, Brittany Haywood, Stacey Landis, James Lewis, Hannah Lipps, Beth Loy, Lindsay McNelis, and Debra Smith, Sandra Tomanelli, and Julie Wilson as substitute Summer School Teachers (001-77) effective April 20, 2023.
4. Resignation of Extracurricular Personnel:
- a. Approve the resignation of Christine Brinker as Assistant Volleyball Coach at Hampshire High effective April 17, 2023.
5. Other:
- a. Approve contracted interpreting services with Sharon Loar, DBA Signfluent Interpreting, at \$60 per hour as needed for the remainder of the 2022-2023 school year.
 - b. Approve the payment of Walter Dennison to train/mentor and complete HVAC projects with maintenance staff at the rate of \$65 per hour, as needed, through June 30, 2023.
6. Volunteers:
- a. Slanesville Elementary: David Bradfield Jr, Jeremy Carson and Nancy Montgomery
 - b. Hampshire High: Rebecca Gisvold
 - c. Romney Elementary: Cheyanne Bauer, Andrea Fields and Hannah Flanagan

Mr. Trimble moved approval with Mrs. Mongold seconding the motion that passed unanimously.

Superintendent Pancione requested an executive session to discuss a students' graduation. Mr. Trimble made a motion to go into executive session with Ms. Poland seconding the motion that passed unanimously. Executive session began at 7:20 p.m. Regular session resumed at 7:22 p.m. after Mr. Trimble made a motion to return to regular session with Mr. Hott seconding the motion that passed unanimously

X. NON-CONSENT ITEM:

Superintendent Pancione was going to recommend that Board members approve drivers of county vehicles but there were none.

XI. RECONVENED METTING:

Superintendent Pancione recommended that Board members approve the Levy Order and Rate Sheet for fiscal year ending June 30, 2024.

Mr. Trimble moved approval with Mr. Hott seconding the motion that passed unanimously.

XII. OTHER:

Special Olympics will be held Friday, May 12, 2023

Recognition of retirees, Service Person of the Year and Teacher of the Year will be Friday, May 19, 2023 at Hampshire High at 5:30 p.m.

The meeting was adjourned at 7:40 p. m.

Jeffrey Pancione, Secretary
Hampshire County Board of Education

Ed Morgan, President
Hampshire County Board of Education