

Springfield Green Spring Elementary School
Parent Newsletter
October 2020

WELCOME BACK!

BUS INFORMATION

Please refer to the Hampshire County Board of Education Website for schedules and times. If students are being picked up at school: Pick up time is **2:40 p.m.** Please try to keep this time in mind because they will be missing classroom instruction if they are picked up any earlier.

Parents are to come to the parking lot and someone will be there so you can sign your child out.

***All students must be picked up by 2:40 pm.**

Morning Drop Off

The drop off time is 7:10 a.m. All buses are at the school by 7:20 a.m. The buses drop off students at the back cafeteria door entrance. Parents are to drop off students at the front. **After 7:40 a.m. they need to be signed in.**

Students will be marked Tardy after 8:00.

Student Pick Up or Alternate Bus Home in Evening

If your child is going home on a different bus or with another student in the evening, a bus note is **required** from **both** parents to be signed by the principal granting this request. This should only be in **emergency** situations because of restrictions on the buses.

If your child is being picked up by someone other than the parent or guardian, a note must be sent into the school that morning. A note must be sent to school that morning if a bus or pick up change needs to be made. We need to have a note written and signed by the parents to keep on file. Please limit phone calls during the school day for changes unless in an **emergency** situation.

If your child is being picked up at school in the evening, please be at the school by 2:40 p.m. and it is necessary for your child to be signed out before leaving. We encourage you to be here before we start loading buses which is 2:50 p.m. **All parents are to wait in the parking lot and sign out kids there.**

Absences

If your child is absent from school please send a note in for the absence to be excused or it will be marked unexcused. Please refer to the attendance policy for more information on absences.

Breakfast and Lunch

All of the students will receive FREE breakfast and lunch this year.

You will still be responsible for any previous debt that is owed to Child Nutrition.

If they want an extra milk they will still have to pay .25 for it.

Students that pack their lunch can also purchase milk if they don't have a drink.

Hampshire County schools does **not** allow energy drinks brought into the schools. Please do not pack these drinks in your child's packed lunch.

Organized Food Events and Celebrations

Organized food events and celebrations held during the school day have to be regulated and monitored by school personnel to meet the nutrition and safety standards of State Policy 4321.1.

Due to this policy, we ask that parents not send snacks to the school for special events.

UPCOMING EVENTS

October 12	NO SCHOOL – FS Day
October 14	Wear Pink -Breast Cancer Awareness

UPDATES:

Transportation:

Children in PK will still need an adult to put them on the bus and pick up at the door of the bus. The updated WVDE policy is that students grades **K-3** must have supervision at bus stops - pick-up and drop-off. Bus drivers will return students who do not have supervision at the bus stop. School staff will call the parents, and someone will need to pick up the child at school.

Policy: <http://apps.sos.wv.gov/adlaw.csr/readfile.aspx...>

Monday, September 28th, Students will only come to school Monday – Thursday. They will be off on Friday so the custodians can do a deep cleaning of the schools. They will need to do virtual school on Friday.

Teacher Qualifications Parent Right to Review

As a parent of a student in a Hampshire County Elementary school, you have the right to know the professional qualifications of the classroom teachers who instruct your child. You may ask for certain information about your child's classroom teachers. Specifically, you have the right to ask for the following information about each of your child's classroom teachers:

Certification areas including the grades/ subjects the teacher may teach.

Whether WVDE has approved that the teacher can teach in a classroom without being licensed or qualified under state regulations because of special circumstances.

The teacher's college/university major; whether the teacher has any advanced degrees and if so, the subject of the degrees.

Whether any teachers' assistants or similar paraprofessionals provide services to your child and their qualifications.

If you would like to receive any of the above information please call the school principal.

Volunteers:

We can always use volunteers, and we greatly appreciate the support and help our volunteers provide. Here is the link with the new volunteer policy—<http://boe.hamp.k12.wv.us/CivicAlerts.aspx?AID=617>
If you completed a form at the end of the school year, as a returning volunteer, and you wish to volunteer again, go ahead and complete your application online for the background check, and let the school know when you have done so. We will send your form into the board office for approval.
Once you are approved, your background check is good for 3 years for 3 schools.

FOLLOW THESE DIRECTIONS TO BECOME A VOLUNTEER

TO BECOME A NEW VOLUNTEER:

Return the following to principal:

1. Completed Volunteer Agreement
2. Two letters of recommendations (from non-family members)
3. Completed copy of the [Tuberculosis questionnaire](#)
4. Schedule interview with school principal
5. After approval of principal, go online to complete background check with BIB Secure Volunteer (link on Hampshire County Schools website)
 1. Cost will be \$19.45 (made online by the individual)
 2. After return of background check, name will be placed on Board agenda for approval.
 3. You will receive an email from BIB and a Volunteer Card in mail.

RETURNING VOLUNTEERS

Return the following to principal:

1. Completed Volunteer Agreement
2. Copy of Volunteer Card, if still active
3. If Volunteer Card is still active, forms will be sent to Board office for approval on next board agenda.
4. If you do not have a Volunteer Card or it has expired, go online to complete background check with BIB Secure Volunteer (link on Hampshire County Schools website)Direc
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 3. You will receive an email from BIB and a Volunteer Card in mail.