

STATE OF WEST VIRGINIA
COUNTY OF HAMPSHIRE TO WIT:

The Hampshire County Board of Education held a regular meeting, their thirty-eighth (38th) meeting of the 2021-2022 school year, on Monday, June 27, 2022 at the Offices of the Hampshire County Board of Education.

The following Board members were in attendance: Miss Debra Ann Champ, President; Mr. Ed Morgan, Vice President and Mr. Bernard Hott, Mrs. Deadre Rinker and Mr. Matthew Trimble, members.

President Champ called the meeting to order at 6:30 p.m.

The Pledge of Allegiance was led by President Champ.

I. Superintendent Pancione recommended that Board members approve the agenda.

Mr. Morgan moved approval with one revision – to remove non-consent item #C (to approve the declaration of two carports at Central Elementary land as surplus property). These carports had previously been sold by the former owner without the Board's knowledge. Mrs. Rinker seconded the motion that passed unanimously.

II. SWEARING-IN CEREMONY:

Newly elected Board members, Kim Poland and Corena Mongold, were sworn in by Notary Public Shirley O'Dell. Ed Morgan, re-elected and returning Board member, was also sworn in by Mrs. O'Dell.

III. APPEARANCES:

A. Mr. John Ellifritz, Alternative Education Teacher and Faculty Senate President at Hampshire High, discussed safety concerns at the high school. He presented a letter to Board members and the Superintendent regarding the immediate need for secure and safe outside doors. "Let's move on this. We have been waiting for 9 (nine) years", Mr. Ellifritz stated.

B. Reverend Rob Vaughn, Minister at the Presbyterian Church in Romney and Romney Christian Ministerial Association representative and Roy Knight, Treasurer at the Presbyterian Church in Romney, presented a check in the amount of \$1,000.00 to the Hampshire County Board of Education to help offset costs associated with the school meal debt. "Even though the county has offered free meals the past two years, bills still continue to be sent out for collection for past debts. We urge other churches and organizations to get involved", Reverend Vaughn stated.

IV. APPROVAL OF MINUTES:

Superintendent Pancione recommended that Board members approve the June 6, 2022 Board of Education minutes.

Mr. Trimble moved approval with Mr. Hott seconding the motion that passed unanimously.

V. INFORMATIONAL ITEM:

Board members were given the following informational item:

IRS mileage rate increases to 62.5 cents per mile effective July 1, 2022.

VI. CONSENT AGENDA ITEM:

Superintendent Pancione recommended that Board members approve the following consent agenda items for finance:

A. Finance Items:

- Bills to be paid
- Budget revisions
- Transfer between funds
- Treasurer's Reports
- Earmark/designation of general fund carryover for fiscal year 2022
- Substitute pay scale

Mr. Trimble moved approval with Mr. Morgan seconding the motion that passed unanimously.

Superintendent Pancione recommended that Board members approve the following consent agenda items for personnel:

B. Personnel Items:

1. Transfer and Employment of Professional Personnel:

- a. Employ Christina Smailes-Smith as Grade 6 Teacher at Capon Bridge Middle (401-08) effective for the 2022-2023 school year.
- b. Transfer Christopher Myers from long-term substitute for Special Education/Alternative Education Teacher at Capon Bridge Middle to Special Education/Alternative Education Teacher at Capon Bridge Middle (401-13) effective for the 2022-2023 school year.
- c. Employ Josiah Bounds as Language Arts Teacher at Hampshire High (501-22) effective for the 2022-2023 school year.
- d. Employ Kayla Shawen as Special Education Teacher at Capon Bridge Middle (401-54) effective for the 2022-2023 school year.
- e. Transfer Julie Derham from Grade 3 Teacher at Springfield-Green Spring Elementary to Reading Specialist/Interventionist at Springfield-Green Spring Elementary (208-56) effective for the 2022-2023 school year.
- f. Employ Zanna Connell as long-term substitute for Itinerant Art Teacher (001-57) effective for the 2022-2023 school year.
- g. Employ Krista Vldetto as long-term substitute for Math Teacher at Capon Bridge Middle (401-60) effective for the 2022-2023 school year.

- h. Employ Danielle Richardson as long-term substitute for Foreign Language: ASL Teacher at Hampshire High (501-68) effective for the 2022-2023 school year.
 - i. Transfer Daniel Dorsch from Special Education Teacher at Capon Bridge Middle to Language Arts Teacher at Capon Bridge Middle (401-76) effective for the 2022-2023 school year.
 - j. Employ Arianna Pownall as Special Education Teacher at Capon Bridge Middle (401-77) effective for the 2022-2023 school year.
 - k. Approve Suzette Bowen as Kindergarten Teacher at Springfield-Green Spring Elementary (208-80) effective for the 2022-2023 school year.
 - l. Transfer Kimberly Parzych from English Teacher at Romney Middle to Grade 5 Teacher at Romney Elementary effective for the 2022-2023 school year.
 - m. Transfer Robert Nixon from Grade 5 Teacher at Slanesville Elementary to Grade 4 Teacher at Slanesville Elementary (207-85) effective for the 2022-2023 school year.
 - n. Transfer Michelle Poland from Grade 4/5 Teacher at Slanesville Elementary to Grade 5 Teacher at Slanesville Elementary (207-98) effective for the 2022-2023 school year.
2. Resignation and Retirement of Professional Personnel:
- a. Approve the resignation of Jessica Amtower as Special Education Teacher at Hampshire High effective June 30, 2022.
 - b. Approve the resignation of Tara Michaels as School Nurse for Hampshire County Schools, effective June 30, 2022.
3. Transfer and Employment of Service Personnel:
- a. Employ Edwin Hawk as School Bus Operator for Route SL4 (001-04) effective for the 2022-2023 school year.
 - b. Employ Cheyanne Bauer as Cafeteria Manager/Cook at Hampshire High (501-35) effective for the 2022-2023 school year.
 - c. Employ Christy Corbin as Itinerant Classroom Aide/Transportation Aide at Hampshire High (501-38) effective for the 2022-2023 school year.
 - d. Employ Melissa Rayner as Cook at Hampshire High (501-42) effective for the 2022-2023 school year.
 - e. Transfer Ronald Spiker from Custodian at Hampshire High (evening shift) to Custodian at Hampshire High (501-43) effective for the 2022-2023 school year.
 - f. Employ John Anderson as Custodian at Romney Elementary (206-44) effective for the 2022-2023 school year.
4. Resignation and Retirement of Service Personnel:
- a. Approve the resignation of Michael Parry, Custodian at Hampshire High, effective June 22, 2022.
 - b. Approve the resignation of Christian Cheshire as Classroom Aide at Springfield-Green Spring Elementary School effective June 30, 2022.
5. Transfer and Employment of Extracurricular Personnel:
- a. Employ Sharon Ayers as Summer Sports Program Cook (X22-001-80) effective June 29, 2022.

- b. Employ James Nemith as Assistant Football Coach at Capon Bridge Middle (401-01) effective for the season of the sport.
 - c. Employ Brittany Cunningham as Assistant Volleyball Coach at Romney Middle (402-04) effective for the season of the sport.
 - d. Employ Crystal Dove as Summer School Aide (001-12- workshop) effective June 23, 2022.
6. Resignation of Extracurricular Personnel:
- a. Approve the resignation of Butch Kuykendall as Head Girls' Basketball Coach and Head Girls' Track Coach at Capon Bridge Middle effective June 8, 2022.
 - b. Approve the resignation of Kali Gardner as Summer Sports Program Cook effective June 22, 2022.
7. Other:
- a. Permission to contract with School Solutions, PLLC- Michael Powell for assessment purposes and training.
 - b. Approve the Memorandum of Understanding with Shepherd University for the Educator Preparation Program.
 - c. Approve Christian Cheshire, Student at University of Phoenix, to student teach at Springfield-Green Spring Elementary for the Fall 2022 semester.
 - d. Approve the contracted services of Sound Nutrition Dietician to develop special diets for the 2022-2023 school year.
 - e. Rescind the appointment of Patricia Crowley as long-term substitute for Grade 6 Teacher at Capon Bridge Middle (401-59) due to hiring a fully qualified applicant.
 - f. Permission to post for Pre-Kindergarten Teacher at Capon Bridge Elementary for the 2022-2023 school year.
 - g. Permission to post for an Itinerant Classroom Aide/Transportation Aide/Pre-Kindergarten/ECCAT at Capon Bridge Elementary for the 2022-2023 school year.
 - h. Approve Transportation Aide contract of Kay Boyer for Transportation Aide for Route CB3 for the 2022-2023 school year.
 - i. Approve Transportation Aide contract of Sherri Miller for Transportation Aide for Route CB8 for the 2022-2023 school year.
 - j. Approve Transportation Aide contract of Rebecca Roderick for Transportation Aide for Route RE8 for the 2022-2023 school year.
 - k. Approve Transportation Aide contract of Peggy Stafford for Transportation Aide for Route CB12 for the 2022-2023 school year.

Mrs. Rinker moved approval with Mr. Trimble seconding the motion that passed unanimously.

VII. NON-CONSENT AGENDA ITEMS:

A. Superintendent Pancione recommended that Board members approve the Memorandum of Understanding between Hampshire County Commission and the Hampshire County Board of Education regarding the Prevention Resource Officer position at Hampshire High for July 1, 2022 to June 30, 2023.

Mr. Trimble moved approval with Mrs. Rinker seconding that passed unanimously.

B. Superintendent Pancione recommended that Board members approve Encova Insurance as the Workers' Compensation carrier effective July 1, 2022.

Mrs. Rinker moved approval with Mr. Morgan seconding the motion that passed unanimously.

C. Superintendent Pancione will recommend that Board members approve the declaration of two (2) carpports at Central Elementary land as surplus property. **(This was pulled – carpports had already been sold before the land was acquired.)**

D. Superintendent Pancione recommended that Board members begin the process for the sale of John J. Cornwell Elementary.

Mr. Trimble moved approval with Mrs. Rinker seconding the motion that passed unanimously. This sale should be completed within 90 days.

E. Superintendent Pancione recommended that Board members approve the request to transfer \$2 million from the general fund to the bond construction fund.

Mr. Morgan moved approval with Mr. Trimble seconding the motion that passed unanimously.

VIII. OTHER:

Superintendent Pancione requested an executive session to discuss a student. Mr. Trimble made a motion to go into executive session with Mrs. Rinker seconding the motion that passed unanimously. Executive session began at 7:01 p.m. Open session resumed at 7:05 p.m.

Superintendent evaluation – at the last Board meeting (a work session), Board members completed the Superintendent's evaluation. President Champ shared the following – "The Hampshire County Board of Education is very pleased with the performance of Superintendent Jeffrey Pancione. He has effectively led us through the pandemic crisis and our struggle to pull our students across the gaps that it created. Superintendent Pancione continues to be an effective leader as we begin construction of our new schools and the Board looks forward to his continued leadership."

Board self-assessment – also at the previous meeting, Board members worked on and completed their self-assessment assignment. President Champ shared the following – "The Hampshire County Board of Education is a cohesive team focused on improving the educational and fundamental needs of the students of our county. While not always in agreement on every topic, we openly discuss options and carry forward with decisions without maintaining a dissention that negatively impacts the ability to work together. Our mission is clearly stated to serve ALL students and to ensure growth and support of each other. Unfortunately, the county is often hindered due to lack of funding to be able to provide the level of services that many of our students need and decisions are made based on a budget versus educational success. Additionally, the Hampshire County Board of Education often feels restricted by lack of authority due to extensive state code that is not always supportive of what is best for children and their education."

The meeting was adjourned at 7:14 p.m.

Jeffrey Pancione, Secretary
Hampshire County Board of Education

Debra Ann Champ, President
Hampshire County Board of Education