

STATE OF WEST VIRGINIA  
COUNTY OF HAMPSHIRE TO WIT:

The Hampshire County Board of Education held a regular meeting, their forty-second (42<sup>nd</sup>) meeting of the 2022-2023 school year, on Monday, June 26, 2023, at the Offices of the Hampshire County Board of Education.

The following Board members were in attendance: Mr. Ed Morgan, President; Mr. Matthew Trimble, Vice President and Mr. Bernard Hott, Mrs. Corena Mongold and Ms. Kim Poland, members.

President Morgan called the meeting to order at 6:30 p.m.

The Pledge of Allegiance was recited.

I. Superintendent Pancione recommended that Board members approve the agenda.

Mr. Trimble moved approval with Ms. Poland seconding the motion that passed unanimously.

II. APPEARANCES:

There were no appearances.

III. APPROVAL OF MINUTES:

Superintendent Pancione recommended that Board members approve the June 12, 2023 minutes.

Ms. Poland moved approval with Mrs. Mongold seconding the motion that passed unanimously.

IV. INFORMATIONAL ITEM:

Board members were given the following informational item:

A copy of the monthly attendance report for May and June as submitted by Attendance Director Amy Haines.

V. PRESENTATION:

Focus on school performance, student outcomes, academics associated with Board goals and actions to improve student achievement and well-being. (Superintendent Pancione and Patty Lipps.)

VI. CONSENT AGENDA ITEMS:

Superintendent Pancione recommended that Board members approve the following consent agenda items for finance:

- A. Finance Items:
  - Bills to be paid
  - Budget revisions
  - Treasurer's Report
  - Transfer Between Funds
  - Earmark/designation of general fund carryover for fiscal year 2023
  - Substitute Pay Scale

Ms. Poland moved approval with Mr. Trimble seconding the motion that passed unanimously.

Superintendent Pancione recommended that Board members approve the following personnel items:

- B. Personnel:
  - 1. Transfer and Employment of Professional Personnel:
    - a. Employ Kari Swick as a Special Education Teacher at Hampshire High (501-46) effective for the 2023-2024 school year.
    - b. Employ Nicole Morral as the Grade 5 Teacher at Springfield-Green Spring Elementary (208-52) effective for the 2023-2024 school year.
    - c. Transfer Heather Davis from Kindergarten Teacher at Romney Elementary to long-term substitute Counselor at Romney Elementary (206-61) effective for the 2023-2024 school year.
    - d. Employ Stacey Landis as a long-term substitute Art Teacher at Capon Bridge Middle (401-64) effective for the 2023-2024 school year.
    - e. Employ Beth Loy as a long-term substitute Math Teacher at Capon Bridge Middle (401-66) effective for the 2023-2024 school year.
    - f. Employ Patricia Crowley as a long-term substitute Science Teacher at Capon Bridge Middle (401-67) effective for the 2023-2024 school year.
    - g. Employ Joyce Main as a long-term substitute Science Teacher at Capon Bridge Middle (401-68) effective for the 2023-2024 school year.
    - h. Employ Brittany Cunningham as a long-term substitute World Language Exploration Teacher at Capon Bridge/Romney Middle (401/402-70) effective for the 2023-2024 school year.
    - i. Employ Sadie Alkire as a long-term substitute Art Teacher at Hampshire High (501-71) effective for the 2023-2024 school year.
    - j. Employ Jarrett Hott as a long-term substitute Special Education Teacher at Hampshire High (501-73) effective for the 2023-2024 school year.
    - k. Transfer Alice Marsh from Itinerant Classroom Aide/Transportation Aide to a long-term substitute Special Education Teacher at Romney Elementary (206-74) effective for the 2023-2024 school year.
    - l. Employ Anna Gebert as a long-term substitute Grade 5 Teacher at Romney Elementary (206-82) effective for the 2023-2024 school year.
    - m. Employ Brooke VanMeter as a long-term substitute Grade 5 Teacher at Capon Bridge Elementary (209-83) effective for the 2023-2024 school year.

- n. Employ Emily Keefer as a long-term substitute English Language Arts Teacher at Hampshire High (501-86) effective for the 2023-2024 school year.
- o. Employ Angela Suesse as a Grade 4 Teacher at Romney Elementary (206-87) effective for the 2023-2024 school year.
- p. Transfer Daniel Alkire from Math Teacher at Hampshire High to Business Education Teacher at Hampshire High (501-89) effective for the 2023-2024 school year.
- q. Employ Lindsay Robinson as a long-term substitute for Special Education Teacher at Capon Bridge Elementary (209-94) effective for the 2023-2024 school year.
- r. Employ Lindsay McNelis as a long-term substitute for English Teacher at Hampshire High (501-96) effective for the 2023-2024 school year.
- s. Employ Helena Nicol as a long-term substitute for Special Education Teacher at Romney Elementary (206-97) effective for the 2023-2024 school year.
- t. Transfer Janel Pancione from Grade 3 Teacher at Romney Elementary to Kindergarten Teacher at Romney Elementary (206-98) effective for the 2023-2024 school year.
- u. Re-employ Brooke Judy as an Itinerant Physical Education Teacher (001-99) effective for the 2023-2024 school year.

2. Resignation and Retirement of Professional Personnel:

- a. Approve the resignation of Raeann Orndorff as Kindergarten Teacher at Slanesville Elementary effective June 30, 2023.
- b. Approve the resignation of Bryan Potter as Itinerant Physical Education Teacher for Hampshire County Schools effective June 14, 2023.
- c. Approve the resignation of Kelly Duckworth as a substitute Teacher for Hampshire County Schools effective June 13, 2023.
- d. Approve the resignation of Erin Jacobsen as School Nurse effective July 15, 2023.
- e. Approve the resignation of Jamie Vittorio as Special Education Teacher at Slanesville Elementary effective July 11, 2023.
- f. Approve the resignation of Shania Farris as Music Teacher/Band Director at Romney Middle effective June 22, 2023.
- g. Approve the resignation of Rob Nixon as Grade 4 Teacher at Slanesville Elementary effective June 30, 2023.

3. Transfer and Employment of Service Personnel:

- a. Employ Dylan Snow as a Custodian at Hampshire High School (501-39) effective July 1, 2023.
- b. Transfer Crystal Casto from Executive Secretary/Accountant for Child Nutrition and Curriculum to Executive Secretary/Accountant (001-41) effective July 1, 2023.
- c. Employ Pricilla Connelly as a Custodian at Romney Elementary (206-43) effective July 5, 2023.
- d. Re-Employ Shayna Hoffman as an Itinerant Classroom Aide/Transportation Aide at Hampshire High (501-45) effective for the 2023-2024 school year.
- e. Transfer Lisa Pyles from Itinerant Classroom Aide/Trans Aide with Transportation Route CB3/HH7 at Hampshire High to Itinerant Classroom Aide/Transportation Aide at Romney Elementary (206-46) effective for the 2023-2024 school year.

- f. Transfer Letishia Grapes from School Secretary at Hampshire High to Executive Secretary/Accountant at the Central Office for Hampshire County Schools (001-47) effective July 1, 2023.
  - g. Transfer Stanley Golt from Custodian at Hampshire High to Head Custodian at Capon Bridge Middle (402-48) effective July 5, 2023.
4. Resignation and Retirement of Service Personnel:
- a. Approve the resignation of Randy Hielt as Head Custodian at Capon Bridge Middle effective July 1, 2023.
  - b. Approve the resignation of Minor Watts as Maintenance/Electrician for Hampshire County Schools effective June 30, 2023.
  - c. Approve the resignation of Kristal Fleming as Head Cook at Slanesville Elementary effective June 30, 2023.
5. Transfer and Employment of Extracurricular Personnel:
- a. Employ Kelsey Brooks as Head Cross Country Coach for Capon Bridge Middle (401-06) effective for the season of the sport.
  - b. Employ Jarrett Hott as Head Football Coach at Romney Middle (402-10) effective for the season of the sport.
  - c. Employ Brooke Judy as Assistant Girls' Soccer Coach at Hampshire High (501-15) effective for the season of the sport.
  - d. Employ Lisa Pyles as Transportation Aide Route RE7 (001-17) effective for the 2023-2024 school year.
  - e. Employ Nancy Montgomery as a Summer Custodian (001-18) effective July 5, 2023.
  - f. Employ Chad VanMeter as Head Golf Coach at Hampshire High (001-19) effective for the season of the sport.
  - g. Employ Trevor Largent as Athletic Director for Capon Bridge Middle (401-20)
6. Resignation of Extracurricular Personnel:
- a. Approve the resignation of Jarrett Hott as Golf Coach at Hampshire High effective June 13, 2023.
  - b. Approve the resignation of Brooke Judy as Athletic Director for Capon Bridge Middle effective June 15, 2023.
7. Other:
- a. Approve the 2023-2024 Supplemental Salary Schedule.
  - b. Approve the 2023-2024 Coaching Schedule.
  - c. Permission to post for a Secretary/Accountant at Hampshire High.
  - d. Permission to post for an additional assistant coach for Volleyball, Boys' and Girls' Basketball at Hampshire High to include a freshman team dependent on student participation.
  - e. Rescind the transfer of Destiny Mullin as Pre-Kindergarten Teacher at Slanesville Elementary and reassign her as Pre-Kindergarten Teacher at Augusta Elementary effective or the 2023-2024 school year.

- f. Rescind the transfer of Kimberly Campbell as Itinerant Classroom Aide/Transportation Aide/Pre-Kindergarten ECCAT at Capon Bridge Elementary and reassign her as an Itinerant Classroom Aide/Transportation Aide/Pre-Kindergarten ECCAT at Augusta Elementary effective for the 2023-2024 school year.

Mr. Trimble moved approval with Mr. Hott seconding the motion that passed unanimously.

VII. NON-CONSENT ITEMS:

- A. Superintendent Pancione recommended that Board members approve revisions to Policy 3205 – Naloxone (Narcan) Administration.

Mr. Trimble moved approval with Ms. Poland seconding the motion that passed unanimously.

- B. Superintendent Pancione recommended that Board members approve Encova Insurance as the Worker’s Compensation carrier effective July 1, 2023.

Mr. Trimble moved approval with Mr. Hott seconding the motion that passed unanimously.

- C. Superintendent Pancione recommended that Board members approve the Memorandum of Understanding between the Hampshire County Commission and the Hampshire County Board of Education regarding Prevention Resource Officers at Hampshire High, Capon Bridge Middle and Romney Middle for July 1, 2023 to June 30, 2024.

Mr. Trimble moved approval with Ms. Poland seconding the motion that passed unanimously.

- D. Superintendent Pancione will recommend that Board members award the custodial supply bid to \_\_\_\_\_, effective July 1, 2023. **(This was tabled until the next meeting. More information was needed.)**

- E. Superintendent Pancione recommended that Board members approve all backpack programs that benefit Hampshire County students.

Ms. Poland moved approval with Mr. Hott seconding the motion that passed unanimously.

VIII. OTHER:

Superintendent Pancione shared that he had signed off on all paperwork and that the Capon Bridge Elementary (gym) project was finished, members of the School Building Authority will be visiting new school sites on Wednesday, June 28, Reclaim was at the old hospital site and improvements at Hampshire High are moving forward, all doors have been delivered and installation should begin the first week of July and the sale of John J. Cornwell Elementary has been tentatively scheduled for July 22.

The meeting was adjourned at 7:00 p. m.

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Jeffrey Pancione, Secretary  
Hampshire County Board of Education

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Ed Morgan, President  
Hampshire County Board of Education