

DUAL CREDIT – Credit for Completion of College Courses and Other Advanced Courses Outside the School Setting

1.0 Standards

All dual credit courses, (also referred to as dual enrollment) must meet the standards contained in this section and approved by the Superintendent or Superintendent's designee. If approved, dual credit courses shall be used in meeting graduation requirements. Each dual credit course shall meet both the specified course content standards and objectives for secondary offerings and the college course requirements.

1.1 College or university courses administered through a dual credit program shall be catalogued courses and approved through the regular course approval process of the sponsoring college or university.

1.2 College or university courses administered through a dual credit program are recorded on the official academic record for students at the sponsoring college or university.

1.3 Instructors teaching college or university courses through dual credit shall meet the academic requirements for faculty and instructors teaching in post-secondary institutions as stipulated by the respective academic departments.

1.4 The post-secondary institution provides high school instructors with training and orientation in course curriculum, assessment criteria, course philosophy and dual credit administrative requirements before certifying the instructors to teach the college/university courses.

1.5 High school students enrolled in courses administered through dual credit programs are officially registered or admitted as degree seeking, non-degree or non-matriculated students of the sponsoring post-secondary institution.

1.6 The post-secondary institution provides high school students with a student guide that outlines their responsibilities as well as guidelines for the transfer of credit.

1.7 Dual credit students are held to the same standards of achievement as those expected of students in on-campus sections.

1.8 Dual credit students are assessed using similar methods (e.g. papers, portfolios, quizzes, labs, etc.) as their on-campus counterparts.

1.9 Dual credit courses must meet or exceed the content standards for courses eligible for graduation credit, published by the West Virginia Board of Education.

1.10 Core courses offered through dual credit are regularly reviewed by high school faculty from that discipline to assure that grading standards meet or exceed those in on-campus sections.

1.11 Elective courses offered through dual credit are regularly reviewed by college or university faculty from that discipline to assure that grading standards meet or exceed those in on-campus sections.

1.12 Dual credit courses may be taken in place of core graduation requirements and shall be approved by the board annually if there are any changes to the requirements.

It must be noted for students and parents that postsecondary institutions other than those who have agreed to award dual credit may not recognize dual credit earned at Hampshire High.

2.0 Policy Approval

A copy of this policy shall be submitted to the West Virginia Department of Education for review and approval by the West Virginia Department of Education.

3.0 Review Schedule

This policy shall be reviewed in accordance with the Policy Review Schedule.

AUTHORITY: West Virginia Board of Education Policy 2510

FIRST READING: 4/16/2019

SECOND READING: 5/6/2019

THIRD READING AND ADOPTION: 5/20/2019