

STATE OF WEST VIRGINIA  
COUNTY OF HAMPSHIRE TO WIT:

The Hampshire County Board of Education held a regular meeting, their fifth (5<sup>th</sup>) meeting of the 2023-2024 school year, on Tuesday, August 8, 2023, at the Offices of the Hampshire County Board of Education.

The following Board members were in attendance: Mr. Ed Morgan, President; Mr. Matthew Trimble, Vice President and Mr. Bernard Hott, Mrs. Corena Mongold and Ms. Kim Poland, members.

President Morgan called the meeting to order at 6: 35 p.m.

The Pledge of Allegiance was recited.

I. Superintendent Pancione recommended that Board members approve the agenda.

Mr. Trimble moved approval with Mrs. Mongold seconding the motion that passed unanimously.

II. APPEARANCES:

There were no appearances.

III. APPROVAL OF MINUTES:

Superintendent Pancione recommended that Board members approve the July 31, 2023 minutes.

Ms. Poland moved approval with Mr. Trimble seconding the motion that passed unanimously.

IV. PRESENTATIONS:

A. Focus on school performance, student outcomes, academics associated with Board goals and actions to improve student achievement and well-being. (Superintendent Pancione and Patty Lipps.)

B. Christy Stump, Secondary Curriculum Director, discussed House Bill 2890 and shared changes to the discipline policy.

Superintendent Pancione requested an executive session to discuss personnel matters. Ms. Poland made a motion to go into executive session to discuss specific personnel issues with Mrs. Mongold seconding the motion that passed unanimously. Executive session began at 7:05 p.m. Regular session resumed at 7:50 p.m. after Ms. Poland made a motion to return to open session. Mrs. Mongold seconded the motion that passed unanimously.

V. CONSENT AGENDA ITEMS:

Superintendent Pancione recommended that Board members approve the following consent agenda items:

- A. Finance Items:
  - Bills to be paid
  - Budget revisions
  
- B. Personnel:
  - 1. Transfer and Employment of Professional Personnel:
    - a. Employ Ronald Cheves, Stacey Donovan, Stacey Hill, Rebecca Rosser and Susan Sine as substitute teachers (001-56) effective for the 2023-2024 school year.
    - b. Employ Daniel Dorsch as a long-term substitute for a Mathematics Teacher (401-66) at Capon Bridge Middle effective for the 2023-2024 school year.
    - c. Employ Charles Kangas as a long-term substitute Special Education Teacher at Hampshire High (501-72) effective for the 2023-2024 school year.
    - d. Employ Lindsay Miller as a long-term substitute for a Special Education Teacher at Capon Bridge Elementary (209-94) effective for the 2023-2024 school year.
    - e. Employ Patrick Dougherty as a long-term substitute for a Mathematics Teacher (501-114) at Hampshire High effective for the 2023-2024 school year.
    - f. Employ Jennifer Nation as a Mathematics Teacher at Romney Middle (402-122) effective for the 2023-2024 school year.
    - g. Employ Amy Charlton as a long-term substitute for a Kindergarten Teacher at Capon Bridge Elementary (209-125) effective August 9, 2023.
    - h. Employ Lindsay Bane as a long-term substitute for a Pre-Kindergarten Special Needs Teacher at Capon Bridge Elementary (209-126) effective for the 2023-2024 school year.
    - i. Employ Richard Davy as a long-term substitute for a Special Education Teacher at Hampshire High (501-129) effective for the 2023-2024 school year.
    - j. Transfer Lindsay Robinson from a long-term substitute for a Special Education Teacher to a long-term substitute for a Kindergarten Teacher at Capon Bridge Elementary (209-130) effective for the 2023-2024 school year.
    - k. Transfer Marlene Hedrick from a Special Education Teacher at Hampshire High to Art Teacher at Hampshire High (501-135) effective for the 2023-2024 school year.
    - l. Employ Ethan Smith as a Business Education Teacher at Hampshire High (501-137) effective for the 2023-2024 school year.
  
  - 2. Transfer and Employment of Service Personnel:
    - a. Employ Jacob King as a School Bus Operator for Route CB10 (001-32) effective for the 2023-2024 school year.
    - b. Employ Pamela Feaster and Kasey Kesner as substitute aides (001-34) effective for the 2023-2024 school year.
    - c. Employ Debra Kirk and Megan Webb as substitute cooks (001-35) effective for the 2023-2024 school year.
    - d. Employ Larry Hatchel as a School Bus Operator for Route RM12 (001-44) effective for the 2023-2024 school year.

- e. Transfer Timothy Funkhouser from Head Custodian at Slanesville Elementary to General Maintenance/Carpenter (001-58) effective August 9, 2023.
  - f. Employ Paul Seelman as General Maintenance/ Carpenter (001-58) effective August 9, 2023.
  - g. Transfer Lisa Newman from Itinerant Classroom Aide/Transportation Aide with Route CB3/HH7 at Hampshire High to Itinerant Classroom Aide/Transportation Aide (501-59) effective for the 2023-2024 school year.
3. Resignation and Retirement of Service Personnel:
- a. Approve the resignation of Stephanie Kalvitis as a substitute school bus operator effective August 7, 2023.
4. Transfer and Employment of Extracurricular Personnel:
- a. Transfer Jarrett Hott from Assistant Boys' Basketball Coach at Romney Middle to Assistant Boys' Basketball Coach at Hampshire High (501-23) effective for the season of the sport.
  - b. Employ Rowanne Shockey as Math Field Day Coordinator (001-29) effective for the 2023-2024 school year.
  - c. Employ SueEllen Racey as the Parent Involvement Network Coordinator at Romney Elementary (206-32) effective for the 2023-2024 school year.
  - d. Employ Jan Meadows and Linda Staub as Staff and Student Support Personnel (2 positions) at Hampshire High (501-36) effective for the 2023-2024 school year.
  - e. Employ William Chenowith as Assistant Football Coach at Romney Middle (402-38) effective for the season of the sport.
  - f. Employ Tina Lee and Elizabeth Whitacre as Limited Sports Trainers (501-39) effective August 9, 2023.
  - g. Approve the leave of absence of Caitlin Johnson, Community in Schools/Social Worker, from approximately October 4, 2023 through June 5, 2024. (This falls under state and federal guidelines.)
  - h. Approve the payment of Nicole Connell, Lead Nurse, to be a Limited Sports Trainer for Hampshire High until a full time Athletic Trainer or Limited Sports Trainer is hired.
5. Other:
- a. Correction to July 24, 2023 Personnel from: Approve the resignation of Wendy Anderson, Speech Pathologist, effective August 22, 2023 to Approve the retirement of Wendy Anderson, Speech Pathologist, effective August 22, 2023.
  - b. Permission to post for a Fruit and Vegetable Grant Cook for Romney Elementary and Springfield-Green Spring Elementary.
  - c. Permission to post for a Homeless Liaison.
  - d. Permission to post for Tutors to be paid with Homeless Grant funds, (schools to be determined).
  - e. Permission to post for a Special Education Teacher at Hampshire High.
  - f. Approve the contracts for the following for the 2023-2024 school year:
    - i. Soliant Health to provide psychological services with cost of \$205 per hour.
    - ii. Approve the contract with DBA Simple elearning Tutorial Center for \$30 an hour for up to 10 hours to provide homebound services.

- iii. Jamie Vittorio for Teacher for the Visually Impaired services and Orientation and Mobility services.
- iv. Karen Hott, Deaf and Hard of Hearing Education Services, to consult/assist in the transition of students//Deaf and Hard of Hearing Teacher at \$85 per hour.
- v. Speech Language Pathologist, Pam Skiff, for up to 24 hours per week at \$75 per hour.
- vi. Approve contracted Physical Therapy Services with Hands of the Father, LLC at \$80 an hour for up to 20 hours per week.
- vii. Approve contract with Stepping Stone Resources for Board Certified Behavior Analyst services at \$60 per hour/ up to 32 hours per week.

6. Volunteers:

- a. Hampshire High: Ann Downs, Christi Hicks and Keith Lee.
- b. Romney Elementary: Nathan Hite and Sarah Sirk.
- c. Springfield-Green Spring Elementary: Emily Shanholtz and Mary Shanholtz.

Mr. Trimble moved approval with Mr. Hott seconding the motion that passed unanimously.

VI. NON-CONSENT ITEMS:

A. Superintendent Pancione recommended that Board members approve revisions to Policy 4191 – Grievances: Professional Personnel and Policy 4192 – Grievances: Service Personnel to reflect following of state policy.

Ms. Poland moved approval with Mr. Trimble seconding the motion that passed unanimously.

B. Superintendent Pancione recommended that Board members approve the land exchange with Romney Rescue Squad (and with the county commissioners).

Mr. Trimble moved approval with Ms. Poland seconding the motion that passed unanimously.

C. Superintendent Pancione recommended that Board members approve the termination of Employee #1, Dylan Snow, Custodian at Hampshire High, effective immediately.

Mr. Trimble moved approval with Mr. Hott seconding the motion that passed unanimously.

D. Superintendent Pancione recommended that Board members approve the 2023-2024 Nutrition Agreement Service Agreement between Hampshire County Board of Education and Eastern Allegheny Council for Human Services, Inc. (EACHS).

Ms. Poland moved approval with Mr. Trimble seconding the motion that passed unanimously.

VII. OTHER:

Superintendent Pancione shared the following: a request from a local farmer who would like to continue using a small section of land below Windy Ridge Elementary – in exchange for a five (5) year lease, he is willing to build fence and keep the land clear of debris (by brush hogging) – all

Board members were in agreement; Tuesday, August 15<sup>th</sup> at 4 p.m., a ribbon cutting ceremony will be held at Capon Bridge Elementary for the opening of the new gym; looking into obtaining help from EPIC to offset costs associated with a third PRO and the hospital site (location for the new South Branch Elementary) is moving along. President Morgan thanked the Ruritans for their continued support regarding “Stuff the Bus”.

The meeting was adjourned at 8:03 p. m.

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Jeffrey Pancione, Secretary  
Hampshire County Board of Education

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Ed Morgan, President  
Hampshire County Board of Education